

AGENDA

Meeting: Overview and Scrutiny Management Committee

Place: Kennet Room - County Hall, Bythesea Road, Trowbridge, BA14 8JN

Date: Wednesday 15 November 2023

Time: 10.30 am

Please direct any enquiries on this Agenda to Ben Fielding - Senior Democratic Services Officer of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718656 or email benjamin.fielding@wiltshire.gov.uk

Press enquiries to Communications on direct lines 01225 713114/713115.

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Membership:

Cllr Graham Wright (Chairman)
Cllr Christopher Williams (Vice-Chairman)
Cllr Richard Britton
Cllr Ruth Hopkinson
Cllr Jon Hubbard
Cllr Tony Jackson
Cllr Bob Jones MBE
Cllr Johnny Kidney

Cllr Gordon King
Cllr Jerry Kunkler
Cllr Tony Pickernell
Cllr Pip Ridout
Cllr Jonathon Seed
Cllr Jo Trigg
Cllr Tony Trotman

Substitutes:

Cllr Steve Bucknell
Cllr Clare Cape
Cllr Ernie Clark
Cllr Brian Dalton

Cllr Gavin Grant
Cllr Dr Nick Murry
Cllr Tom Rounds
Cllr Ian Thorn

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AGENDA

1 **Apologies**

To receive details of any apologies or substitutions for the meeting.

2 **Minutes of the Previous Meeting** (*Pages 5 - 18*)

To approve and sign the minutes of the meeting held on 26 September 2023.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chair.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **Wednesday 8 November 2023**, in order to be guaranteed of a written response. In order to receive a verbal response, questions must be submitted no later than 5pm **on Friday 10 November 2023**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Financial Year 2023/24 - Quarter Two Revenue Budget Monitoring** (*Pages 19 - 52*)

To receive the Financial Year 2023/2024 - Quarter Two Revenue Budget Monitoring report of the Chief Executive, considered by Cabinet on 14 November 2023 as well as a report from the Financial Planning Task Group, following its meeting on 10 November 2023.

7 **Financial Year 2023/24 - Quarter Two Capital Budget Monitoring** (*Pages 53 - 96*)

To receive the Financial Year 2023/2024 - Quarter Two Capital Budget Monitoring report of the Chief Executive, considered by Cabinet on 14 November 2023 as well as a report from the Financial Planning Task Group, following its meeting on 10 November 2023.

8 **Mid Year Treasury Management Review 2023/24** (*Pages 97 - 114*)

To receive the Mid-year Treasury Management Update report, considered by Cabinet on 14 November 2023 as well as a report from the Financial Planning Task Group, following its meeting on 10 November 2023.

9 **Performance and Risk Report 2023-24 - Quarter Two** (*Pages 115 - 146*)

To receive the Quarter Two - Performance and Risk Report 2023-24, considered by Cabinet on 14 November 2023.

10 **Transformation**

To receive a presentation from the Director of Business Transformation.

11 **Management Committee Task Groups** (*Pages 147 - 154*)

To receive updates on recent activity on the following Task Groups:

- Financial Planning Task Group
- Evolve Programme Task Group

12 **Forward Work Programme** (*Pages 155 - 182*)

To receive updates from the Chairmen and Vice-Chairmen of the Select Committees in respect of the topics under scrutiny in their areas, including any recommendations for endorsement by the Management Committee.

13 **Date of Next Meeting**

To confirm the date of the next meeting as 25 January 2024.

14 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

Overview and Scrutiny Management Committee

MINUTES OF THE OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE MEETING HELD ON 26 SEPTEMBER 2023 AT KENNET ROOM - COUNTY HALL, BYTHESEA ROAD, TROWBRIDGE, BA14 8JN.

Present:

Cllr Graham Wright (Chairman), Cllr Christopher Williams (Vice-Chairman),
Cllr Richard Britton, Cllr Ruth Hopkinson, Cllr Jon Hubbard, Cllr Tony Jackson,
Cllr Johnny Kidney, Cllr Jerry Kunkler, Cllr Tony Pickernell, Cllr Pip Ridout,
Cllr Jo Trigg, Cllr Tony Trotman and Cllr Iain Wallis.

Also Present:

Cllr Nick Botterill.

28 **Apologies**

Apologies for absence were received from Councillors Richard Clewer and Gordon King.

29 **Minutes of the Previous Meeting**

The minutes of the meeting held on 26 July 2023 were presented for consideration, it was;

Resolved:

To approve and sign as a true and correct record of the minutes of the meeting held on 26 July 2023.

30 **Declarations of Interest**

There were no declarations of interest.

31 **Chairman's Announcements**

The Chairman made the following announcements:

- a) During the last meeting, it had been announced that the chairs and vice-chairs of the select committees had requested an information briefing for OS Management Committee on the council's contract arrangements. Since then, officers had prepared an online briefing, and this was scheduled for 2.00pm on Thursday 28 September, with all welcome to attend.
- b) It was recently raised at the Overview and Scrutiny Management Committee as well as at the Audit and Governance Committee that there

was a need for appropriate scrutiny engagement on the council's wholly owned Stone Circle companies. Currently, the Scrutiny of this sat within the Financial Planning Task Group's terms of reference. Following on from this an online briefing was now being prepared with a date to be announced shortly, and that the Chairman might request a task and finish group look at the matter in more detail and come back with proposals for ongoing scrutiny engagement in Stone Circle.

- c) It was outlined that the council's Constitution Focus Group was currently conducting a full review of the Constitution. This included work to address Part 8, which was the Overview and Scrutiny Procedure rules. Various potential changes had been identified to improve Part 8's clarity and to ensure that the Committee was in line with the Local Government Act 2000. It was noted that the views of the select committee chairmen would be sought before changes are formally brought before Full Council.
- d) The Chairman noted that on 11 July, that he and some of the other select committee chairs and vice-chairs discussed the approach to scrutiny engagement on the annual budget for next year. It was agreed that overall last year's scrutiny process was successful, and this view has also been echoed by the Financial Planning Task Group and the Executive. It was however felt that one area for improvement could be the timing of Scrutiny's engagement and therefore, it was felt that scrutiny could have more impact on the council's sound financial management with earlier sight of the likely pressures and options for the coming year. Earlier engagement could take the form of some focused meetings in the Autumn looking at the key budget areas, the forecast pressures, and options for addressing them. The Chairman had written to the Leader, Cabinet Member for Finance and Section 151 Officer to ask for their support in making this happen.

In response, Cllr Nick Botterill, Cabinet Member for Finance, Development Control and Strategic Planning stated that the process for scrutinising the annual budget was currently being worked on, with consideration to what value could be added by the Overview and Scrutiny Committee.

A suggestion was made by a Committee Member that early budget scrutiny work could consider where "early intervention" could save money, with a positive example cited as being the case with early help for young people.

32 **Public Participation**

There were no questions or statements submitted by members of the public.

33 **Financial Year 2023/24 - Quarter One Revenue Budget Monitoring**

The Chairman noted that in the agenda was a report which set out the first quarterly revenue budget monitoring forecast for the financial year 2023/24 based on the position at the end of June 2023. It also provided an update on the

Medium-Term Financial Strategy (MTFS) and budget gap for the financial year 2024/25 and beyond.

It was noted that the report had been considered by Financial Planning Task Group on 8 September and Cabinet on 12 September. A summary of the Task Group's discussions was provided in a report in the agenda pack.

Cllr Nick Botterill, Cabinet Member for Finance, Development Control and Strategic Planning stated that overall, the current figures were good, with a deficit of around £311,000 for this financial year and 99.94% expenditure on budget; due to long term plans in place for the highest spending areas to produce positive results. It was acknowledged that though the position was positive, there were still risks, such as if several high needs children were to present themselves. It was however stated that the current situation should be celebrated in comparison to that of other councils.

The following comments were made by Andy Brown, Deputy Chief Executive and Section 151 Officer, who stated that as per the commentary within the report, the forecast was positive for Q1, however there was an awareness that it wouldn't take much to take this off track, with warning signs such as inflation and the pay award higher than what was budgeted for, though action had been taken towards this. It was further outlined that action would have to be taken around the Dedicated Schools Grant as an annual deficit of £10million could accumulatively grow. It was additionally noted that, savings delivery was progressing well and into a high 80% level when compared to previously lower years.

Cllr Pip Ridout, Chair of the Financial Planning Task Group (FPTG), stated that this was a good news story and that the Council having been very prudent over past years was now in a stable position. Reference was drawn to the summary forecast of Q1, which drew attention to identified highs and lows, with a need for Select Committee Chairs to further monitor operational output against financial.

The following comments were received by Members of the Committee, including that the budget was in a positive position, however risks did exist such as the potential arrival of asylum seekers. Reference was also drawn to Safety Valve as an example of the need to be watchful of the budget. Emphasis was placed on the need to be aware of risks and for Select Committee Chairmen to look at ways to identify savings to ensure that the budget remained in a positive place.

Reference was drawn to page 22 of the report, which highlighted that Cabinet was requested to approve a draw from reserves to fund activity, including £0.772mill towards Ukrainian Education Funding. It was clarified during the meeting that this money was going to be used solely for Ukrainian pupils in Wiltshire Schools.

Questions were also asked in relation to the savings table 14 and whether there were proposals in place to realise savings in year one, rather than in years two and three. It was discussed that where some areas were identified as being red,

some of these issues related to timing and couldn't be delivered this year but would rather be in the future. However, if savings could be made now then this would be conducted; for example, the proposed VAT on leisure following the HRMC tribunal case. Further information was also provided in relation to how the data had been presented for forecasting purposes and that overall, comfort could be taken from the savings table due to being in a better position than was hoped for at this stage.

Attention was drawn to the Living and Aging Well projected overspend and considering the pressures within this sector, whether savings could realistically be delivered. In response, the officer, stressed the importance of working with the market and that though there were pressures to manage providers and market risk, it wouldn't mean savings would be unlikely to be achieved. It was also suggested that within the adult social care, a problem faced was the lack of workforce, with it suggested that the Council was working on schemes or going to education settings to encourage people to come into the sector. It was also noted that work was being conducted to identify how the Market Sustainability Improvement Fund could be allocated.

At the conclusion of discussion, it was,

Resolved:

The Overview and Scrutiny Management Committee agreed to note:

- 1. The current revenue budget is forecast to overspend by £0.311m by the end of the financial year;**
- 2. The current forecast savings delivery performance for the year;**
- 3. The updated MTFS position and revised gap of £7.344m by 2025/26;**
and
- 4. The report of the Financial Planning Task Group.**

34 Financial Year 2023/24 - Quarter One Capital Budget Monitoring

The Chairman noted that in the agenda was a report which set out the Capital Programme for 2023/24 as of 30 June 2023 for the first quarterly budget monitoring period. It included the movements from the original budget set by Full Council in February 2023 to the revised programme and sets out how the programme was forecast to be financed. It provided an update on the significant schemes that were planned to be delivered and those that had been reprofiled to future years.

It was noted that the report had been considered by Financial Planning Task Group on 8 September and Cabinet on 12 September. A summary of the Task Group's discussions was provided in a report in the agenda pack.

Cllr Nick Botterill, Cabinet Member for Finance, Development Control and Strategic Planning stated that there has been an awareness of overprogramming, with attempts having been made to improve this, in some

places down to new systems. It was noted that initial concern had been raised when it identified that Highways had only spent 7% of the budget in place, however assurance had been made that this was down to the systems in place rather than contracts and other issues. Furthermore, it was updated that an additional £10million had been allocated to Highways as this had been an area requested by residents, with hope that a second tranche of spending would follow, should the initial £10million be spent properly with value for money received.

The following comments were made by Lizzie Watkin, Director of Finance, who stated that the report was still showing the programme as having £189million deliverability, when historical experience shows that this sits at £120million. The importance of knowing the revenue implications of programmes, particularly in relation to schemes funded by borrowing was stressed, as well as the impact on cashflow forecasting, which would also affect treasury management. Attention was drawn within the report to where money had been prudently set aside to offset loans for Stone Circle Housing work; with it noted that within other local authorities there had been issues of not setting aside money for more complex investments.

Cllr Pip Ridout, Chair of the Financial Planning Task Group (FPTG), stated that the new system had been encouraging and more accurate when considering capital with it difficult to ever be fully accurate due to affecting factors. Praise was given to the Finance Team for improving the reports and providing them in a phased manner for a better approach.

The following comments were received by Members of the Committee, including that it might be worthwhile for Members to see the data presented in a format that separated capital underspend and revenue implications, to improve ease of understanding of where savings had been achieved within actual spend. Clarity was sought regarding the number of households in temporary accommodation increasing, with further clarity sought on the accommodation types being used and the cost; to which it was stated that this would be referred to officers with a response to be included within the minutes.

At the conclusion of discussion, it was,

Resolved:

The Overview and Scrutiny Management Committee agreed:

- 1. To note the capital programme position as set out in the report, the comments of the Financial Planning Task Group.**

35 **Performance and Risk Report 2023-24 - Quarter One**

The Chairman noted that in the agenda was a report which set out a quarter one update on performance against the stated missions in the Council's Business Plan 2022-32. The Strategic Risk Summary is also included.

It was noted that the report had been considered by Cabinet on 12 September.

Cllr Nick Botterill, Cabinet Member for Finance, Development Control and Strategic Planning stated that the report was the best way to ensure that the Council was open and transparent about achieved performance. The report was an important tool in discussions about long term performance as well as allowing a way to monitor and ask questions when things go wrong.

Perry Holmes, Director for Legal and Governance, stated that there was an aspiration to provide this report every quarter to outline financial position, what money was being spent on as well as risk. It was noted that the performance information was now a settled data set with patterns and elements emerging for consideration. It was outlined that performance was considered in several areas including Performance and Outcomes Boards (POBs), Cabinet as well as Scrutiny to provide a good oversight of performance. Reference within the report was made to the Office for Local Government (OFLOG), with it noted that information produced by OFLOG might not be providing a balanced picture, with the Chief Executive likely to make representations.

The following comments were received by Members of the Committee, including requests for additional information against performance metrics including temporary accommodation and adult social care; to which it was agreed that a response would be added to the minutes. Attention was also drawn to numbers relating to anti-social behaviour cases sitting at 70%, under the identified target of 90%; to which the Director of Legal and Governance noted that the figures provided were from the Police. Points were also raised regarding the percentage of gigabit broadband and 4G mobile coverage being lower than it would be liked, with a suggestion that 37% of the county do not have gigabit connectivity. To which it was suggested that though this was a valid point in relation to aspirations of business and connectivity, it was important to remember that Wiltshire was home to significant areas of outstanding beauty and therefore due to geography would not always be able to provide the improvements referred to. It was also suggested by the Director that should this be an area of interest for Scrutiny, it would be possible to pull together data and timelines for improvements. It was also noted that the data provided was based on the coverage of premises and access to one of the four network providers and was not based on the area itself.

Further comments were received in relation to the record of activity in children, with clarity sought in relation to where the responsibility of encouraging activity in children would lie. Points in response noted that Wiltshire Council had a vested interest in the active population through its business plan and corporate statements as well as being the democratic body which could convene parts of society to transform the active nature of the population. Furthermore, that the Council did have a statutory duty under the Education act to promote positive activities for young people, with a provision provided through £350,000 funding distributed through Local Youth Networks.

A further point was also made in relation to the positive data reported in relation to the reablement service and how this was within 1.2% of the target zone, which it was suggested could possibly be met if not for staff vacancies.

At the conclusion of discussion, it was,

Resolved:

The Overview and Scrutiny Management Committee agreed to note:

- 1. The updates and outturns against the measures and activities mapped against the Council's priorities.**
- 2. The Strategic Risk Summary.**
- 3. To seek written responses to the questions raised against specific indicators within report.**
- 4. To invite the select committees to consider the indicators within their remits and explore further where appropriate.**

36 **Wiltshire Council Annual Complaints Report 2022-23**

The Chairman noted that in the agenda was a report which presented the council's Annual Complaints report for the 2022-23 financial year. It was also noted that the report would also be considered by the Standards Committee on the 3 October, as the committee that oversaw the council's complaints handling arrangements.

Perry Holmes, Director for Legal and Governance, introduced the item, with focus on the complaints received and how they were addressed. Henry Powell, Democracy and Complaints Manager, and his team were praised for the improvements that had been seen within the complaints process.

Henry Powell, Democracy and Complaints Manager provided the Committee with a presentation, which covered the following points:

- The Annual Complaints report covered the previous financial year, including all formal complaints except for those relating to Councillors and the PCC.
- There had been an increase in formal complaints received in the last 5 years (12%), which could be attributable to a rise in SEND complaints (an increase of 136% and 56 complaints).
- Stage 1 complaints had reduced slightly however Stage 2 complaints had increased by 43%, with Service Requests also having risen by 35%. In turn causing a small increase to the percentage of complaints upheld or partially upheld.
- The area which received the most formal complaints (148) was Children's services, mainly due to complaints relating to EHCPs. An increase of 68%.
- The area which received the most Service Requests was Waste Management (387), an increase of 51%.

- Regarding the LGSCO, there had been a 10% increase in complaints received, however a decrease in those requiring investigation as well as a 2% decrease in complaints upheld by the LGSCO.
- Annual data was provided over a 5-year period to demonstrate how complaints had been dealt with as well as responses within target timescales and the outcomes of complaints.
- As detailed within the report, actions to further enhance the Council's complaint handling function were outlined.

The following comments were received by Members of the Committee but were not limited to that multiple Service Requests had been received by Councillors in relation to grass cutting, therefore it would be positive to have further detail in relation to complaints about grass cutting. The progression of Service Requests into formal complaints was discussed and the reasonings behind residents might escalate matters so quickly.

The Chairman thanked the Democracy and Complaints Manager, as well as the Director for Legal and Governance for the report.

At the conclusion of discussion, it was,

Resolved:

The Overview and Scrutiny Management Committee agreed:

1. **To note the Wiltshire Council Annual Complaints Report for 2022-23.**
2. **To note the actions to further improve the council's complaints handling function over the next 12 months.**
3. **To ask the Select Committee Chairmen to consider the complaints data within their portfolio areas and explore further as appropriate.**

37 **Council Tax Reduction Scheme**

The Chairman agreed to take this item ahead of item 9 due to officer availability.

The Chairman noted that in the agenda was a report which set out proposals for consultation to further adapt the scheme to improve administration and accommodate the effects of the ongoing rollout of Universal Credit, as well as ensuring the support for low-income households remained at the appropriate level considering the ongoing cost of living crisis.

It was noted that the report had been considered by Financial Planning Task Group on 8th September and Cabinet on 12 September.

Cllr Nick Botterill, Cabinet Member for Finance, Development Control and Strategic Planning stated that there was an obligation to make sure that the Council Tax Scheme was fit for purpose and would not cause an undue burden for both the administrators and those receiving it. It was outlined that the idea

was to increase the percentage of households able to contribute towards Council Tax, by reviewing the scheme to ensure it met the priorities of the Council and delivered an appropriate level of support for low-income households. It was noted that a consultation would take place, with a final proposal to follow in December.

Cllr Pip Ridout, Chair of the Financial Planning Task Group (FPTG), suggested that it would be worthwhile for the proposal to be scrutinised before December as the implications would affect the budget.

The following comments were received by Members of the Committee, including acknowledgement that until figures were confirmed after the consultation, scrutiny could not take place. Additionally, that it would be positive to make Council Tax more affordable to those who might have been previously unable to pay it, potentially creating a positive impact on mental health. It was also suggested that the proposal to change legislation giving Council's the discretionary power to add premiums of up to 300% to those owning second homes would be well received. This led to a discussion around contributions made by the MOD and NHS in relation to their owned homes.

At the conclusion of discussion, it was,

Resolved:

The Overview and Scrutiny Management Committee agreed to note that on 12 September 2023, Cabinet:

- 1. Delegated to the Director Finance, to go out to consultation on the proposals included in this report;**
- 2. Approved an increase in the Council Tax premium charge levied on long term empty properties with effect from 1 April 2024.**

38 Task Group Update

A report was received on the Task Groups and Panels established by the Management Committee.

Evolve Programme Task Group

Cllr Jon Hubbard, Chairman of the Evolve Programme Task Group noted that the task group had not met since the last meeting of the Select Committee, however the updates that had been received were positive and that a meeting would take place soon.

Financial Planning Task Group

The Chairman noted that there was a desire to increase membership to the Financial Planning Task Group as it had recently lost some active Members.

Those interested were encouraged to get in contact with the Chairman, Simon Bennett or Henry Powell.

The Chairman thanked the Task Groups, Members and Officers for their work.

After which it was,

Resolved:

The Overview and Scrutiny Management Committee agreed:

- 1. To note the update on the Task Group activity provided.**
- 2. To note the Financial Planning Task Group's forward work plan.**
- 3. To add Cllrs Ruth Hopkinson, Graham Wright and Chris Williams to the membership of the Financial Planning Task Group.**

39 **Forward Work Programme**

The Committee considered the forward work programmes for each select Committee, as well as updates from the Chairman for each Select Committee.

At the conclusion of discussion, it was,

Resolved:

The Overview and Scrutiny Management Committee agreed:

- 1. To note the updates on select committee activity and approve the Overview and Scrutiny Forward Work Programme.**
- 2. To establish a task group to consider arrangements for scrutiny engagement on the council's activity in regard to its wholly-owned Stone Circle companies and to bring proposals back to Committee.**

40 **Date of Next Meeting**

The date of the next meeting was confirmed as 15 November 2023.

41 **Urgent Items**

There were no urgent items.

(Duration of meeting: 10.30 am - 1.00 pm)

The Officer who has produced these minutes is Ben Fielding - Senior Democratic Services Officer of Democratic Services, direct line 01225 718656, e-mail benjamin.fielding@wiltshire.gov.uk

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Anti-social behaviour

Response from the Head of Service- Public Protection – John Carter

Corporate Performance Scorecard Measure:

Percentage of reported antisocial behaviour cases resolved within 60 days.

OSMC Question:

Why are we below the current target?

Response:

This is a new measure and the recording mechanisms are still bedding in. The 60-day indicator results in a lag between the end of the quarter and the accurate performance figure being available.

Following the committee's comments, we have worked through the figures case by case to review the data.

There were a few cases wrongly coded and these have been updated to differentiate between ASB cases and community safety complaints which relate to longer term actions such as Public Spaces Protection Orders.

Updated figures are as follows:

21 Total cases including Pre-ASBRAC and 5 Community Safety cases

16 Pre-ASBRAC (Community Safety cases removed)

15 resolved/closed within 60-days

1 waiting for mediation

Total resolution rate in 60 days = 93%

Temporary Accommodation

Response from the Head of Housing, Migration and Resettlement – Nicole Smith

Corporate Performance Scorecard Measure:

Total Households in Temporary Accommodation

OSMC Question:

What type of accommodation is being used for temporary accommodation and how much is this costing?

Response:

The temporary accommodation we use is either managed by a housing provider, our own stock or through a private sector lease arrangements with a private landlord. Rents and service charges cover the cost of the use of this temporary accommodation. Our costs come in when we need to use B&B. The average cost of a weeks' placements in a B&B is around £500 a week for a single applicant. We are currently not using B&Bs.

The three main causes of homelessness are still being asked to leave by family and friends, termination of assured shorthold tenancies and relationship breakdowns with increasing numbers of Domestic Abuse. The increasing use of temporary accommodation is due to higher volumes of homeless applications being received. Preventions have become harder as we are seeing huge demands on the private sector and increasing rental prices that are well above the LHA (Local Housing Allowance), which is making private rented unaffordable for those on benefits. We are also seeing fewer moves into social housing during the prevention stage as demands in the higher bands have significantly increased.

Adult Social Care

Response from Director of Adult Social Care – Emma Legg

Corporate Performance Scorecard Measure:

Number of working-aged adults in residential care (Long-term support needs of younger adults aged 18-64 met by admission to residential and nursing care homes, per 100,000 population - ASCOF)

OSMC Question:

Is the recent increase the start of a longer-term trend and, if so, what are the causes and implications?

Response:

It's important to note that this metric is looking at the number of admissions as opposed to the number of adults. The way that this metric is calculated is looking at the last 12 months (rolling year) and any new admissions in that period. A new admission is valid if where the client was before was **not** a residential care home or nursing home. This does include where a client was in a residential or nursing care home, had a period in hospital and then was discharged to a residential or nursing care home following discharge.

In terms of numbers, for the rolling years to June 2023 (Q1) we are looking at 58 admissions, which is very slightly higher than March 2023 (Q4) at 52 and December 2022 (Q3) at 46. With the introduction of the Moving on Service we did expect to see a slight increase in our data. Reducing this figure is a key priority for our operational and commissioning teams and we are scrutinising this activity through our performance outcomes groups and board.

Although this is focussing on working age adults in residential care, these are not all specialist residential placements

Wiltshire Council

Cabinet

14 November 2023

Subject: Financial Year 2023/24 - Quarter Two Revenue Budget Monitoring

Cabinet Member:  **Cllr Nick Botterill - Cabinet Member for Finance, Development Management and Strategic Planning**

Key Decision: Non-Key

Executive Summary

This report informs members of the second quarterly revenue budget monitoring forecast for the financial year 2023/24 based on the position at the end of September 2023. It also provides an update on the Medium-Term Financial Strategy (MTFS) and budget gap for the financial year 2024/25 and beyond.

Quarter Two Revenue Budget Monitoring

Quarter Two budget monitoring forecasts are based on information known as at 30 September 2023. These are forecasts and are subject to movement during the remainder of the year as more certainty arises and less estimation is required, particularly on areas such as income, service demand and inflationary pressures.

The net budget set by Full Council for 2023/24 was £465.874m, and recommendations approved by Full Council at their meeting on 17 October 2023, included as part of the quarter one report increased this to £469.029m. This reflects the increased grant and funding from the additional Market Sustainability Improvement Fund grant of £2.773m and the £0.382m additional share of retained Business Rates for Council assets. The 2023/24 budget ensures that vital services to the residents, businesses and communities of Wiltshire continue to be provided and the council deliver on the commitments set out in the Business Plan. The budget includes over £26m of savings that need to be delivered in 2023/24.

The quarter two position forecasts a net underspend for the year of £0.402m. As the forecast variance is small and still exposed to change it is proposed at this stage that the variance is managed within the financial year and no proposal is made to transfer funds to reserves.

This position will need to continue to be carefully monitored as there are a number of risks that the council are exposed to, including sustained higher inflation than budgeted, the 2023/24 pay award, increased demand and higher package costs in People Services, SEND (Special Educational Needs and Disabilities) transport and underachievement of income across Place services.

For quarter two it is forecast that these pressures in services can be mainly offset by activity in corporate services through finance and investment income and levies and the overachievement of income in Leisure Services due to the earlier than forecast delivery of the saving from VAT changes confirmed by HMRC. In addition, Highways and Transport has increased income from Street Works and Permits and Public

Transport is maximising the use of Government grant, Bus Service Improvements Plan plus to manage the increasing pressures on Public Transport.

Proposals

Cabinet is asked to approve:

- a) the transfer of Education and Skills reserves totalling £0.160m to reflect the estimated usage in year, these relate to grant funded schemes which straddle more than one financial year.
- b) the transfer of Families and Childrens programmes of pastoral support reserve of £0.524m to fund scheduled activity this financial year.
- c) The transfer of the anticipated deficit on the DSG reserve of £18.583m reflecting the planned use of this reserve for this financial year.
- d) The transfer of £1.661m from the Transformation Reserve to reflect the planned usage in year.

Cabinet is asked to note:

- a) the current revenue budget is forecast to underspend by £0.402m by the end of the financial year;
- b) the current forecast savings delivery performance for the year

Reason for Proposals

To inform effective decision making and ensure sound financial management as part of the Councils overall control environment.

To inform Cabinet on the forecast revenue financial position of the Council for the financial year 2023/24 as at quarter two (30 September 2023), including delivery of approved savings for the year.

Terence Herbert
Chief Executive

Andy Brown
Deputy Chief Executive and Corporate Director of Resources

Wiltshire Council

Cabinet

14 November 2023

Subject: Financial Year 2023/24 - Quarter Two Revenue Budget Monitoring

Cabinet Member: Cllr Nick Botterill – Cabinet Member for Finance, Development Management and Strategic Planning

Key Decision: Non-Key

Purpose of Report

1. To advise Members of the Revenue Budget Monitoring forecast position 2023/24 quarter two (30 September 2023) for the financial year 2023/24 with suggested actions as appropriate.

Relevance to the Council's Business Plan

2. Budget monitoring and reporting supports effective decision making and the alignment of resources and financial performance to the Council's priorities and objectives as laid down in the Business Plan.

Background

Revenue Budget Monitoring 2023/24 – Quarter Two

3. The Council approved a net budget for 2023/24 of £465.874m at its meeting on 21 February 2023. Recommendations included within the quarter one budget monitoring report were approved by Full Council at their meeting on 17 October 2023 that increased the net budget to £469.029m. This reflects the increased grant and funding from the additional Market Sustainability Improvement Fund grant of £2.773m and the £0.382m additional share of retained Business Rates for Council assets.
4. This is the second report for the financial year and includes a summary of the movements to the original budget since it was set by Full Council in February 2023. This summary can be seen in Appendix A.
5. The following paragraphs focus on forecast full year variances against the approved budget based on information as at 30 September 2023. They also set out the underlying pressures currently estimated within the service areas.
6. The forecasts at this stage of the year are subject to movement as the year progresses, as more certainty arises, and less estimation is required. They are however forecasts for known items and commitments and estimates for the remainder of the financial year. The current economic position and volatility exposes the council to continued risk that forecasts move during the year due to continued high inflation rates.

Main Considerations for the Council

Revenue Budget

7. The following elements of this report reflect the management responsibility in line with the current management structure. The breakdown of the projected year end position is set out in table 1 below.

Table 1 – Summary forecast for Quarter Two 2023/24

	<i>Original Budget</i>	<i>Revised Budget</i>	<i>Forecast</i>	<i>Variance</i>	<i>Variance Qtr 1</i>	<i>Movement From Qtr 1 to Qtr 2</i>
	A	B	C	D (C-B)		
	£m	£m	£m	£m	£m	£m
Corporate Director People						
Adult Services	178.684	180.514	183.722	3.208	2.189	1.019
Public Health	0.862	-	-	-	-	-
Education & Skills	29.269	29.278	30.432	1.154	1.549	(0.395)
Family & Children Services	62.723	64.247	65.622	1.375	(0.400)	1.775
TOTAL PEOPLE	271.538	274.039	279.776	5.737	3.338	2.399
Corporate Director Resources						
Finance	6.367	6.467	6.611	0.144	-	0.144
Pensions	-	-	-	-	-	-
Assets	16.799	17.707	17.184	(0.523)	0.382	(0.905)
HR&OD	3.573	4.123	3.874	(0.249)	(0.200)	(0.049)
Transformation & Business Change	0.533	0.560	0.575	0.015	-	0.015
Information Services	11.808	11.900	11.465	(0.435)	(0.291)	(0.144)
Commissioning	3.405	2.800	3.762	0.962	1.014	(0.052)
TOTAL RESOURCES	42.485	43.557	43.471	(0.086)	0.905	(0.991)
Corporate Director Place						
Highways & Transport	40.634	40.148	40.041	(0.107)	-	(0.107)
Economy & Regeneration	2.520	2.520	2.520	-	-	-
Planning	3.396	3.396	3.451	0.055	(0.350)	0.405
Environment	48.283	48.485	48.411	(0.074)	0.290	(0.364)
Leisure Culture & Communities	6.880	6.581	5.081	(1.500)	(1.070)	(0.430)
TOTAL PLACE	101.713	101.130	99.504	(1.626)	(1.130)	(0.496)
Chief Executive Directorates						
Legal & Governance	9.964	10.168	10.414	0.246	0.108	0.138
Corporate Directors & Members	3.147	3.147	3.282	0.135	0.060	0.075
TOTAL CEX DIRECTORATES	13.111	13.315	13.696	0.381	0.168	0.213
Corporate						
Movement on Reserves	2.457	2.457	2.457	-	-	-
Finance & Investment Income & Expense	25.043	25.004	20.795	(4.209)	(2.446)	(1.763)
Corporate Costs	4.034	5.434	4.934	(0.500)	-	(0.500)
Corporate Levies	5.493	4.093	3.994	(0.099)	(0.142)	0.043
Covid	-	-	-	-	-	-
TOTAL CORPORATE	37.027	36.988	32.180	(4.808)	(2.588)	(2.220)
TOTAL GENERAL FUND	465.874	469.029	468.627	(0.402)	0.693	(1.095)
Funding						
General Government Grants	(77.393)	(80.166)	(80.166)	-	-	-
Council Tax	(332.187)	(332.187)	(332.187)	-	-	-
Collection Fund Surplus	(6.850)	(6.850)	(6.850)	-	-	-
Business Rates Retention Scheme	(49.444)	(49.826)	(49.826)	-	(0.382)	0.382
TOTAL FUNDING	(465.874)	(469.029)	(469.029)	-	(0.382)	0.382
TOTAL VARIANCE	(0.000)	0.000	(0.402)	(0.402)	0.311	(0.713)

Overview of Quarter Two Monitoring

8. Overall, the quarter two report forecasts a net underspend of £0.402m, and details of the significant variances within service areas are included below.
9. As reported as part of setting the budget in February 2023 the Pay Award for 2023/24 was budgeted for at 4.5%. The pay award has now been agreed and is higher than this, and an average increase across all council staff of around 5.8% for 2023/24, which is an additional pressure of £2m.
10. For quarter two the pay award pressure has been included within service forecasts alongside saving proposals to mitigate the pay award pressure on the base budget. These proposals will deliver a permanent solution for the 2023/24 pay award pressure in 2024/25.
11. As part of the outturn report for 2022/23 an earmarked reserve was prudently set aside for £2m to mitigate the pressure for 2023/24, however the quarter two forecast does not include a draw from this reserve at this stage.
12. Inflation is currently running around 2% higher than the average CPI increase estimated and included in the 2023/24 budget. Services are managing these pressures through contract negotiations or where the pressure is not able to be managed, have reported the pressure in the service forecast for 2023/24 and the MTFS update.
13. In addition, the Council is seeing increasing demand and package costs in People Services largely from complex cases, pressure in SEND Transport and an underachievement of income for fees and charges in Planning and Car Parking. For quarter two it is forecast that these pressures in services can be offset by savings in Corporate services on Financing and Investment Income and Levies and the overachievement of income in Leisure Services due to the earlier than forecast delivery of the saving from VAT changes confirmed by HMRC, Street Works and Permits from price increases implemented and by the use of Government grant, significantly the Bus Service Improvements Plan Plus to manage the increasing pressures on Public Transport.

Corporate Director – People

Table 2 – Forecast as at Quarter Two 2023/24 Corporate Director People Position

		<i>Original Budget</i>	<i>Revised Budget</i>	<i>Forecast</i>	<i>Variance</i>
		A	B	C	D (C-B)
		<i>£m</i>	<i>£m</i>	<i>£m</i>	<i>£m</i>
Corporate Director People					
Adult Services	Gross Income	259.282 (80.598)	266.475 (85.961)	271.380 (87.658)	4.905 (1.697)
	Net Exp	178.684	180.514	183.722	3.208
Public Health	Gross Income	21.516 (20.654)	21.334 (21.334)	21.334 (21.334)	- -
	Net Exp	0.862	-	-	-
Education & Skills	Gross Income	142.634 (113.365)	149.088 (119.810)	150.147 (119.715)	1.059 0.095
	Net Exp	29.269	29.278	30.432	1.154
Families & Children Services	Gross Income	68.239 (5.516)	70.318 (6.071)	71.693 (6.071)	1.375 -
	Net Exp	62.723	64.247	65.622	1.375
TOTAL PEOPLE	Gross Income	491.671 (220.133)	507.215 (233.176)	514.554 (234.778)	7.339 (1.602)
	Net Exp	271.538	274.039	279.776	5.737

Adult Services: Budget £180.514m, £3.208m overspend

14. The Adult Services forecast overspend of £3.208m includes £0.500m of unachievable savings. These savings, £0.300m Wiltshire Care Home Efficiency and £0.200m Day Services Utility, have faced delays in contract negotiations. The savings will be made in full over the 2 years, but the timing is likely to all be in 2024/25. Commissioners continue to look at options for mitigating this saving in 2023/24.
15. The overspend totalling £3.666m is due to the increased costs of packages of care above that budgeted as a result of increased provider staffing costs and the areas of the care market that are less sustainable. This is also the in the main the reason for the £1.019m adverse movement from quarter 1.
16. In Whole Life Pathway it has been necessary to increase the price of packages of care to keep the market sustainable. As previously reported, there are a number of extremely high-cost packages coming through for existing and new service users. The customers that are being referred to the service are increasing in complexity with a notable increase in the people who have autism and mental health needs. Supporting the market by paying increased prices has been possible due to the receipt of the additional Market Sustainability funding.
17. The Reablement Service is forecasting a £0.082m underspend due to staff vacancies. The service continues to have recruitment difficulties and has had to use locums to cover long standing vacancies to maintain safe levels of staff. However, recruitment is more recently proving successful, and it is hoped it will continue to improve. The remaining underspends totalling £0.346m in Housing & Migration and

Safeguarding and Prevention are also as a result of underspends on staffing budgets.

18. Transforming Adult Social Care (TASC) has recently been relaunched following the appointment of the new Head of TASC and Quality. The relaunch has revisited the vision for TASC and identified priorities for the programme. The Self-Directed Support (SDS) project is focusing on improving people's access to Direct Payments, Individual Service Funds, Personal Health budgets and community catalyst. TASC has a focus on prevention, and this is evident in the Technology Enabled Care (TEC), Practice development and quality assurance, and prevention and community projects. Practice development guidance is being developed to ensure that all staff within the department are using a strength based, preventative approach which will benefit people who use adult social care whilst at the same time delivering savings.

Public Health: Budget £0.000m, nil variance

19. In 2023/24 the Public Health Grant is £18.602m. This is being spent on activities such as the Public Health Nursing service, Drug and Alcohol Substance Use services, Sexual Health services, Domestic Abuse services for Wiltshire and a wide range of health improvement services such as health improvement coaches. In addition, an estimated draw of £1.698m from the public health reserve is forecast to be required to fund these activities as well an estimated draw of £0.180m from the Domestic Abuse reserve. Public Health have achieved the £0.616m of savings in the budget for 2023/24

Education & Skills (School Effectiveness, SEND & Inclusion): Budget £29.278m, £1.154m overspend

20. The services in this area fulfil numerous statutory duties with a mixture of local authority and Dedicated Schools Grant (DSG) funding. The majority of the local authority funded services are forecast to largely be aligned with budget. The largest exceptions are outlined below.
21. Where eligible, 5–16-year-old school children with an Education, Health and Care Plan (EHCP) can take up free school transport. The forecast expenditure for school transport for learners with an EHCP is £1.479m overspent representing 8.7% of the SEND transport budget which is a slight improvement on the Q1 forecast. The travel savings of £0.500m have been achieved to date following route planning and re-contracting. The budgeted numbers of pupils are not significantly different from forecast however the average unit cost has increased from a budgeted £8,743 to a forecast £10,719 per pupil. This forecast includes estimates of cost for the new operating arrangements with leased vehicles and council drivers to support Silverwood school campuses which have had a positive impact on both sufficiency of transport provision and pricing in the wider marketplace.
22. Premature retirement costs for schools are forecast to overspend by £0.179m where restructure costs are funded for schools in deficit.
23. Recruitment difficulties that services have faced this year have resulted in projected underspends for both Targeted and SEND and Inclusion service areas (£0.700m underspend). Recruitment is ongoing.

24. MTFs savings in this service total £1.141m. The majority of these are fully achieved, on track or have alternative funding arrangements in place for 2023/24.
25. Cabinet is requested to approve the draw from reserves to fund the following estimates of activity:
- a. The DfE LAMB grant which straddles more than one financial year £0.100m
 - b. The DfE Virtual School Extended Duties Grant £0.60m

Families & Children Services: Budget £64.247m, £1.375m overspend.

26. This service protects, cares for and supports vulnerable children and families with the greatest needs, including children in care, disabled children, and those at risk of harm and a demand driven service area.
27. The budgeted number of children in care for 2023/24 financial year is 464. The actual number of children in care is 458 (Sept 2023) which is within the service set target range of 407-469. The proportion of children and young people in external residential placements is 10% (equivalent 44 young people) all placement types remain consistent.
28. The main factor causing budget pressure and overspend is the cost of individual residential placements, in the context of a national placement sufficiency crisis. Whilst Wiltshire has been able to keep the number of children in care stable due to its successful prevention work, other neighbouring Local Authorities have not; meaning an overall increased demand for placements in a market that cannot meet the demand. This results in significant competition for placements and has led to the market increasing prices. This issue is being addressed within the government's reforms and strategy Stable Homes, Built on Love, but this is yet to see impact. The main strategy to reduce residential placement costs is the new contract that will deliver residential placements in Wiltshire, as previously approved by Cabinet. This provider was originally expected to commence delivery in October 2023 however, delays including Ofsted registration mean this is now expected from early next year and this has subsequently had a negative impact on forecast expenditure in external residential placements in quarter two. Expansion of this contract is being explored to ensure additional capacity in Wiltshire.
29. There are a number of over 18 young people who are supported as care leavers (and included in the table below) and the length of time these young people remain supported and the price of their packages of care are also leading to a significant cost pressure as many of them are resident outside Wiltshire.
30. In addition, the national social work recruitment and retention challenge continues. A specific workforce strategy is in place and remains a priority. As part of this campaign, Wiltshire is committed to "growing its own" social workers so a greater number of staff on the ASYE (Assessed and Supported Year in Employment) (Assessed and Supported Year in Employment) for newly qualified social workers are employed. The result of this approach is that these staff are at the beginning of their careers and there are reduced salary costs. Despite forecast agency spend of £1.201m, there is a net forecast underspend across all teams of £0.616m. This reflects the challenge in recruiting high calibre agency staff to manage the permanent

vacancies, rather than a lack of desire to recruit. Creative approaches, such as recruiting non-social work qualified staff to support work temporarily are adopted.

Table 3 - Comparison of planned and Quarter Two Childrens Placements

	Budgeted Number of Children & Young People	Current Number of children 2023/24 as at Q2
Mainstream In House Foster Carer Payment	277	250
Independent Fostering Agency (includes some over 18s)	101	75
External Residential Placements (includes some over 18s)	44	43
16 - 25 Support & Accommodation/ Leaving Care (majority over 18s)	43	42
Staying Put (All over 18s)	40	28
CiC Placements & Fostering	504	438
Special Guardianship	358	318
Residence Orders	4	4
Adoption Allowances	22	22
Total Permanence non CiC	384	344
0-17 years SEND Residential	146	127

31. Placement saving plans are on-going but are offset by significant market price increase pressures which, despite steady numbers of children in care lead to a forecast overspend of £2.863m for social care placements largely for external residential placements and also, support and accommodation costs of 16- to 25-year-old young people. These base budget pressures are partially offset by a forecast underspend of £0.825m for foster care placements. 59% of our children are placed with in house foster carers, the target being 65%. The recruitment of foster carers remains a challenge, despite best efforts. This is due to a national sufficiency crisis in the placement market. This challenge applies to independent fostering agencies also, meaning that more children are being placed in residential care which have significantly increased in unit cost post pandemic. A placement sufficiency strategy action plan is in place, led and reviewed monthly by the Director to ensure tight grip on the progress and spend in this area. We have recently been informed that the South West has successfully passed stage 2 of the Department for Education Fostering Recruitment and Retention programme application which is being led by Wiltshire and Cornwall. This should support the increase of in house foster carers, reducing the budget pressures and need to use residential placements.

Table 4 - Comparison of planned and Quarter Two Childrens Placements Average Weekly Prices

	2023/24 Budgeted Weekly Price £	2023/24 Average Forecast Weekly Price £	Forecast Price Variance £
Mainstream In House Foster Carer Payment	459	466	7
Independent Fostering Agency (includes some over 18s)	896	998	102
External Residential Placements (includes some over 18s)	3,800	4,800	1,000
16 - 25 Support & Accommodation/ Leaving Care (majority over 18s)	613	1,097	484
Staying Put (All over 18s)	184	186	2
CiC Placements & Fostering			
Special Guardianship	159	156	(3)
Residence Orders	184	179	(4)
Adoption Allowances	221	209	(12)
Total Permanence non CiC			
0-17 years SEND Residential	630	628	(2)

32. Assumptions made around increases in special guardianship and adoption orders have not come to fruition presenting a forecast underspend of £0.313m in these areas. It is possible these areas could still increase as per budget planning assumptions the impact of which would be the forecast underspend reduces whilst there is a positive counter effect on the placements budget.

33. Young people can be supported as Care Experienced young people until 25 years, and we are seeing higher numbers of young people choosing to be supported for longer periods due to the current challenging economic climate, which is resulting in additional support costs, leading to a forecast overspend of £0.165m in addition to the support and placement cost pressure of £1.492m. Work is on-going to ensure consistent support and for all young people. These additional burdens are not funded by central government and despite additional MTFS growth in this area, the length of time young people is supported continues to grow and push costs up. Market expansion and sufficiency in this area is being explored including more preparation for independent living placements within Wiltshire.

Table 5 - Budgeted and Current Spend forecasts of Children & Young People in Care

	2023/24 Budget £'m	2023/24 Forecast Spend as at Q2 £'m	Forecast Variance £'m
Mainstream In House Foster Carer Payment	6.614	5.758	(0.857)
Independent Fostering Agency (includes some over 18s)	4.711	4.743	0.031
External Residential Placements (includes some over 18s)	8.660	10.950	2.290
16 - 25 Support & Accommodation/ Leaving Care (majority over 18s)	1.355	2.847	1.492
Staying Put (All over 18s)	0.379	0.286	(0.094)
CiC Placements & Fostering	21.720	24.582	2.863
Special Guardianship	2.969	2.663	(0.306)
Residence Orders	0.038	0.038	0.000
Adoption Allowances	0.253	0.245	(0.007)
Total Permanence non CiC	3.259	2.946	(0.313)
0-17 years SEND Residential	4.798	4.467	(0.332)

34. The council provides placements for unaccompanied asylum-seeking children (UASC) and current numbers of these young people under 18 years of age are 48. In addition to this we have 77 unaccompanied asylum-seeking young people who are care experienced. Based on our quota of 0.1% of Wiltshire's population we should be taking 106 UASC who are under 18 years of age from the National Transfer Scheme (NTS) scheme so we can expect a further 58, although the timing of this is unclear at this point. Regional arrangements may change in this and the next few financial years. This is in addition to any spontaneous arrivals. Grant funding is available for under 18s is a daily rate which on average, covers support and accommodation costs. Grant funding for over 18s is a weekly rate which does not cover costs adequately. There is pressure on Wiltshire support and accommodation marketplace due to lack of available independent housing options for these young people to move onto once they have right to remain – this work is part of the overall placement strategy programme.

35. New Home Office guidance for unaccompanied minors travelling from Ukraine, means that they will be eligible for a private fostering service up until they are 18 (the mainstream service is up to 16). We have 15 children subject to private fostering arrangements currently and 4 of these are from the Ukraine. Home Office funding has been provided to contribute to the staff cost of supporting these children.

36. Total savings approved for 2023/24 are £1.110m for this service, and due to factors described above, delivery of these is challenging. Robust delivery plans are in place and two staff savings, within the families and children's service, risk rated as red have mitigations proposed for 2023/24 until these savings are achieved in full in 2024/25.

37. Cabinet is requested to approve a draw down from the children's programmes of pastoral support reserve of £0.524m to fund scheduled activity this financial year.

38. A number of small other variances comprise the balance of the forecast overspend.

Corporate Director - Resources

Table 6 - Forecast as at Quarter Two 2023/24 Corporate Director Resources Position

		<i>Original Budget</i>	<i>Revised Budget</i>	<i>Forecast</i>	<i>Variance</i>
		<u>A</u> £m	<u>B</u> £m	<u>C</u> £m	D (C-B) £m
Corporate Director Resources					
Finance	Gross	80.550	80.732	83.472	2.740
	Income	(74.183)	(74.265)	(76.861)	(2.596)
	Net Exp	6.367	6.467	6.611	0.144
Pensions	Gross	1.733	2.533	2.461	(0.072)
	Income	(1.733)	(2.533)	(2.461)	0.072
	Net Exp	-	-	-	-
Assets	Gross	23.185	24.060	23.775	(0.285)
	Income	(6.386)	(6.353)	(6.591)	(0.238)
	Net Exp	16.799	17.707	17.184	(0.523)
HR&OD	Gross	5.706	6.433	6.109	(0.324)
	Income	(2.133)	(2.310)	(2.235)	0.075
	Net Exp	3.573	4.123	3.874	(0.249)
Information Services	Gross	12.229	14.748	14.402	(0.346)
	Income	(0.421)	(2.848)	(2.937)	(0.089)
	Net Exp	11.808	11.900	11.465	(0.435)
Commissioning	Gross	5.217	3.465	4.040	0.575
	Income	(1.812)	(0.665)	(0.278)	0.387
	Net Exp	3.405	2.800	3.762	0.962
Transformation & Business Change	Gross	0.539	0.566	0.581	0.015
	Income	(0.006)	(0.006)	(0.006)	-
	Net Exp	0.533	0.560	0.575	0.015
TOTAL RESOURCES	Gross	129.159	132.537	134.840	2.303
	Income	(86.674)	(88.980)	(91.369)	(2.389)
	Net Exp	42.485	43.557	43.471	(0.086)

Total Resources: Budget £43.557m, underspend £0.086m

Finance: Budget £6.467m, £0.144m overspend

39. Accountancy has additional resources in place to support the ongoing work on managing the backlog of work associated with the Statement of Accounts and Audit and in addition the quarter two forecast also includes the revised pay award pressure. This pressure is largely offset by vacancies in other teams across Finance however a pressure of £0.146m remains.

40. Revenues and Benefits Subsidy is forecasting an increased net pressure of £0.262m, above the pressure built into the budget for 2023/24 for supported living accommodation costs with non-registered providers. The Council is only able to claim the rent element from Government and must cover the cost of support direct. Supported Living is used to support vulnerable people, including those with Drug and Alcohol addictions and help them transition back into the community.
41. The council received £2.524m grant for the Energy Bill Support Scheme (EBSS) in 2022/23 which it continues to administer on behalf of government and pass on. This scheme provides a one off £400 non repayable support payment for eligible households that were facing increased energy costs but had not received any other support payment to help with their bills between 1st October 2022 and 1st March 2023. Government extended the deadline on the scheme, and this is now expected to close in September 2023. New Burdens grant of £0.105m is due to be received in 2023/24 to cover the administration costs of the scheme .and is helping to offset the above pressures.
42. Pressures have been further mitigated by forecast savings from additional income and reductions on spend on various expenditure budgets including cash collection and court fees.

Assets: Budget £17.707m, £0.523m underspend

43. The forecast at quarter two shows an improvement of £0.902m to an overall £0.523m underspend, largely due to the change in forecast for utilities and the approved move of increased retained share of Business Rates.
44. As approved by Full Council in quarter one, the 2023/24 saving for increased retained share of funding from Business Rates for Council Assets of £0.382m has been moved to the funding section removing the variance reported against Assets and increasing the overall Net Budget of the council, this is fully funded by the additional income from Business Rates.
45. Utility costs are forecast to underspend by £0.757m at quarter two. Energy consumption during the year has been lower than expected and energy improvement projects being delivered through the carbon reduction programme have exceeded their forecast performance this year resulting in lower consumption. A relatively cool spring and summer has also contributed to lower consumption.
46. Due to increased inflation and demand, the maintenance budget is already under pressure and the forecast for quarter two is that the budget will overspend by £0.460m. There are multiple variables that impact the maintenance spend aside from inflation, including the availability of materials, contractor capacity, weather and condition of the buildings that have both favourable and adverse financial impacts.
47. As part of 2023/24 budget, a saving proposal in relation to income generation from letting space at County Hall was approved for £0.313m. To date there has been little demand for this and opportunities continue to be progressed but there is a risk this will not deliver as originally planned. In addition, the NHS has recently withdrawn from the ICB lease agreement which will also impact on income for 2023/24. This is offset by various unbudgeted income windfalls from sources such as Network Rail,

NHS, Rural Lettings, various Council contractors paying for space and an increase in rent from commercial asset rent reviews resulting in an overall underspend of £0.042m.

48. The Business Rates revaluation for the Council's estate have been consistently lower than forecast last year so the service is forecasting an underspend against the cost of Business Rates of £0.343m, which is being partially offset by overspends on various expenditure lines totalling £0.159m including systems development and information services licences.

Human Resources & Organisational Development: Budget £4.123m, £0.249m underspend

49. An underspend of £0.249m has been forecast, largely due the redeployment of staff to support key capital and transformational programmes such as Evolve and Adult Social Care.
50. In addition, the pilot of a new training provision has reduced costly demand resulting in a current underspend. With the introduction of the new Oracle system and improved talent management it is anticipated demand will increase for future years.

Information Services: Budget £11.900m, £0.435m underspend

51. The service continues to carry several vacancies, particularly in the Applications Team and has forecast increased staff savings from vacancies of £0.296m for quarter two.
52. The service has undertaken work to ensure that the Council is benefiting from the most competitive phone tariffs that are available. At quarter two it is estimated that this will lead to an underspend against budget of approximately £0.163m, this assumes that usage remains at current levels and does not increase.
53. The service is currently working through a number of contract renegotiations for network maintenance contracts, applications and Microsoft Support, which the service is projecting will result in an underspend of £0.456m in 2023/24.
54. The delay with the implementation of Oracle will require Oracle and SAP systems to be dual run for 2023/24. The net cost at quarter two is estimated to be £0.480m, this is being offset by the above savings.

Commissioning Budget £2.800m, £0.962m overspend

55. In light of the 2022/23 outturn overspend position a base budget review has been undertaken. The outcome has identified pressure across the service in terms of staffing establishment not fully funded and identified income budgets that will not be achieved.
56. A priority is to maintain capacity to deliver a functional commissioning service to support People services. Income sources are mainly derived from Government grants e.g., Improved Better Care Fund, and whilst these have not been allocated,

funds will be reviewed with a potential for in year allocations to be made to bridge the forecast gap.

Housing Revenue Account: £0.597m adverse variance

57. The Housing Revenue Account is a ringfenced account, and for 2023/24 the budget was set to transfer a surplus of £2.113m to the housing revenue account reserve. Due to the pressures and mitigation set out below the quarter two forecast is showing a transfer to reserves of £1.516m, which is £0.597m less than budget.

58. Rents are forecast to be lower than budget in 2023/24 due to higher numbers of void dwellings. The service has been using external contractors as part of efforts to help clear the voids backlog, however this has driven up costs on HRA operations maintenance spend. These pressures are offset in part by vacancy savings across the service and an underspend against repairs contracts as the current contracts are winding down and new contracts are not due to mobilise until October 2023. This will not impact the planned maintenance works for tenants. Progress is being closely monitored by officers.

59. A review of depreciation methodology is being undertaken to ensure assets are being depreciated in line with the assets' life. The outcome of the review may result in a different depreciation charge for 2023/24, and an update will be provided once the review has completed which is expected in quarter three.

Corporate Director – Place

Table 7 - Forecast as at Quarter Two 2023/24 Corporate Director Place Position

		<i>Original Budget</i>	<i>Revised Budget</i>	<i>Forecast</i>	<i>Variance</i>
		A	B	C	D (C-B)
		£m	£m	£m	£m
Corporate Director Place					
Highways & Transport	Gross	55.537	55.051	57.954	2.903
	Income	(14.903)	(14.903)	(17.913)	(3.010)
	Net Exp	40.634	40.148	40.041	(0.107)
Economy & Regeneration	Gross	3.749	3.749	3.749	-
	Income	(1.229)	(1.229)	(1.229)	-
	Net Exp	2.520	2.520	2.520	-
Planning	Gross	10.083	10.083	9.591	(0.492)
	Income	(6.687)	(6.687)	(6.140)	0.547
	Net Exp	3.396	3.396	3.451	0.055
Environment	Gross	59.562	59.804	59.155	(0.649)
	Income	(11.279)	(11.319)	(10.744)	0.575
	Net Exp	48.283	48.485	48.411	(0.074)
Leisure Culture & Communities	Gross	20.885	21.785	22.273	0.488
	Income	(14.005)	(15.204)	(17.192)	(1.988)
	Net Exp	6.880	6.581	5.081	(1.500)
TOTAL PLACE	Gross	149.816	150.472	152.722	2.250
	Income	(48.103)	(49.342)	(53.218)	(3.876)
	Net Exp	101.713	101.130	99.504	(1.626)

Total Place: Budget £101.130m, underspend £1.626m

60. As shown above the £49.342m of Place & Environment revised budget is derived from income, the table below breaks this down further by department.

Table 8 – Place Income Budgets by Department

	Service	Fees & Charges, Other Income £'m	Grants, Contributions, Recharges £'m	Total Income Budgets £'m	Forecast Income Quarter 2 £'m	Variance £m
Highways & Transport	Highways	4.932	0.016	4.948	6.203	1.255
	Car Parking	8.379	-	8.379	8.260	(0.119)
	Passenger Transport	0.452	1.124	1.576	3.450	1.874
		13.763	1.140	14.903	17.913	3.010
Economy & Regeneration	Enterprise Network	1.229	-	1.229	1.229	-
	Major Projects	-	-	-	-	-
	Economic Regeneration	0.000	0.000	0.000	0.000	-
	1.229	0.000	1.229	1.229	-	
Planning	Building Control	1.156	-	1.156	1.056	(0.100)
	Development Management	4.597	-	4.597	4.208	(0.389)
	Local Land Charges	0.884	-	0.884	0.826	(0.058)
	Spatial Planning	-	0.050	0.050	0.050	-
	6.637	0.050	6.687	6.140	(0.547)	
Environment	Public Protection	0.828	0.018	0.846	0.872	0.026
	Natural & Historic Environment	0.055	0.017	0.072	0.487	0.415
	Climate Programme	-	-	-	0.071	0.071
	Waste	10.398	0.003	10.401	9.314	(1.087)
	11.281	0.038	11.319	10.744	(0.575)	
Leisure Culture & Communities	Leisure	13.130	1.491	14.621	16.553	1.932
	Libraries & Heritage	0.350	0.233	0.583	0.639	0.056
		13.480	1.724	15.204	17.192	1.988
TOTAL PLACE		46.390	2.952	49.342	53.218	3.876

61. Fees & Charges income is more difficult to forecast as it is influenced by many different factors outside of the council's control and can fluctuate in year. For quarter two, forecasts for Street Works, Permits and Leisure Centre are all forecast to exceed budgets, including the stretch target and detailed explanations are provided below. These are offsetting other pressures across the directorate including pay award, various contract issues explained in the below paragraphs and the underachievement of income for Planning and Waste.

Highways & Transport: Budget £40.148m, £0.107m underspend

62. The Highways and Transport service is managing several emerging pressures to report a forecast net £0.107m underspend at quarter two. Due to the delay to the start of the street scene contract and the significant rainfall, additional grass cutting was undertaken to meet highways visibility standards. Alongside this the new maintenance contract has commenced and the first quarter is showing spend pressures, which are largely due to the type of works currently being undertaken. Overall the gross spend pressure on contract and expenditure budgets is £0.797m.

63. In finalising the Trowbridge Service Devolution & Asset Transfer Package, negotiations concluded with the Down cemetery transfer which is delayed to 2024/25. The £0.090m saving in relation to this element will therefore not be achieved in

2023/24. The saving proposal to advertise on bus shelters approved in 2022/23 for £0.100m will be delayed further, in line with the Public Transport review.

64. Stretch income targets for Car Parking are being closely monitored and at present income is below target and forecast to underachieve by £0.119m despite the increased use of the car parks.

65. The above pressures are being mitigated by a forecast increased income across the service of £0.911m, principally from Street works and Permits. In addition, the service has vacancy savings for the first half of the year from difficulties with recruiting and retaining staff forecast at £0.329m. The service is actively recruiting as this is key to delivering business priorities and capital improvement programmes.

66. The Council has been awarded a Bus Service Improvement Plan plus (BSIP plus) grant of £2.1m per year for 2023/24 and 2024/25. This funding is to improve, enhance and support bus services and assist contractors facing commercial failure to ensure services are maintained.

67. A key condition of the grant is that the Council cannot reduce Public Transport budgets in this period, and delivery of the savings proposals for 2023/24 and 2024/25 will therefore be delayed until 2025/26. This will allow the Council to review its Public Transport policy and ensure a sustainable and financially viable network for 2025/26. The savings impacted for 2023/24 total £0.448m with a further £0.142m for 2024/25, relating to the review, repatterning and reduction of less well used bus services, out of area services and the removal of Saturdays from supported services timetable. The pressure from delaying the savings will be covered in 2023/24 and 2024/25 by the Extended Rights to Travel grant of £0.635m. These changes are also included with the MTFs update later in the report.

68. The Passenger Transport services continue to be under significant inflationary pressure when tendering contracts due to their early termination by contractors. This is affecting both school and public transport contracts and is forecast to be £1.453m pressure for 2023/24. For public transport contracts it is possible to use the BSIP PLUS grant to cover the cost of the increase and £0.760m grant has been included with the forecast. In addition, further income of £0.478m has been forecast, most significantly from increased income through concessionary fares where the Council has now taken back routes from providers.

Planning: Budget £3.396m, £0.055m overspend

69. Planning is reporting a net overspend position of £0.055m, which is a movement of £0.405m from quarter one and is in part due to the revised assumption on Government set planning application fee increases that has been revised from the summer of 2023 to April 2024 in line with latest Government announcements. The first half of the year is showing significant underachievement of income across Development Management, Building Control and Local Land Charges, and the forecast for the year is an underachievement of £0.547m. This follows from continuing pressure on the housing market as a national issue.

70. In addition, ongoing pressures exist on appeals and legal costs, including counsel advice budgets, which are forecast to overspend by £0.204m. This continues to be a risk area for the service and is being monitored closely.

71. These pressures are being offset by a forecast £0.700m underspend on staffing. A full-service restructure is being undertaken in 2023/24 following on the outcome of the Planning Peer Review earlier this year. The restructure will address structural and capacity issues across the service and will help to resolve recruitment and retention difficulties, reducing reliance on agency staff.

Environment: Budget £48.485m, £0.074m underspend

72. Environment services are forecasting a net underspend of £0.074m. There is significant pressure on Waste services income due to the national economic position and its impact on volumes and sales income from the sale of recyclable waste materials. As seen in previous financial years this income is extremely volatile and hard to predict. The forecast is based on the actuals received for April to September and an average for the remainder of the year and the income is forecast to underachieve by £0.987m.

73. Government have announced intended changes to legislation and guidance following a consultation on preventing councils from applying charges for the acceptance of DIY waste at household recycling centres (HRCs). Crucial detail is awaited to inform when and how charges might still be applied, but in the immediate term this impacts directly on the savings target that was agreed for 2022/23 for charging of £0.100m which was not delivered and delayed to 2023/24 and the 2024/25 savings proposals for phase two of charging for £0.600m. There may also be an indirect impact on the saving proposal in 2024/25 for the reduction to HRCs opening hours of £0.200m, as this was in part based on a reduction in demand at HRCs as a result of charging.

74. The above pressures are being mitigated by various underspends across the directorate totalling £0.113m. The most significant elements are a forecast £1.049m saving across the Waste management contracts due to tonnages being less than budgeted, a better rate than forecast for Landfill tax and a realignment on collection services contract from finalising financial models and indexation increases. Indexation pressure for 2023/24 is currently being mitigated by this reduced tonnage. The table below shows the forecast tonnages and rates for the significant Waste contracts against the budgeted position, which are the main cost drivers for the Waste service.

Table 9 – Waste contracts

Service:	2023-24 BUDGET						Budget Forecast
	Tonnes			£/Tonne *			
	Budget setting	Current Yr End F'cast	Var (T)	£/Tonne (Budget)	£/Tonne (Forecast)	Var (£)	
Provision and operation of Waste Transfer Stations (WTS), a Materials Recovery Facility (MRF) and two Household Recycling Centres (HRCs)	81,600	72,942	-8,658	£72.95	£80.20	£7.24	-0.103
Composting services (0-25,000 tonnes pa)	39,700	40,440	740	£44.34	£46.40	£2.06	0.073
Composting services (>25,000 tonnes pa)				£25.45	£29.27	£3.82	0.025
Residual waste - Non-haz waste to LF	14,500	13,345	-1,155	£23.67	£25.10	£1.43	-0.012
Residual waste - Haz waste - to LF	100	96	-4	£86.84	£95.54	£8.70	0.000
Residual waste - Street sweepings	3,900	0	-3,900	£90.20	£0.00	£-90.20	-0.350
Residual waste - POPs waste	1,800	1,756	-44	£250.00	£305.27	£55.27	0.017
Tax payable on all waste sent to landfill	34,300	30,951	-3,349	£104.34	£102.10	£-2.24	-0.396
Energy from waste landfill diversion contract.	50,000	50,000	-0	£143.42	£144.39	£0.96	-0.131
Mechanical biological treatment (MBT) Landfill diversion contract (exc LFT)	58,850	57,635	-1,215	£177.22	£185.98	£8.77	0.301

* £/T excludes income

Leisure Culture & Communities: Budget £6.581m, £1.500m underspend

75. The net underspend of £1.500m in Leisure Culture & Communities is largely due to a forecast overachievement of Leisure Centre operations income of £1.931m due to the change in VAT treatment. This forecast has continued to improve since quarter one and reflects good summer performance notably from swimming sessions in the poor weather. This brings forward the saving proposal from 2025/26 of £1.172m and is included in the MTFS update below. This is offsetting pressures across the directorate largely on staffing from pay award totalling £0.431m.

76. Included within the above directorate pressure is the overspend on the library service forecast at £0.184m, which is mainly on staffing due to difficulties meeting the corporate 6.5% vacancy factor and the use of relief staff to ensure Libraries open. The service has been through a peer challenge and is working towards a service review and restructure to address the recommendations.

Chief Executive Directorates

Table 10 - Forecast as at Quarter Two 2023/24 Chief Executive Directorates Position

		<i>Original Budget</i>	<i>Revised Budget</i>	<i>Forecast</i>	<i>Variance</i>
		<u>A</u>	<u>B</u>	<u>C</u>	<u>D (C-B)</u>
		£m	£m	£m	£m
Chief Executive Directorates					
Legal & Governance	Gross	12.851	12.890	14.091	1.201
	Income	(2.887)	(2.722)	(3.677)	(0.955)
	Net Exp	9.964	10.168	10.414	0.246
Corporate Directors & Members	Gross	3.161	3.161	3.296	0.135
	Income	(0.014)	(0.014)	(0.014)	-
	Net Exp	3.147	3.147	3.282	0.135
TOTAL CEX DIRECTORATES		Gross	16.012	16.051	17.387
		Income	(2.901)	(2.736)	(3.691)
		Net Exp	13.111	13.315	0.381

Total Chief Executives: Budget £101.130m, underspend £1.626m

Legal & Governance: £10.168m, £0.246m overspend

77. Legal and Governance are projecting a £0.246m overspend. This is a result of the continued increased use of agency staff in legal services due to recruitment issues, and increased Coroners costs as a result of price increases. However, this is offset in part by income being higher than anticipated across the service and underspends in staffing budgets. This position is an adverse movement of £0.138m from Quarter one due to the inclusion of the impact of the pay award and other staffing pressures. There is a red saving of £0.050m for the restructure of the Communications team, which is being covered in year by staff vacancies and options are being looked at for a permanent replacement saving.

Corporate Directors and Members: Budget £3.147m, £0.135m overspend

78. The forecast overspend is largely due to £0.061m non-delivery of the vacancy factor and £0.046m for the pay award pressure.

79. Corporate Expenditure

Table 11 - Forecast as at Quarter Two 2023/24 Corporate Position

		<i>Original Budget</i>	<i>Revised Budget</i>	<i>Forecast</i>	<i>Variance</i>
		A £m	B £m	C	D (C-B) £m
Corporate					
Movement on Reserves	Gross Income	2.457	2.457	2.457	-
		-	-	-	-
	Net Exp	2.457	2.457	2.457	-
Finance & Investment Income & Expense	Gross Income	29.513	30.800	28.734	(2.066)
		(4.470)	(5.796)	(7.939)	(2.143)
	Net Exp	25.043	25.004	20.795	(4.209)
Corporate Costs	Gross Income	5.105	6.505	5.645	(0.860)
		(1.071)	(1.071)	(0.711)	0.360
	Net Exp	4.034	5.434	4.934	(0.500)
Corporate Levies	Gross Income	8.150	6.750	7.151	0.401
		(2.657)	(2.657)	(3.157)	(0.500)
	Net Exp	5.493	4.093	3.994	(0.099)
TOTAL CORPORATE	Gross Income	45.225	46.512	43.987	(2.525)
	Income	(8.198)	(9.524)	(11.807)	(2.283)
	Net Exp	37.027	36.988	32.180	(4.808)

Total Corporate: Budget £36.988m, underspend £4.808m

Finance & Investment, Income & Expenditure: Budget £25.004m, £4.209m underspend

80. The final value of capital spend funded by borrowing figure for 2022/23 sets the Minimum Revenue Provision (MRP) charge for year 2023/24. As a result of the

slippage in the 2022/23 capital programme there is a £2.549m MRP underspend in 2023/24.

81. A treasury management decision to borrow £80m was made in March 2022 and based on the current cashflow forecast the council will not need to borrow again in 2023/24. Interest payable and interest receivable budgets were realigned as part of 2023/24 budget however interest rates are currently higher than forecast, which is resulting in an overachievement on interest receivable income of being £2.143m variance. Loan interest from Stone Circle are included within the current forecast. Interest expense is higher than budget at £0.294m.
82. An overspend of £0.198m has been forecast for Monkton Park financing costs in line with 2022/23 final year end position due to higher-than-expected interest rates.

Corporate Costs: Budget £5.434m, £0.500m underspend

83. The forecast underspend of £0.500m is in relation to the redundancy budget. The forecast is dependent on the timing of restructures and any redundancy decisions and there is potential that this underspend will increase by year end as more certainty arises on the timing and scale of restructures being implemented.

Corporate Levies: Budget £4.093m, £0.099m underspend

84. An overachievement of £0.500m of income is forecast for the retained income from Renewable Energy Business rates, which is offsetting forecast pressures largely on Pension Deficit lump sum payment of £0.212m and the Care Leavers discretionary Council Tax support scheme of £0.194m.

Dedicated Schools Grant – Total Grant £452.308m, planned transfer from reserves plus forecast variance £18.619m

85. The overall in year forecast for dedicated schools grant (DSG) is an overspend of £18.619m which is an increase of £4.876m from the quarter one anticipated deficit position. The increase in expenditure is driven by increases in activity across high needs block budgets. Forecast expenditure against the high needs block is £93.8m compared with a funding allocation of £70.9m.

Table 12 – DSG Block Summary

	DSG Allocation from the DfE	Agreed transfers between DSG Blocks	Current Budget	Forecast Outturn	Forecast Outturn Variance	% Variance
	£m	£m	£m	£m	£m	
Early Years Block	32.563	0.180	32.743	30.336	(2.407)	-7.3%
Schools Block	346.293	(1.717)	344.577	344.487	(0.090)	0.0%
High Needs block	70.852	1.797	72.648	93.757	21.109	29.1%
Central Block	2.600	(0.260)	2.340	2.346	0.006	0.3%
Overall	452.308	0.000	452.308	470.926	18.619	4.1%

86. A The reason for the overall spend above grant continues to be driven by demand from parents and schools for statutory support for vulnerable children with SEND, reflected in increased numbers of education health and care plans (EHCPs.) The number of EHCPs at the end of quarter two in 2022/23 was 4,595; quarter two in 2023/24 is 5,314; an increase of 719 plans (15.6%). This includes a significant amount of post pandemic processing. Additionally, increased numbers of post 16 learners (1,205 / 22.7%) continue to put pressure on the budget as the impact of the 2014 Act when the local authority duty to provide support to learners up to the age of 25 years was introduced.

87. As shown in Table 13, the forecast total outturn will result in a forecast cumulative year end deficit of £53.832m, an increase of £18.583m from the start of the year.

Table 13 – Impact on the Dedicated schools Grant Deficit Reserve

	Total 23/24 FY £M
Balance brought forward from 2022/23	35.249
Early Years adjustment (prior year)	(0.035)
Q1 reported variance	13.743
Q2 increase in variance	4.876
Balance carried forward 2023/24	53.832

88. A statutory override for DSG deficits is currently in place until the end of the 2025/26 financial year. The statutory override, whilst in place, protects the council from having to make good any DSG deficit from its own reserves. As it currently stands, local authorities will need to demonstrate their ability to cover DSG deficits from their available reserves from 2026/27 onwards unless the override is extended.

89. The Department for Education (DfE) currently has two programmes for supporting councils with DSG deficits. The Delivering Better Value in SEND (DBV) Programme is to support those councils with substantial deficits. Those authorities with more significant deficits, have been enrolled in the “Safety Valve” programme. From August 2023 Wiltshire Council has moved from the DBV programme to become part of the Safety Valve programme. Under Safety Valve the DfE will look to reach an agreement with the council through which the DfE will provide additional DSG to offset an element of the historic deficit if the council can develop a plan to bring the DSG into in-year financial balance.

90. The council has invested in the High Needs Sustainability Programme through its transformation reserve. Through this work, aligned with the requirements of the Safety Valve programme, the council is further developing its DSG Management Plan. The plan is being designed and implemented in partnership with stakeholders. Through the plan a range of activity is already taking place and further proposals are being developed in order to reach a sustainable position.

Savings Delivery 2023/24 as at Quarter Two

91. For 2023/24 a large amount of savings were required to deliver a balanced revenue budget totalling £26.099m (with £14.424m budgeted for 2024/25 and £10.697m budgeted for 2025/26). The 2023/24 savings are already reflected in the revenue budget aligned to services and must be met in full or they will result in an overspent position by the year end and will have a direct impact on the scale of savings to be delivered in future years. As such, a significant risk remains should there be a shortfall in the saving achieved, not only for the current financial year but also for future years. It is therefore critical to continue robust monitoring of the revenue budget and reporting the achievement of the savings required.
92. Following detailed monitoring by each manager responsible for a revenue budget saving, it is possible to quantify the amount and status of savings and the inherent risks associated with them. The assessment on the deliverability of the savings at the end of quarter two 2023/24 is shown in the tables below, and these assessments are included in the General Fund figures set out in this report.
93. For 2023/24 of the £26.099m savings targets £7.005m (26.84%) is assessed as having been fully delivered as at the end of September. £14.878m (57.01%) is forecast to be achieved by the end of the year. £1.794m (6.87%) is considered to have some deliverability risk, being that they may be achieved this year. This leaves £2.422m (9.28%) which are currently forecast to not be achieved by the end of the year showing significant risk. These are included as overspends within the service forecasts reported in the above paragraphs. A table showing saving achievement at service level is shown in Appendix B and a table providing further detail on the proposals categorised as significant risk is shown in Appendix C.
94. The delivery of savings remains a focus for the Council and the status of the undelivered savings is considered as part of the future year financial planning processes to ensure the budget remains robust and deliverable and any undelivered saving adversely affects any budget gap in future years if not addressed or mitigated on an on-going basis.
95. Based on the review of savings and to inform the MTFS, some savings are re-profiled and £0.900m have been removed to represent the pressure associated with forecast delivery assumptions. The details for this were included within the MTFS section of the update included in the quarter one budget monitoring report. There are no changes to savings included in the MTFS update within this report.

Table 14 - Savings delivery BRAG rating by year 2023/24-2025/26 as at Quarter Two

Directorate	2023/24 Budgeted Savings Target £'m	Blue £'m	Green £'m	Amber £'m	Red £'m	£'m
		Fully Achieved	On Track	Some issues	Significant issues	Not Risk Rated
Increment Freeze	0.454	0.454	0.000	0.000	0.000	0.000
Chief Executive	1.767	1.298	0.127	0.292	0.050	0.000
Corporate	5.011	0.019	4.992	0.000	0.000	0.000
People	8.706	1.103	6.125	0.525	0.953	0.000
Place	6.730	1.849	2.920	0.920	1.041	0.000
Resources	3.431	2.282	0.714	0.057	0.378	0.000
Total £'m	26.099	7.005	14.878	1.794	2.422	0.000
% of total Budget		26.84%	57.01%	6.87%	9.28%	0.00%

Directorate	2024/25 Budgeted Savings Target £'m	Blue £'m	Green £'m	Amber £'m	Red £'m	£'m
		Fully Achieved	On Track	Some issues	Significant issues	Not Risk Rated
Increment Freeze	0.000	0.000	0.000	0.000	0.000	0.000
Chief Executive	0.205	0.000	0.155	0.050	0.000	0.000
Corporate	1.428	0.000	1.428	0.000	0.000	0.000
People	8.493	0.248	8.073	0.049	0.123	0.000
Place	3.583	0.000	2.249	0.692	0.642	0.000
Resources	0.715	0.070	0.576	0.019	0.050	0.000
Total £'m	14.424	0.318	12.481	0.810	0.815	0.000
% of total Budget		2.20%	86.53%	5.62%	5.65%	0.00%

Directorate	2025/26 Budgeted Savings Target £'m	Blue £'m	Green £'m	Amber £'m	Red £'m	£'m
		Fully Achieved	On Track	Some issues	Significant issues	Not Risk Rated
Increment Freeze	0.000	0.000	0.000	0.000	0.000	0.000
Chief Executive	0.640	0.000	0.640	0.000	0.000	0.000
Corporate	-1.400	0.000	-1.400	0.000	0.000	0.000
People	7.338	0.000	7.338	0.000	0.000	0.000
Place	3.504	0.114	2.260	1.090	0.040	0.000
Resources	0.615	0.000	0.365	0.000	0.250	0.000
Total £'m	10.697	0.114	9.203	1.090	0.290	0.000
% of total Budget		1.07%	86.03%	10.19%	2.71%	0.00%

Capital Receipts Flexibilities 2023/24

96. The government allows Local Authorities to fund transformational activity that is designed to deliver ongoing revenue savings and/or transform service delivery to reduce costs or reduce demand for services in the future. This is known as Capital Receipts flexibilities. It is important that any Local Authority using this flexibility is transparent in reporting its plans and the individual projects that are to be funded or part funded and report the previous years' activity and whether the planned savings and/or service transformation have been or are being delivered as planned.
97. At part of budget setting the council planned to use £1m of Capital Receipts to fund transformational activity across the council in areas of priority such as Adults Transformation, Family and Children's Transformation and Customer Experience. For this financial year this funding solution will be used to fund elements of the Transformation and Business Change team costs, supporting the transformation programmes across the council.

Reserves Position and Forecast

Table 15 - Reserves Summary

Reserve	Opening Balance 2023/24 £'m	Projected Closing Balance 2023/24 £'m	Projected Closing Balance 2024/25 £'m	Projected Closing Balance 2025/26 £'m
General Fund	28.056	28.056	28.056	28.056
Latent Demand	7.794	4.366	2.961	2.838
Collection Fund Volatility	9.470	14.792	15.147	14.572
Public Health	6.964	5.266	4.564	3.990
Homes for Ukraine	13.209	6.604	-	-
Transformation	10.962	8.462	6.462	5.762
Business Plan Priority	3.844	2.039	1.321	1.321
Pay Award	2.000	0.700	0.700	0.700
PFIs	5.198	5.048	4.898	4.898
Insurance	3.019	3.045	2.019	2.019
Accommodation Needs	10.000	8.000	6.000	4.000
Other Earmarked	21.795	14.997	12.625	12.563
Total Earmarked	94.254	73.318	56.695	52.662
Schools Balances	14.148	12.225	9.225	6.225
DSG	(35.249)	(53.832)	(66.390)	(79.998)
TOTAL	101.209	59.766	27.586	6.944

98. Reserves are an important element of the Council's finances, and a sufficient level of balances should be held, to mitigate risks within the budget and operations of the Council.
99. The level of general fund reserves and earmarked reserves (excluding DSG) held by the Council were increased as part of the final financial year end position for 2022/23. This brought the level of the reserves up to the value that was set out in risk assessed level of reserves required to support the council's budget for 2023/24 and included in the budget report in February 2023. This provides additional capacity and resilience to support the financial position in 2023/24, supports the financial risks within the budget and allows lead in time for transformation and to reshape services to deliver on-going financial resilience and sustainability.
100. The Transformation reserve provides funding for transformational activity across the council. The use of this reserve is overseen by the Transformation Executive Board, who agree the prioritisation of the activity and agree the funding.
101. The significant aspects of financial risk within the budget for 2023/24 are in part mitigated by earmarked reserves set aside for both Latent Demand and Pay Award. £2m was set aside in a specific pay award reserve to support the expected pressure

in these costs for 2023/24. The quarter two forecast is showing that at this stage a draw from this reserve will not be required as permanent staff saving proposals have been delivered for 2023/24 or are replaced by vacancies and will balance the base for 2024/25. As this reserve is not required for its original purpose some of the reserve is being redirected to support the acquisition of Calder House as approved as part of the quarter one budget monitoring reporting.

102. The Latent Demand reserve has been available for demand that presents over and above the metrics included in the budget. £3.217m is included within the 2023/24 budget funded by the reserve, £1.527m has been planned for future years leaving a balance of £2.838m which will continue to be available should any additional demand present either during the remainder of this year or next financial year.
103. The Business Plan Priority Reserve was created to set aside funding to specific address the delivery of outcomes set out in the Business Plan where budget was not sufficient funding to deliver within the desired timescale. The funding has been allocated to specific activities and the table below sets out the opening balance, allocated funding and expected spend profile.

Business Plan Priority Reserve	2022/23	2023/24	2024/25	Total
	£m	£m	£m	£m
Opening Balance	2.080	3.844	2.039	2.080
Gully Emptying	(0.168)	(0.497)	(0.335)	(1.000)
Fly Tipping	(0.041)	(0.259)	(0.150)	(0.450)
Parish Stewards	(0.076)	(0.391)	(0.233)	(0.700)
Road Signage	-	(0.500)	-	(0.500)
Litter Enforcement	-	(0.105)	-	(0.105)
Fly Posting	-	(0.056)	-	(0.056)
Litter - Communications Plan	-	(0.270)	-	(0.270)
Litter - Cameras & Picking	-	(0.079)	-	(0.079)
Approved additional funding	2.049	0.352	-	2.401
Closing Balance	3.844	2.039	1.321	1.321

Medium Term Financial Strategy (MTFS) and Budget 2024/25 Update

104. An update to the MTFS and Budget 2024/25 was included in the quarter one budget monitoring report. The forecast at that stage was an overall budget gap for the next financial year (2024/25) of £5.541m rising to £7.344m in 2025/26. Work continues in assessing any impact of the continued higher inflation rates, to reflect any updated assumptions in demand forecasts for future years and management action in addressing these pressures.
105. An update to the funding due to the council from local taxation sources of Council Tax and Business Rates is also being undertaken as calculations such as the draft council taxbase is underway. At this stage updates are not available until the work is complete.
106. The Chancellor of the Exchequer will present the Autumn Budget Statement 2023 to Parliament on 22 November 2023, which is the start of the confirmation of government funding position for the 2024/25 financial year and is expected to give

an indication of any changes to the quantum of funding for Local Government. The Local Government Provisional Finance Settlement 2024/25 is anticipated to be announced before the Christmas parliament recess on 19 December, however there is risk that due to the lateness of the Autumn Budget Statement this might not be announced until early January. Changes to government funding are not expected due to the commitment given in the Final Local Government Finance Settlement 2023/24.

Overview and Scrutiny Engagement

107. Regular reports are taken to Overview & Scrutiny relating to the Council's financial position. This report is being considered at the meeting of Financial Planning Task Group on 10th November 2023 and Overview and Scrutiny Management Committee on 15th November 2023.

Safeguarding Implications

108. None have been identified as arising directly from this report.

Public Health Implications

109. None have been identified as arising directly from this report.

Procurement Implications

110. None have been identified as arising directly from this report.

Equalities Impact of the Proposal

111. None have been identified as arising directly from this report. As the MTFs process progresses any savings and mitigations identified to address any budget gap will be supported by relevant equalities impact assessments.

Environmental and Climate Change Considerations

112. None have been identified as arising directly from this report.

Risks that may arise if the proposed decision and related work is not taken

113. If the Council fails to take actions to address forecast shortfalls, overspends or increases in its costs it will need to draw on reserves. The level of reserves is limited and a one-off resource that cannot be used as a long-term sustainable strategy for financial stability.

Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks

114. Ongoing budget monitoring and management, of which this report forms part of the control environment, is a mitigating process to ensure early identification and action is taken. Risks associated with service delivery and the level of reserves will be raised as and when proposals are brought forward as part of the budget setting process.

Financial Implications – Section 151 Officer Commentary

115. This report is the second report for the 2023/24 financial year and the forecast remains in a stable position with a small favourable movement forecast from quarter one, with a broadly balanced budget. This forecast includes the impact of the national pay award for 2023/24. This is approximately £2m higher than the original assumptions made when the budget was set.
116. The council's Extended Leadership Team acted quickly to formulate mitigation plans to ensure this additional cost is contained and both the additional pressure and cost mitigations are reflected in the forecast position. Mitigations for this financial year include a mix of different staffing saving plans and although these will not fully meet the additional costs this year, due to implementation timelines there is currently no planned need to draw on the £2m Pay Award reserve that was set aside to help manage this cost. The critical point is ensuring a £2m ongoing saving is delivered in full within the next financial year and this means that all management action is required and fully implemented before April 2024.
117. As stated in the report the ongoing cost of living crisis has seen the levels of inflation remain stubbornly high. Although there are signs these are now falling, the report clearly demonstrates that the Council is exposed to higher prices rises than budgeted, and this has a knock-on effect into later financial years.
118. Following the MTFs update in the quarter one report work continues on updating the assumptions within the MTFs. In light of the ongoing levels of inflation and change in demand assumptions increases are expected in some services however Directors are identifying mitigation and cost containment action to manage in the financial gap the Council will have to close in order to balance its budget in future years. The Council yet again is demonstrating a strong delivery in savings with over 84% being delivered in this financial year and forecasts covering the next 2 financial years showing the vast majority of savings already put forward are on course. This supports the assurance that management action is taken so that the budget is managed, and strong financial management continues.
119. There remains a significant level of uncertainty and risk within the current year forecast. Whilst officers have worked hard to ensure the significant savings programme of £26m in this financial year is achieved, with % of being delivered high, there is the possibility that further savings not yet delivered fail to be delivered either at all or by their original time frame. In addition, ongoing persistent high inflation, rising service demand and falling income levels could all add further pressure to the current forecast.
120. At this time there are no proposals to transfer the forecast underspend to any specific reserve, and consideration of this will be made as part of the next report when the risks remaining in the current year will be more certain and the position for the next financial year clearer. The council's Extended Leadership Team will continue close scrutiny and challenge of the forecasts with ongoing mitigating actions to ensure the Council remain in a balanced position over the coming months as we lead into the budget setting period.

121. The deficit on the DSG continues to present a significant risk to the Councils financial future resilience given the uncertainty over the Government's current override, which is expected to end in March 2026. As set out in paragraph 89 and 90 above, the Council is working closely with the DfE (Department for Education) to address the DSG deficit issue through its Safety Valve programme. The undertaking and the timelines set by the DfE for developing a plan that brings the DSG into a financially balanced annual position is challenging given the scale of the current position.
122. Although the Council has sufficient reserves to cover the current cumulative deficit, as forecast in table 13, the annual deficit, which is currently forecast to be in excess of £10m a year, is unsustainable. Any balance of the cumulative deficit that is not funded by the DfE will have to be made good by other reserves held by the Council and any annual deficit either reduced or covered by other general fund savings to the same value should the council fail to manage the in-year position effectively.

Legal Implications

123. None have been identified as arising directly from this report.

Workforce Implications

124. If the Council fails to take actions to address in-year forecast shortfalls, overspends or increases in its costs it may need to implement further spend controls, or if the position is deemed critical unplanned service rationalisation may be required. This could impact on the workforce and may include changes to roles or redundancies. Ongoing budget monitoring and management, of which this report forms part of the control environment, is a mitigating process to ensure early identification and action is taken.
125. The pay award for 2023/24 has now been agreed above the amount budgeted for. The Extended Leadership Team have been working proactively to identify permanent staff savings to address the pay award pressure. These proposals will deliver a permanent solution for the 2023/24 pay award pressure in 2024/25 and vacancies are being held where they are able to, to mitigate the pressure in 2023/24 and ensure that the impact on staff is minimised.

Options Considered

126. Budget monitoring forms part of the financial control environment and it is important to provide reporting on all aspects of financial management and performance to Cabinet and the public, including delivery to plans, variances and risks and impacts.

Conclusions

127. The report supports effective decision making, ensures a sound financial control environment and ensures members are updated on the latest position for the budget for 2023/24. This position has informed the proposed budget for 2024/25.

Andy Brown – Deputy Chief Executive and Corporate Director of Resources

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1 September 2023

Appendices

Appendix A: Revenue Budget Movements
Appendix B: Savings Delivery Targets by Service
Appendix C: Savings Delivery Targets 2023/24 with Significant Risk

Background Papers

The following documents have been relied on in the preparation of this report:

Financial Year 2023/24 - Quarter Two Revenue Budget Monitoring – Cabinet 12
September 2023

[Agenda for Cabinet on Tuesday 12 September 2023, 10.00 am | Wiltshire Council](#)

Budget 2023/24 and Medium-Term Financial Strategy 2023/24 to 2025/26

[Agenda for Council on Tuesday 21 February 2023, 10.30 am | Wiltshire Council](#)

Appendix A – Revenue Budget Movements

	2023/24 Original Budget	Budget movements	Revised Budget Q2
	£m	£m	£m
Corporate Director People			
Adults Services	176.866	3.648	180.514
Public Health	0.862	(0.862)	0.000
Education & Skills	29.269	0.009	29.278
Families & Children Services	64.541	(0.294)	64.247
Corporate Director Resources			
Finance	6.367	0.100	6.467
Assets & Commercial Development	16.799	0.908	17.707
Information Services	11.808	0.092	11.900
Commissioning	3.405	(0.606)	2.799
HR&OD	3.573	0.550	4.123
Transformation & Business Change	0.533	0.027	0.560
Corporate Director Place & Environment			
Highways & Transport	40.634	(0.485)	40.149
Economy & Regeneration	2.520	0.000	2.520
Planning	3.396	0.000	3.396
Environment	48.282	0.203	48.485
Leisure Culture & Communities	6.881	(0.301)	6.580
Chief Executive Directorates			
Legal & Governance	9.964	0.204	10.168
Corporate Directors & Members	3.147	0.000	3.147
Corporate			
Movement on Reserves	2.457	0.000	2.457
Finance & Investment Income & Expense	25.043	(0.038)	25.005
Corporate Costs	4.034	(1.400)	2.634
Corporate Levies	5.493	1.400	6.893
General Fund Budget	465.874	3.155	469.029
Total	465.874	3.155	469.029
Funding			
General Government Grants	(77.393)	(2.773)	(80.166)
Council Tax	(339.037)	0.000	(339.037)
Business Rates Retention Scheme	(49.444)	(0.382)	(49.826)
Total Funding	(465.874)	(3.155)	(469.029)

Appendix B – Savings Delivery Targets 2023/24 by Service

Directorate	Service	2023/24 Budgeted Savings Target £'m	Blue £'m	Green £'m	Amber £'m	Red £'m	£'m
			<i>Fully Achieved</i>	<i>On Track</i>	<i>Some issues</i>	<i>Significant issues</i>	<i>Not Risk Rated</i>
Increment Freeze	Increment Freeze	0.454	0.454	0.000	0.000	0.000	0.000
Increment Freeze Total		0.454	0.454	0.000	0.000	0.000	0.000
	HR&OD	0.231	0.154	0.077	0.000	0.000	0.000
	Legal & Governance	0.540	0.154	0.050	0.286	0.050	0.000
	Public Health	0.616	0.616	0.000	0.000	0.000	0.000
	Transformation & Business Change	0.380	0.374	0.000	0.006	0.000	0.000
Chief Executive Total		1.767	1.298	0.127	0.292	0.050	0.000
Corporate	Corporate Costs	1.419	0.019	1.400	0.000	0.000	0.000
	Capital Financing	3.592	0.000	3.592	0.000	0.000	0.000
Corporate Total		5.011	0.019	4.992	0.000	0.000	0.000
People	Education & Skills	1.141	0.420	0.000	0.293	0.428	0.000
	Families & Children's Services	1.110	0.573	0.450	0.062	0.025	0.000
	Adults	6.455	0.110	5.675	0.170	0.500	0.000
People Total		8.706	1.103	6.125	0.525	0.953	0.000
Place	Car Parking	0.250	0.000	0.000	0.131	0.119	0.000
	Economy & Regeneration	0.255	0.000	0.255	0.000	0.000	0.000
	Environment	1.159	0.109	0.383	0.343	0.324	0.000
	Highways & Transport	3.539	1.740	0.836	0.365	0.598	0.000
	Leisure Culture & Communities	1.470	0.000	1.446	0.024	0.000	0.000
	Planning	0.057	0.000	0.000	0.057	0.000	0.000
Place Total		6.730	1.849	2.920	0.920	1.041	0.000
Resources	Assets	1.886	1.278	0.173	0.057	0.378	0.000
	Finance	0.550	0.550	0.000	0.000	0.000	0.000
	Information Services	0.629	0.088	0.541	0.000	0.000	0.000
	Procurement & Commissioning	0.366	0.366	0.000	0.000	0.000	0.000
Resources Total		3.431	2.282	0.714	0.057	0.378	0.000
Grand Total		26.099	7.005	14.878	1.794	2.422	0.000

Appendix C – Savings Delivery Targets 2023/24 with Significant Risk

Directorate	Service	Head of Service	Budget Challenge - Description of Saving	23/24 Budget £'m	Significant issues
Resources	Assets	Strategic Asset & Facilities Management	County Hall ICB/CCG - extra above budget for CCG	0.065	0.065
Resources	Assets	Strategic Asset & Facilities Management	Old County Hall 2nd Floor Wing Asda end	0.099	0.099
Resources	Assets	Strategic Asset & Facilities Management	County Hall AWP	0.214	0.214
Place	Environment	Public Protection	Restructure - seniors due to retirements of senior officers	0.024	0.024
Place	Environment	Waste Services	Positive income performance from recycling material sales, in excess of current forecasts - strictly a one off saving for 23/24, as market volatility remains a concern (HIGH RISK).	0.150	0.150
Place	Highways & Transport	Passenger Transport	Charge for temporary bus shelter closures -We are able to charge utilities and other companies when bus shelters are out of commission due to roadworks.	0.020	0.020
Place	Highways & Transport	Passenger Transport	Transfer monies from the government pot to home to school transport budget for Ukrainians - The figure of £180k may change dependent upon the number of Ukraine's in residence. This figure is accurate as at Oct 22	0.180	0.040
Place	Highways & Transport	Passenger Transport	To review and repattern those bus services that are less well used, following a permanent change in travel habits, post covid. WAS 'Services with a £7.00 per passenger subsidy or above - To review and repattern these services in a different way, in order to continue providing some sort of service to most - The general public will not like some of the changes and a proportion would be left with no service'	0.140	0.140
Place	Highways & Transport	Highways Operations	Trowbridge Service delegation (Streetscene, Markets, Burials) assumes in place from 1st April 23	0.364	0.090
Place	Highways & Transport	Passenger Transport	Service bus's carrying out of county / non designated / non-essential shoppers - A reduction / repatterning and in some cases cessation of services that have the least impact upon public transport users - There will be resistance to this from the public, but there will in most cases be a viable alternative. There may be an environmental impact as more cars will be driven to schools.	0.208	0.208
Place	Highways & Transport	Passenger Transport	Remove Saturdays from supported services timetables	0.100	0.100
People	Education & Skills	Helean Hughes	Staff Savings from 22-23 MTFS	0.115	0.115
People	Education & Skills	Cate Mullen / Gary Binstead	SEN Transport Saving from 23-24 MTFS	0.313	0.313
People	Families & Children's Services	Kat McJanet	PAUSE Co-ordinator	0.025	0.025
People	Adults	Living Well	Day Services Utility	0.200	0.200
People	Adults	Living Well	Wiltshire Care Home Efficiency	0.300	0.300
Chief Executive	Legal & Governance	Communications	Rationalise Communication roles	0.050	0.050
Place	Environment	Waste	Stretch Income Targets for Place Services	0.150	0.150
Place	Car Parking	Car Parking	Stretch Income Targets for Place Services	0.119	0.119
			People	TOTAL	0.953
			Resources	TOTAL	0.378
			Place	TOTAL	1.041
			Chief Executive	TOTAL	0.050
				Total Significant Issues	2.422

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Wiltshire Council

Cabinet

14 November 2023

Subject: Financial Year 2023/24 - Quarter Two Capital Budget Monitoring

Cabinet Member: Cllr Nick Botterill – Cabinet Member for Finance, Development Management and Strategic Planning

Key Decision: Non-Key

Executive Summary

This report sets out the Capital Programme for 2023/24 as of 30 September 2023 for the second quarterly budget monitoring period. It includes the additional funding approved by Full Council at its meeting on 17 October 2023 and movements from quarter one, and sets out how the programme is forecast to be financed. It provides an update on the significant schemes that are planned to be delivered and those that have been reprofiled to future years.

Quarter Two Capital Budget Monitoring

The quarter two Capital Programme is based on information as of 30 September 2023. The report confirms the current forecast movement of approvals between years as schemes have been assessed and the spend profile recast.

Proposals

Cabinet is asked to note:

- a) the additional budgets added to the programme of £1.544m under Chief Finance Officer delegated powers;
- b) the movement of £8.848m of budgets into future years under Chief Finance Officer delegated powers;
- c) the budgets brought forward from future years into the 2023/24 programme totalling £7.489m under Chief Finance Officer delegated powers;
- d) budget movements between schemes;
- e) the revised 2023/24 Capital Programme forecast as at quarter two of £194.961m and
- f) the capital spend as at 30 September of £66.180m

Cabinet is asked to approve:

- g) The grant income applied for and/or received as set out in Appendix C and Appendix D.

Reason for Proposals

To inform effective decision making and ensure sound financial management as part of the Councils overall control environment.

To inform Cabinet on the financial position of the Council on the 2023/24 capital programme as at quarter two (30 September 2023).

Terence Herbert
Chief Executive

Andy Brown
Deputy Chief Executive and Corporate Director of Resources

Wiltshire Council

Cabinet

14 November 2023

Subject: Financial Year 2023/24 - Quarter Two Capital Budget Monitoring

Cabinet Member: Cllr Nick Botterill – Cabinet Member for Finance, Development Management and Strategic Planning

Key Decision: Non-Key

Purpose of Report

1. To advise Members of the 2023/24 Capital Programme position as at quarter two (30 September 2023) and provide an update on the forecast for the financial year.

Relevance to the Council's Business Plan

2. Budget monitoring and reporting supports effective decision making and the alignment of resources and financial performance to the Council's priorities and objectives as laid down in the Business Plan.

Background

CAPITAL PROGRAMME MONITORING 2023/24 – QUARTER TWO

3. Full Council approved a net capital programme budget for 2023/24 of £199.127m at its meeting on 21 February 2023. As part of the final year end position Cabinet approved the advancement of £10.311m from future years into 2022/23 and the transfer of £39.439m into 2023/24, which increased the 2023/24 Capital Programme to £228.255m.
4. As part of the quarter one capital programme report actions were recorded which amended the capital programme budget to £189.376m.

Main Considerations for the Council

5. During the year the Chief Finance Officer authorises additions to the Capital Programme under delegated powers where schemes come forward and are funded by external funding sources such as grants and s106 contributions. During the second quarter £1.544m budget has been added to the programme under these delegated powers. These increases are set out in Appendix D and discussed later in the report. The increases have no effect on the net funding position of the programme or the approved borrowing level as they are funded by external sources.
6. In line with approvals sought in the Capital programme quarter one report £5.4m has been added to the programme for 2023/24; £0.500m for the Highways Investment

Plan to be funded through borrowing; £4.400m for Education provision in the north of the county to be funded by a mix of capital receipts, revenue contribution to capital/earmarked reserves and borrowing; £0.500m CIL for River Park.

7. The additions approved by Cabinet at quarter one and those received through grants and s106 contributions total £6.944m.
8. Capital schemes have been reviewed and £8.848m has been reprogrammed into future years to align with forecast programme delivery. £7.489m has been brought forward from future years to support the delivery of accelerated projects. Both adjustments have been actioned under the Chief Finance Officer delegated powers. There are no negative financial or reputational implications to report from this re-programming.
9. The Capital Programme forecast for 2023/24 is £194.961m as of 30 September 2023 after the above changes have been made. The table below summarises the budget movements discussed. A detailed budget movement by scheme is shown in Appendix A for Cabinet to review.
10. Cabinet is asked to note the movement of £0.030m from the Access and Inclusion budget to Schools Maintenance and Modernisation budget and £0.006m From Basic Need to Army Rebasing. £0.046m from Structural maintenance and Bridges to Highways flooding prevention and Land Drainage schemes. In addition, £0.400m brought forward on the Salisbury Central Car Park and Maltings from future years has been moved to River Park as approved at Cabinet in quarter one 2023/24.

Table 1 – 2023/24 Q2 Capital Programme Amendments

	£'m
Capital Programme Q1 Approved by Full Council 12th Sept 2023	189.376
Additional budgets added to the programme for quarter one Cabinet approvals	5.400
Additional budgets added to the programme for quart two	1.544
Capital Programme Revised Budget 2023/24 as at 30th Sept 2023	196.320
Budgets brought forward from future years to the 2023/24 programme	7.489
Budgets reprogrammed from 2023/2024 into future years	(8.848)
Capital Programme Forecast 2023/24 as at 30th Sept 2023	194.961

11. The programme remains ambitious and historically Wiltshire Council's average annual Capital Programme spend is in the region of £100m, although spend was higher in 2022/23 at £128m. There are however some significant schemes included in the programme that are driving the higher budget level and these are detailed in the report below.
12. Shortages in supply chain in relation to materials, component parts and capacity within the workforce continues to create high risk with deliverability for capital projects. Whilst the cost of construction material prices has stabilised, prices are still considerable higher than they were two to three years ago and the availability of some key materials continues to be an issue. This is currently being managed within built in contingencies and for newer projects contingency percentages are being set at a higher rate.

13. The total capital expenditure as at quarter two is £66.180m, approx. 34% of the revised forecast. For a comparison, at quarter two in 2022/23 expenditure was at £47.454m, or approx. 25% of the budget. With increased focus on profiling, there is greater confidence that services are expecting higher spend during the latter half of the year. This will be robustly reviewed at quarter three with the expectation of additional reprofiling into future years. It should also be noted that the spend figure does not include commitments.
14. As previously reported in quarter one the biggest implication from not delivering the capital programme as planned is linked to schemes funded by borrowing. This impacts on the Financing and Investment Income and Expenditure revenue budget which is set based on the programme for the previous financial year. As a result of the programme slippage during 2022/23 year, and previously reported, there is a £2.549m underspend on the Minimum Revenue Provision (MRP) budget this year (2023/24). In addition a net underspend on interest payable and interest receivable has been forecast of £1.849m, from increased cashflow balances and higher than expected interest rates.
15. The 2023/24 capital schemes funded by borrowing inform the Financing and Investment Income and Expenditure budget for 2024/25. If the programme is set too high and is not delivered at this level the revenue budget set aside will not be required and is diverted away from key services. The programme needs to be continuously reviewed to ensure it is robust and achievable and to inform the 2024/25 budget setting process. As reported at quarter one, the Capital Governance and Gateway Process was split away from the Asset Gateway function and a new Capital Investment Programme Board implemented. This approach is facilitating greater scrutiny across all capital schemes with services now undergoing a check and challenge process at quarterly monitoring as well as a requirement to provide a review of their programmes, profiling, risks, issues and mitigation on a rotational basis.
16. Budget additions and reprofiling, either slipping budget to future years or bringing budget forward from future years are detailed in Appendix D and have been done under Chief Finance Officer delegated powers and are included in the report. Those relating to the acceptance of grant income require approval by Cabinet with a proposal included within this report.

People

17. The table below shows the Capital Programme 2023/24 quarter two at programme level for the People Directorate. The forecast stands at £43.917m and spend is currently at 37%.
18. As part of the quarter two review and Cabinet approvals, £5.152m of additional budget has been added to the 2023/24 programme. £0.752m of these additions are funded by grant and s106 contributions.
19. The quarter two forecast is £43.917m; a total of £1.213m budget has been reprogrammed into future years to align budget line with forecast. £6.233m has been brought forward from future years for Silverwood Special School in line with forecast programme delivery.

Table 3 – 2023/24 Capital Programme, People Services

Capital Programme Forecast and Spend 2023/2024 Quarter One			
Scheme Name	Forecast	Actual Spend	% Actual Spend to Revised Budget
	£m	£m	£m
Adult Services			
Sensory Stimulation & Development Play Equipment	0.020	0.000	0%
Disabled Facilities Grants	5.767	1.965	34%
Adult Services Total	5.787	1.965	34%
Education & Skills			
Access and Inclusion	0.072	0.034	47%
Army Rebasing	0.006	0.006	100%
Basic Need	4.089	1.827	45%
Stonehenge School Replacement of Lower Block	4.749	3.750	79%
Devolved Formula Capital	0.609	0.608	100%
Schools Maintenance & Modernisation	5.989	2.938	49%
Early Years & Childcare	0.289	0.001	0%
Early Years Buildings	0.292	0.103	35%
Silverwood Special School	13.947	3.958	28%
SEND Special School Capacity & Alternative Provision	4.593	0.193	4%
High Needs Provision Capital Allowance	2.595	0.691	27%
Education & Skills Total	37.230	14.109	38%
Families & Children's Service			
Childrens Homes	0.900	0.000	0%
Families & Children's Total	0.900	0.000	0%
Corporate Director - People	43.917	16.074	37%

Adult Services

20. The Disabled Facilities grant programme is a grant scheme for adaptations and facilities to enable disabled residents to stay in their home. In addition, it is used for other initiatives and programmes to deliver the same outcome, including the Optimising Care Initiative and Occupational Therapist Service to ensure clients are assisted to move to more suitable accommodation. Following approval by the Integrated Care Board, funding within the capital scheme also now supports adaptations without delay, purchase of specialist accommodation, refurbishment of flats within the Councils homeless hostel to support early hospital discharge and technology to support independent living.
21. The redevelopment and extension of two flats at the Councils homeless facility to provide temporary housing for bariatric wheelchair users is progressing well and planning consent has been obtained. Design work for the MS Alternative

Accommodation is underway with final plans nearing completion. Works are expected to be tendered at the end of quarter three and into quarter four.

22. Additional grants of £0.427m have been received into the programme under the Chief Finance Officer powers. This sum has been moved to future years to reflect expected delivery timelines. In addition, £0.025m has been moved on the adaptation service due to recruitment of a new Senior Occupational Therapist taking place mid-way through the year and £0.054m has been moved on the adaptations without delay budget line, also due to delayed staff recruitment.

Education & Skills

23. A total of £4.725m has been added to the programme; £0.325m under delegated Chief Finance Officer powers to reflect 2023/24 grant awards and contributions, which are detailed in Appendix B; £4.400m for Education in the north of the county following Cabinet approval at quarter one reporting. £0.706m budget has been reprofiled to future years to align to forecast.
24. The Access and Inclusion funding is used for multiple projects where adaptations are required to support the admission or continued attendance of individual pupils in mainstream schools. £0.030m has been moved to the Maintenance and Modernisation budget line. A sum of £0.035m has been reprofiled into 2024/25 which will be used to facilitate works at Bishop Cannings School.
25. The Basic Need capital scheme provides new schools and expansion at existing schools. Several large expansion projects are included in the programme, with projects being managed directly by the schools themselves. This includes Clarendon and the expansion of Forest and Sandridge which completed ready for the start of the September term.
26. A planning application has now been submitted for the expansion of Kingdown School, Warminster and a planning decision is expected shortly for the expansion of Abbeyfield, Chippenham. A new project has been added this quarter for the expansion of St Peter's Primary Academy in Salisbury. This project is out to tender and is expected to complete for September 2024. Spend for all of these projects has been profiled accordingly.
27. £0.006m has been transferred from Basic Need to offset expenditure on Army Rebasing. Budget of £0.053m has been reprofiled to future years for Malmesbury School, £0.200m for Corsham School Expansion and £0.150m for Clarendon School to align with forecast delivery. The latter two sums were added to the budget at Q2 as a result of grant income received but required for future years.
28. The Schools Maintenance and Modernisation budget funds maintenance work and projects such as mobile classroom replacements. This year there will be over one hundred individual maintenance projects carried out including all the large, planned maintenance projects approved by Cabinet in 2023.
29. Within the Maintenance budget, all funds are projected to be spent this year. The planned summer maintenance works have all been completed and it is hoped that the

remaining funding will be sufficient contingency for any unplanned events over the winter. £0.030m has been transferred from Access and Inclusion to support this contingency. £0.014m has been added to the budget under Chief Finance Officer delegated powers.

30. Within the modernisation budget line, the Holbrook mobile classroom replacement scheme completed on site this summer. The Studley Green scheme is under construction and due to complete later this term. Design work is underway at Grove Primary School with the project due to commence on site next year.
31. The replacement of the Lower School block at Stonehenge School is complete and the new building was handed over to the School at the beginning of September 2023. The old block will now be stripped of asbestos before being demolished. The vacated area will then be converted to playing fields. The project is on programme and all budget in this financial year is projected to be spent.
32. Early Years and Childcare capital is funded by s106 contributions. The service has a 10 year plan to deliver projects with the service reliant on s106 funding to progress the projects. The planned delivery of the Bradford on Avon project is still profiled to be delivered in 2023/24 to facilitate early years places.
33. Early Years Buildings funding provides the ongoing replacement of temporary buildings for early years children. The Holt project commenced during quarter two. £0.268m has been reprofiled to future years in line with the forecast programme.
34. The Silverwood build programme started construction in April 2022. This will deliver significant additional places from September 2023 for learners with SEND. Whilst completion of the build programme was delayed from June 2023 to April 2024 due to adverse ground conditions and construction design issues, the project now remains on track to complete to the revised timeline. £6.233m budget has been brought forward from future years inline with the current delivery programme.
35. At quarter one, Cabinet approved an additional budget of £4.400m for alternative provision, funded through a mix of capital receipts, earmarked reserves and new borrowing. Negotiations continue to acquire a facility in the north of the county that will be used to provide education for 50 children who are unable to attend mainstream or specialist schools. Exchange and completion is expected in November 2023. The process of appointing an education provider is in progress with a projected handover to the new provider expected in Spring 2024. This funding has been included in the SEND Special School Capacity and Alternative Provision capital scheme line.
36. A proportion of the High Needs Provision Capital Allowance has been allocated to 22 different schemes that will build capacity in special schools (e.g. Exeter House, Salisbury, Springfields, Calne and resource bases, (e.g. Clarendon Infants, Kiwi Primary) with works already underway.

Families & Children's Service

37. The service purchased one property in 2022/23, which will be leased to an external provider to run as a residential children's home. The provider has been appointed with final contracts due for signing in October. Refurbishment works are currently being

reviewed with the provider, and they will commence Ofsted registration and recruitment once the signing of contracts has been completed. The projected opening date will be confirmed upon receipt of the final signed contract. It has been agreed with the provider that the project team will work with them to locate and purchase a second property that will be leased and redeveloped as a residential children's home. At this time it is anticipated that refurbishment works will be completed and the second property purchased within the current financial year.

Resources

38. The table below shows the Capital Programme 2023/24 quarter two at programme level for the Resources Directorate. The forecast stands at £44.266m and spend is currently at 36%.
39. The quarter two forecast is £44.266m, a total of £4.546m has been reprogrammed into future years and £0.674m has been brought forward from future years to align budget with forecast. £0.400m of the budget brought forwards has been transferred to a new River Park budget line under Place Directorate, Economy and Regeneration. £40m budget has been added to the 2024/25 capital programme for Housing Acquisitions inline with cabinet approvals in the 11th July 2023 Cabinet report.

Table 4 – Capital Programme 2023/24, Resources

Capital Programme Forecast and Spend 2023/2024 Quarter Two			
Scheme Name	Forecast	Actual Spend	% Actual Spend to Revised Budget
	£m	£m	£m
Finance			
Corporate	0.198	0.000	0%
Evolve Project	6.698	1.823	27%
Finance Total	6.896	1.823	26%
Assets			
Affordable Housing including Commuted Sums	0.440	0.053	12%
Capital Receipt Enhancement	0.036	0.024	67%
Depot & Office Strategy	0.421	(0.108)	-26%
Facilities Management Operational Estate	3.190	0.925	29%
Gypsies and Travellers Projects	0.092	0.005	5%
Porton Science Park	1.772	0.040	2%
Health and Wellbeing Centres - Live Schemes	2.606	1.229	47%
Non-Commercial Property Purchases	0.035	0.003	9%
North Wiltshire Schools PFI Playing Fields	0.300	0.000	0%
Property Carbon Reduction Programme	2.065	0.474	23%
Park & Ride Solar Panel Canopies	0.450	0.000	0%
Public Sector Decarbonisation Scheme Projects	0.023	0.036	157%
Facilities Management Investment Estate	0.384	0.061	16%
Social Care Infrastructure & Strategy	0.000	0.000	0%
Salisbury Resource Centre	0.825	0.000	0%
South Chippenham	0.200	0.032	16%
Assets Total	12.839	2.774	22%
Capital Loans			
Stone Circle Housing Company Loan	13.017	8.559	66%
Stone Circle Development Company Loan	5.797	0.698	12%
Capital Loans Total	18.814	9.257	49%
Information Services			
ICT Applications	1.697	0.809	48%
ICT Business as Usual	1.434	0.881	61%
ICT Other Infrastructure	0.434	0.123	28%
ICT Get Well	2.139	0.320	15%
Microsoft Cloud Navigator	0.013	0.013	100%
Information Services Total	5.717	2.146	38%
Corporate Director - Resources	44.266	16.000	36%

Finance

40. The Evolve programme will deliver the procurement and implementation of a new Enterprise Resource Planning (ERP) system, (Oracle) for the Council. In November 2022 the programme was reprogrammed to extend the timeline from the original go-live date of April 2023 to November 2023 due to data migration challenges, particularly with the complexity of local government payroll data and internal and supplier capacity and skills.
41. The programme is currently on track for phase 1 go-live in November 2023. System build milestones and User Acceptance Testing milestones are complete. Internal staff resource challenges have required a recategorisation of spend within the programme as additional external consultancy resources are now required, however this is not affecting the forecast position as at quarter two.

Assets

42. The final project in the Phase One Depot Programme is the construction of a new depot in the southwest, Hindon Stagger. Planning permission has now been received and the contract tender process commenced. The project is forecast to commence on site in early 2024.
43. The Facilities Management Operational Estate budget is for multiple projects that deliver essential capital maintenance works covering all areas and building types in the Operational Estate. There are seventy five projects scheduled for delivery in 2023/24 of which twenty six are currently underway. Additional projects will be scoped and delivered to resolve reactive and unforeseen problems across the estate. A RAG rating process has been completed across the estate to support prioritisation of works.
44. Work is currently progressing at one Gypsy and Traveller emergency stopping site. A planning pre-application has been submitted for one new emergency stopping site in 2023/24. £0.050m has been moved to future years to align with projected spend.
45. Phase Two of Porton Science Park was officially opened on 30 June 2023. Work is progressing to complete the Defence Science and Technology Laboratory fit-out. The programme is tight to complete this work but the budget must be spent by the end of this financial year.
46. The defects period for Melksham Community Campus (Health and Wellbeing Centres) has now concluded. The project itself has not yet closed as there are some minor remaining Fixtures, Fitting and Equipment and build items that remain outstanding. The project is on target to be closed before the end of this financial year.
47. The refurbishment of Melksham House remains on target to conclude at the end of 2023/24. A non-material amendment has been approved for the internal and external changes to the building as a result of Social, Emotional, Mental Health and Wellbeing (SEMH) education use. These additional works are being costed and programmed and are likely to complete in Spring 2024.
48. The Property Carbon Reduction Programme has multiple projects underway to reduce the council's carbon emissions and generate utility cost savings from the property

estate. The installation of glazing between the atrium and office spaces at County Hall is now complete, and PV panels will be installed on the south east external wall and underside of the atrium roof. Across the library and leisure facilities LED lighting upgrades will be delivered this year. The Park and Ride Solar Canopies Capital Scheme will provide PV canopies over car parking spaces which generate electricity to be used directly in council buildings to reduce utility costs. A pathfinder project is underway at Five Rivers Health & Wellbeing Centre and will be completed at the beginning of 2024. This will then be rolled out to multiple car parking areas across the Operational Estate subject to pathfinder project review.

49. At quarter one, Cabinet approved that £0.150m allocated for Salisbury Coach Park works be brought forwards from future years so that the Environment Agency can complete the Coach Parks as per their forecast plan. Cabinet also approved that a £0.250m budget for Millstream Approach Bridge works no longer required, should be brought forwards from future years and allocated to the Salisbury Coach Park works. This has been completed and the additional budgets are now within the quarter two capital programme for 2023/24 under the River Park capital scheme.
50. £0.634m has been reprogrammed to future years from the Social Care Infrastructure Strategy budget. The funding is to be used for adult care provision.
51. As the draft Local Plan Regulation-19 has now been released and is live for consultation, the Council as landowner, continues to work with landowners to the south of Chippenham. £0.100m has been reprofiled into future years to align with forecast spend.

Capital Loans to Stone Circle

52. This represents the capital loan funding to Stone Circle companies for 2023/24.
53. In total Stone Circle Housing company has acquired 92 properties as at the 31 March 2023 and has a Capital Loan balance of £22.007m and a working capital loan of £0.326m from Wiltshire Council. The Business Plan programme is based on acquiring 250 units by 2025/26 and the Council has allocated budget of £13.017m for further loan advances in 2023/24.
54. Stone Circle Development Company is working on five development sites which will deliver 177 properties across Wiltshire. the Council has allocated £5.797m budget for 2023/24 for further loan advances. As of the 31 March 2023 the company has a Capital Loan balance of £1.743m and a Working Capital Loan of £0.216m from Wiltshire Council.
55. The Stone Circle Housing company business plan for 2023/24 presented to the shareholder group on the 27 June 2023 has shown a change from the originally approved business plan. The breakeven and loan repayment period has significantly changed, and for this reason the shareholder group has only approved year 2023/24 in the plan and will review the position again, given the prevailing level of interest rates and housing market, for activity in 2024/25.

56. In response to this the Council will now change its approach and begin to set aside MRP for the loan value until the company presents a revised Business Plan that demonstrates it can make loan repayments over the original business plan time frame.
57. This is to ensure financial sustainability for the Council to cover the risk that the company is not able to make loan repayments over the original timescales. This will impact on the 2024/25 revenue budget for MRP. As part of the Councils continual review of Accounting Policies the useful lives of new Infrastructure Assets was amended effective from 2020/21. Properties are now required to be charged over a 30 year period, which has changed the forecast MRP from that provided in quarter one. If the full capital loan is drawn down in 2023/24, alongside historical loan amounts it will create an MRP pressure of £1.154m for 2024/25 providing the company can cover its interest payment in year and does not have to capitalise the interest. The Council has approved a capital loan of up to £60.198m, and the MRP pressure for this amount would be £2.007m per year. This has been factored into the MTFs update for quarter two alongside other changes to capital financing.

Information Services

58. The ICT capital programme is shown across Applications, Get Well, Other Infrastructure and Business as Usual and covers staff costs and project costs to deliver key infrastructure, applications, cost of replacing staff devices and for further digital transformation and activities and emerging fields like business intelligence.
59. At quarter two, ICT have undertaken a thorough review of their programme and quarterly profiling for 2023/24 and have determined that all unprofiled spend should be moved to future years on the basis that unknown requirements can be moved back again should the need arise.
60. The Applications programme is implementing a new case management system for the Public Protection service which will enable customers to self-serve and the business to automate processes and provide mobile working for staff. The project was delayed to October 2023 and this has now been delayed by a further month due to data migration challenges on the supplier side, with milestone payments expected in quarter three.
61. Capittally funded teams continue to deliver improvement to Council operations through in-house software developments, productivity and automation alongside supporting transformational programmes of work. Work has begun on the discovery and design phase of the technical re-factoring of the MyWilts platform and improvements to the current solution have been deployed and continue to be worked on concurrently. Staff have also been critical in providing technical advice, testing and development work on the recent switch to a new look Council Website. £2.181m has been reprofiled into future years in line with revised forecast programme delivery.
62. Within the Business as Usual capital budget, the Devices for Personas project will replace the aging laptop estate. Phase 1 (2023) deployment delivered 1,100 laptops, with Phase 2 (1,000), commenced in July 2023 and Phase 3 planned thereafter. 35 of 50 tablet devices have been deployed and the remaining stock will be deployed shortly. A further 100 devices are set to be procured by October 2023. There are currently no major issues or risks affecting project delivery.

63. Since quarter one a new desktop solution has been purchased which provides a more efficient method of connecting laptops to monitors, mouse devices, keyboards and cameras with a single connection, saving staff time spent re-arranging and re-connecting equipment and to reduce the breakages and missing equipment. Stock to refresh all sites has been received in quarter two and is in the process of being deployed. £0.274m has been brought forwards to expedite this work.
64. The Other Infrastructure budget line was implemented to cover miscellaneous ICT and technology equipment that required replacing across the Council. The new Area Board AV equipment has been received and is being utilised. The last remaining AV project is for the Coroners Court in Salisbury. Installation of the upgraded equipment is current taking place. £0.493m has been moved to future years in line with programme forecast.
65. The Get Well capital budget line funds Project 99 which was instigated to improve the failing server and network estate. Work to replace the Council's aged network infrastructure used in all buildings that have ICT access including main hubs, satellite sites and remote buildings such as libraries, leisure centres, depots and respite centres commenced at the end of September 2023.
66. The print refresh project has achieved a reduction in printer numbers in hub buildings by approx. 50%. At other satellite sites printer numbers are down to a minimum whilst maintaining operational effectiveness. The final 42 printers were delivered in August bringing all printers up to standard for the next five years. Disposal of the old printers continue. Some additional requirements have been identified for leisure centres however will not exceed already agreed budgets. Poor billing continues to be an issue from the supplier, despite receiving goods when expected. £1.051m has been reprofiled into future years to align with forecast programme delivery.
67. The majority of work via the Microsoft Cloud Navigator Digital Program has been completed. £0.037m has been moved to future years to align with budget forecast.

Housing Revenue Account (HRA)

68. The table below shows quarter two capital programme summary position for the Housing Revenue Account. The budget stands at £44.722m and spend is currently at 43%.
69. As part of the quarter two review there are no further changes to the forecast budget.

Table 5 – Capital Programme 2023/24, HRA

Scheme Name	Capital Programme Forecast and Spend 2023/2024 Quarter Two		
	Forecast	Actual Spend	% Actual Spend to Revised Budget
	£m	£m	£m
Housing Revenue Account			
Council House Build Programme	0.038	0.000	0%
Council House Build Programme (Phase 2)	0.552	0.215	39%
Council House Build Programme (Phase 3.1)	8.720	2.321	27%
Council House Build Programme (Phase 3.2)	7.827	3.442	44%
Council House Build Programme (Phase 3.3)	9.533	7.180	75%
Council House Build Programme (Phase 3.4)	8.353	1.605	19%
Council House Build Programme (Phase 3.5)	0.000	0.000	0%
Refurbishment of Council Stock	9.199	4.338	47%
Highways Road Adoptions	0.500	0.000	0%
Housing Revenue Account Total	44.722	19.101	43%

70. HRA Capital programme consists of two elements, the planned capital maintenance and the council house build programme. The planned capital maintenance of the existing housing stock covers bathrooms, kitchens, roofs, boilers etc. and the Council House Build programme, which has been split into different phases, is planned to deliver 1,000 homes over the next ten years.

71. The Council House Programme is now in year four of ten, with seventy-six homes currently planned for completion in 2023/24. To date 29 of those homes have been delivered and 47 are currently in the process of being built/acquired.

72. The main contracts for the HRA Refurbishment of Council Stock have been retendered. The new contracts commenced on 1 October 2023.

Place

73. The table below shows the quarter two capital programme summary position for Place Directorate. The revised budget stands at £62.056m and spend is currently at 24%.

74. As part of the quarter two review and Cabinet approvals at quarter one, £1.792m of additional budget has been added to the programme for 2023/24 and a further £11.487m in 2024/25. Excluding the £10.000m approved at Cabinet in quarter one for Highways Investment to be funded by borrowing, these additions are funded by grant, s106 and CIL contributions. £0.400m has been moved from Resources Directorate, Salisbury Central Car Park and Maltings to Resources Directorate, River Park in line with approvals.

75. The quarter two forecast is £62.056m, a total of £3.089m budget has been reprogrammed into future years and £0.582m brought forward from future years into 2023/24 to align budget with forecast.

Table 6 – Capital Programme 2023/24, Place

Scheme Name	Capital Programme Forecast and Spend 2023/2024 Quarter One		
	Forecast	Actual Spend	% Actual Spend to Revised Budget
	£m	£m	£m
Highways & Transport			
Churchyards & Cemeteries	0.028	0.000	0%
Parking Contactless Machines	0.254	0.000	0%
Fleet Vehicles	5.975	1.526	26%
Highway flooding prevention and Land Drainage schemes	0.172	0.123	72%
Integrated Transport	2.511	0.382	15%
Local Highways and Footpath Improvement Groups	1.641	0.198	12%
Structural Maintenance & Bridges	24.827	9.400	38%
Churchfields Depot Drainage and Traffic Management	0.063	0.000	0%
Passenger Transport RTPI	0.355	0.292	82%
Drainage Improvements	0.656	0.000	0%
Major Road Network M4 Junction 17	1.223	0.082	7%
A338 Salisbury Junction Improvements MRN	0.350	0.151	43%
A350 Chippenham Bypass (Ph 4&5) MRN	1.423	0.348	24%
A3250 Melksham Bypass LLM - Full Scheme	0.125	0.000	0%
Dunnes Lane Car Park, Castle Coombe	0.322	0.010	3%
Safer Roads Fund - A3102	0.900	0.043	5%
Highway Investment Plan	0.500	0.000	0%
Highways & Transport Total	41.325	12.555	30%
Economy & Regeneration			
Chippenham Station HUB	0.109	0.000	0%
Corsham Mansion House	0.048	0.000	0%
River Park	0.900	0.000	0%
Salisbury Future High Streets	3.630	0.433	12%
Trowbridge Future High Streets	7.970	1.264	16%
UK Shared Prosperity Fund Projects	1.227	0.000	0%
West Ashton Urban Extension Project	0.000	0.000	0%
Carbon Reduction Projects	0.035	0.035	100%
Wiltshire Ultrafast Broadband	0.000	0.000	0%
Wiltshire Online	0.097	0.000	0%
Economy & Regeneration Total	14.016	1.732	12%
Environment			
Waste Services	1.030	0.438	43%
Housing Upgrade Grant (HUG2)	1.544	0.000	0%
Environment Total	2.574	0.438	17%
Leisure Culture & Communities			
Area Boards and LPSA PRG Reward Grants	0.400	0.105	26%
Community Projects	0.000	0.000	0%
Fitness Equipment for Leisure Centres	0.650	0.046	7%
Libraries - Self Service	0.100	0.026	26%
Trowbridge Leisure Centre	0.826	0.022	3%
Leisure Requirements	2.060	0.081	4%
History Centre Reception and Performing Arts Library	0.105	0.000	0%
Leisure Culture & Communities Total	4.141	0.280	7%
Corporate Director - Place	62.056	15.005	24%

Highways & Transport

76. Fleet provides the necessary vehicles for the council to carry out its services including provision of snow blowers, waste vehicles, carbon neutral pool car fleet, replacement electric vehicles, mini-buses, and vans.
77. In September 2023, Cabinet approved the use of The Procurement Partnership Limited (TPPL) framework to procure light good and specialist vehicles. Orders will now be placed for replacement vehicles.
78. The Waste service has committed spend on four replacement waste vehicles in 2023/24, two of which are already in operation and two more are imminent. An order has also been placed for a Recycling Collection Vehicle. The remaining budget will be utilised to procure smaller ancillary vehicles as part of our replacement programme, with delivery expected this year.
79. £0.110m of Environment Agency funding has been added to the Highway Flooding Prevention and Land Drainage scheme. £0.046m of this budget has been moved to Structural Maintenance and Bridges.
80. The Integrated Transport programme is funded by DfT grant and covers design and implementation of a range of safety engineering schemes and projects to improve economic growth, road safety and traffic management. This includes new and improvement works to existing signing, traffic signals, street furniture, crossings and cycleway/footway implementation and improvements.
81. The Local Highways and Footpath Improvement Groups schemes deliver numerous projects over the course of year. £0.020m has been added to the programme through town and parish council contributions.
82. Included within Highways & Transport are the Structural Maintenance and Bridges programmes. These are funded by grant from the Department for Transport (DfT) and the schemes cover maintaining, improving and renewing carriageways and footways including reconstruction, resurfacing, surface dressing and patching. The grant funding is also used for lighting column and traffic signal replacement and re-decking, resurfacing, masonry repair and strengthening of bridges. It ensures the renewal, repair and preventative maintenance of carriageway/footway and land drainage infrastructure to prevent flooding. As noted above, £0.046m has been moved to Structural Maintenance and Bridges from Highway Flooding Prevention.
83. At quarter one Cabinet approved the release of £10m approved borrowing allocated to Trowbridge Leisure Centre to provide additional highway maintenance focussing on preventative interventions. The £10m released from Trowbridge Leisure Centre was to be finance through CIL. The £10m has been added to the programme at quarter two under a new budget line of Highway Investment Plan. The service has prioritised works and the investment in additional highway maintenance has been profiled with £0.500m anticipated in 2023/24, £7m in 2024/25 and £2.5m in 2025/26 to align with projected spend.

84. Safer Roads Grant funding of has been secured for improvements to the A3102. £0.850m of this has been reprofiled into future years in line with the works programme.
85. The Major Road Network schemes are progressing well. Scheme design continues for the A338 Salisbury Junction Improvements with construction due to commence in 2024/25. The A350 Melksham Bypass scheme is on hold pending the outcome of the National Highways M4 to Dorset Coast Connectivity Study, which is expected imminently. The next stage will be public consultation. The A350 Chippenham Bypass (phase 4 and 5) scheme is currently in the process of procuring the construction contractor. Construction will commence in 2024/25 subject to DfT approval of full business case. Progress on the M4 Junction 17 is subject to DfT approval of the outline business case. Detailed design of the scheme will commence in 2023/24.

Economy & Regeneration

86. At quarter one, Cabinet approved a CIL contribution of £0.500m to the Salisbury River Park flood risk alleviation scheme, and this has been added to the Programme.
87. Salisbury Future High Street programme focuses on the Station Forecourt and Fisherton Street Gateway schemes in Salisbury to enhance the public realm and improve accessibility, making it easier, safer, and more convenient to travel into the city centre. In addition, a Heritage Living project will create a number of apartments in unoccupied spaces above shops and redevelop a vacant listed building.
88. Detailed designs for the Station Forecourt works are being finalised with Network Rail approvals being arranged. At this stage it is anticipated that construction is likely to commence in Spring 2024. Fisherton Gateway Scheme has now commenced construction. £0.737m has been reprofiled into future years to align with forecast programme spend.
89. The Trowbridge Future High Streets Fund (FHSF) Programme will be spent across a range of projects aiming to strengthen the sustainability of Trowbridge Town centre by creating a more diverse offer and increasing footfall. Ensuring this long-term sustainability involves maximising the use of some key buildings, bringing vacant retail units back into use, as well as improving connectivity, the public realm and active travel opportunities within the town centre. The programme is fully grant funded.
90. There has been good public and stakeholder engagement regarding the Highways and Public Realm projects with detailed design and further engagement scheduled for the coming months. Site two Castle Street works are well underway and due for completion in the Autumn and design and consultation is taking place for site three Manvers Street and Wicker Hill with construction programmed for 2024.
91. Refurbishment works to Trowbridge Town Hall are progressing well with scaffolding erected to facilitate the strip out of the building. £0.582m has been brought forwards from future years for the Town Hall to align with projected spend during 2023/24. The River Biss project is being managed by Wiltshire Wildlife Trust. Further public and stakeholder engagement has taken place and RIBA Stage three design and costings completed for the viewing platform and town bridge have been developed.

92. DLUHC approval was given to move grant funding allocated to the Trowbridge Market Hall project, which did not progress, to the Vacant Units Fund. £1.300m of funding has been allocated with a pipeline of works for the full budget amount in place.
93. £0.460m has been reprofiled into future years to align with forecast programme spend.
94. Financial reprofiling into future years and between individual Future High Street budget lines has taken place at quarter two ensuring budgets are forecast more accurately. The Council is still waiting for confirmation that the current requirement for grant funding to be defrayed by April 2024 will be extended to April 2025. Many of the associated projects will still be in construction beyond this date.
95. The UK Shared Prosperity Fund grant is supporting the programme management and delivery of the Housing Upgrade grant funding that will retrofit energy efficiency systems into homes under private ownership. The Invest in Wiltshire grant scheme, has £1.350m of funds available over 2023/24 and 2024/25 and has now launched for applications. Alongside grants for businesses, UKSPF will support the Community Conversations programme, and other revenue schemes such as Building Bridges have also commenced. The Council has also now received Rural England Prosperity Fund grant of £0.622m for 2023/24 and £1.987m for 2024/25, which has been added to the Programme. This funding will be managed under the same umbrella as the UKSPF grant funding and will focus on improving mobility, the local economy and business start ups in rural areas.
96. There are two externally grant funded digital projects within Economy and Regeneration: Wiltshire Ultrafast Broadband and Wiltshire Online. The Wiltshire Ultrafast Broadband programme has completed and the remaining funding will be returned to government once the closure and completion process has taken place, as this take a number of months. £1.011m has been moved to future years to align with forecast.
97. The Wiltshire Online capital scheme relates to the ongoing delivery of Project Gigabit, the 4th broadband programme contract and covers staffing and web costs and communications which are ongoing. £0.031m has been moved to future years to align with forecast.

Environment

98. Waste Services includes numerous capital projects that fund the provision of essential assets such as recycling bins, black boxes, wheelie bins, and subsidised food waste digesters, as well as supporting one off projects to help deliver service changes at Household Recycling Centres (bag sorting and DIY waste disposal at HRCs), and the installation of emissions control equipment at a strategic waste treatment facility. Funding is also allocated to deliver compliance projects in respect of the council's closed landfill sites.
99. Whilst there are no changes to the overall capital scheme this quarter, funding has moved between budget lines to provide additional resource for Wheelie Bins. It is

possible that at quarter three the service will need to bring forward additional budget from future years to offset forecast spend.

100. Capital spend on Emissions Control continues to be reliant on the Environment Agency agreeing revised emissions control measures arising from the interpretation of new regulatory requirements for the waste treatment facility.
101. Consultants have provided a detailed technical assessment of short and medium term requirements for Closed Landfill Sites.
102. The Household Recycling Centre (HRC) schemes supports two revenue budget savings projects. Scheme one commenced in October 2023, whilst the second infrastructure scheme has been paused due to changes in government guidance.
103. A wider reprofiling review at quarter three monitoring will determine any final adjustments for the year.
104. Homes Upgrade Grant funding (HUG2) provided through the Department of Energy Security and Net Zero (DESNZ) was added to the programme at quarter one. (£1.544m in 2023/24 and £1.606m for 2024/25). This funding will enable eligible homes to be retrofitted with energy saving systems. Officers funded by the grant have been appointed to manage this programme. An assessment of eligibility for funding has been undertaken and this has informed the design of the project and delivery strategy. The procurement approach has been agreed, and soft market testing has been developed. The original project programming anticipated that the installation of retrofits would start in September. This is not achievable, and officers are currently working with DESNZ to consider the implications to anticipated delivery, which may require a change request. Until this process has been agreed with DESNZ, then the current capital allocation in 2023/24 needs to remain.

Leisure, Culture and Communities

105. The contract for the provision of fitness equipment has now been awarded and priority sites identified for implementation linked to pipeline projects.
106. The Libraries capital funding is being used to develop innovative digital solutions and improvements to Library services and facilities. This includes upgrading Open+ in Calne & Devizes libraries, sharing of premises for small libraries and the installation of IT pods to support video-conferencing. Following the Peer Challenge in July 2023 a Library Strategy will be developed and further spend will be made on other areas of customer need and digital innovation over the next two years.
107. Work to deliver a new Leisure Centre for Trowbridge is continuing at pace. The design and project team have been appointed, and the kick-off meeting and the first project team meeting have taken place. Progress is being made on developing the project to concept and outline design. Sites surveys are progressing and a high level programme has been drafted.

108. A planned pipeline of Leisure facility improvements has been developed and robust business cases established to generate greater usage of each facility, improve health and wellbeing and increase sustainability for the priority facilities. Design team consultants have been appointed to progress designs.
109. New capital funding was added to the programme in 2023/24 to merge the reception and help desk at the Wiltshire and Swindon History Centre to a single service point. In addition the Performing Arts Library is to be relocated to the ground floor of the History Centre. Final layout drawings are expected and new library furniture and shelving is out to tender. Works are due to take place in December 2023.

Capital Programme 2023/24 Funding

110. The Capital Programme for 2023/24 has been financed as shown in the table below as at quarter two. A detailed Capital Programme Quarter Two Funding by scheme is shown in Appendix C for Cabinet to review.

Table 7 – Capital Programme 2023/24 Funding

Funding	£'m
Grants	64.556
Other Contributions	1.523
S106 Contributions	0.913
CIL Contributions	1.524
HRA	44.559
Total Revenue Contributions	1.300
General Fund Receipts	2.645
Right To Buy Housing Receipts	0.190
Shared Ownership Income	0.000
Stone Circle Capital Loan	18.814
Borrowing funded by Revenue Savings	0.000
Borrowing	58.937
Total Capital Programme 2023/24	194.961

111. The Council bid for and receive grants from Government and third parties, and these come from various departments including Department for Transport, Homes England, Department for Business, Energy and Industrial Strategy, Department for Levelling Up, Housing and Communities and Department for Education.
112. In addition to grants, contributions are also used to finance the programme and contributions cover third party non grant funding for example Section 106 (S106) developer contributions, Community Infrastructure Levy (CIL), contributions from private or public sector organisations.
113. The HRA finances its capital programme depending on sources available in that financial year with the aim of minimising borrowing. The new build programme financing has been delegated to the Deputy Chief Executive and Corporate Director of Resources and the Director of Assets. Funding sources are the HRA Revenue and Capital Reserves, Right to Buy receipts, shared ownership receipts, commuted sums, grants, and as a last resort borrowing.

114. The General Fund borrowing total of £58.937m, together with historic Council borrowing, generates a Minimum Revenue Provision (MRP) charge, which is the amount councils have to statutorily set aside to repay the debt. For 2023/24 a revenue underspend of £2.549m for MRP has been reported as a result of the reduction in the 2022/23 capital programme year end position. As detailed in the report above the Council will change its approach for MRP for Stone Circle Housing company for 2023/24. This will impact on the 2024/25 revenue budget for MRP. The table below shows the impact of slippage on MRP in the approved MTFS.

Table 8 – Impact of Slippage on MRP

	2024/25	2025/26	2026/27
	£m	£m	£m
MRP Budget (MTFS at Budget Setting 2023/24)	28.810	31.226	31.226
Quarter One MRP Forecast	23.195	28.251	29.475
Variance to Budget	(5.615)	(2.975)	(1.751)
Quarter Two MRP Forecast	24.015	30.744	32.870
Variance to Budget	(4.794)	(0.482)	1.644

115. Interest payable and interest receivable budgets were realigned as part of 2023/24 budget setting, and for quarter two a net underspend has been reported of £1.849m largely due to interest receivable income as a result of rates and the level of cash the Council is holding being higher than original budget setting assumptions.

116. The 2023/24 capital schemes funded by borrowing inform the Financing and Investment Income and Expenditure budget for 2024/25. The programme therefore needs to be deliverable to ensure that revenue budget is not set aside unnecessarily and diverted away from key services. This will be ensured through the new Asset Gateway process which will provide assurance through regular review and challenge of the capital schemes.

117. The Council brought forward into 2023/24 £3.028m of capital receipts from previous years and is forecasting to achieve £4.108m receipts from the disposal on assets in 2023/24, this includes Melbourne House. £2.645m of capital receipts are planned to be used to finance the capital programme, this includes the £1.4m allocation approved at quarter one for Education Provision in the North of the County. A further £1m has been set aside under Capital Receipts Flexibilities regulation to fund revenue costs of transformational projects.

Overview and Scrutiny Engagement

118. Regular reports are taken to Overview & Scrutiny relating to the Council's financial position. This report is being considered at the meeting of Financial Planning Task Group on 10 November 2023 and Overview and Scrutiny Management Committee on 15 November 2023.

Safeguarding Implications

119. None have been identified as arising directly from this report.

Public Health Implications

120. None have been identified as arising directly from this report.

Procurement Implications

121. None have been identified as arising directly from this report.

Equalities Impact of the Proposal

122. None have been identified as arising directly from this report.

Environmental and Climate Change Considerations

123. None have been identified as arising directly from this report.

Risks that may arise if the proposed decision and related work is not taken

124. If the Council fails to take actions to address forecast shortfalls, overspends or increases in its costs it will need to draw on reserves or undertake further borrowing. The level of reserves is limited and a one-off resource that cannot be used as a long-term sustainable strategy for financial stability and additional borrowing will bring additional revenue costs.

Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks

125. Ongoing budget monitoring and management, of which this report forms part of the control environment, is a mitigating process to ensure early identification and action is taken.

Financial Implications – S151 commentary

126. The financial implications are implicit throughout the report.

127. As part of an improved governance around the budget monitoring process, an internal Capital Investment Programme Board has been established to review the profiling and delivery of the schemes within the Capital Programme.

128. The Board has now met four times and at quarter two, this has resulted in an additional £18.348m of planned capital investment being re-profiled to be spent in later years. In addition, nearly £1.256m of approved spending in later years has been advanced into this financial year to be spent on projects that are progressing faster than originally projected.

129. Services are now subject to a more detailed review of their capital schemes, which is being implemented on a rotational basis. This ensures that each capital scheme has a profiled spend by quarter for this financial year and any issues and risks to delivery with impacts and mitigation plans are outlined.

130. These reviews will continue as part of the quarterly budget monitoring process so that forecasts are made with greater confidence and the understanding of the timing of future funding requirements for borrowing and impact on future revenue budget requirements is understood. This is critical as we move into setting the MTFS and Budget for the next financial year.

Legal Implications

131. None have been identified as arising directly from this report.

Workforce Implications

132. No workforce implications have been identified as arising directly from this report. Ongoing budget monitoring and management, of which this report forms part of the control environment, is a mitigating process to ensure early identification of variances and action is taken so that impacts to the workforce are minimised.

Options Considered

133. Budget monitoring forms part of the financial control environment and it is important to provide reporting on all aspects of financial management and performance to Cabinet and the public, including delivery to plans, variances and risks and impacts.

Conclusions

134. The report supports effective decision making and ensures a sound financial control environment.

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Appendices

Appendix A: Capital Programme Budget Movements 2023/24 Quarter Two

Appendix B: Capital Programme 2023/24 Quarter Two

Appendix C: Capital Programme Funding 2023/24 Quarter Two

Appendix D: Capital Programme Adjustments 2023/24 Quarter Two

Background Papers

The following documents have been relied on in the preparation of this report:

Financial Year 2023/24 – Quarter One Capital Budget Monitoring – Cabinet 12
September 2023 - [Agenda for Cabinet on Tuesday 12 September 2023, 10.00 am | Wiltshire Council](#)

Housing Acquisitions – Cabinet 11 July 2023
[Agenda for Cabinet on Tuesday 11 July 2023, 10.00 am | Wiltshire Council](#)

Budget 2023/24 and Medium-Term Financial Strategy 2023/24 - 2025/26 –
Council 21 February 2023
[Agenda for Council on Tuesday 21 February 2023, 10.30 am | Wiltshire Council](#)

Financial Year 2022/23 – Capital Programme Outturn – Cabinet 11 July 2023
[Year End Capital Investment Programme Financial Outturn Position 2022/23](#)

Need to add the link to the FC October paper for approvals to add to programme

Appendix A: Capital Programme Budget Movements 2023/24 Quarter Two (page 1)

Scheme Name

Capital Programme Budget Movements 2023/24 Quarter Two

Quarter One 2023/24 Approved Budget	Additional Budgets added to the Programme (Appendix D)	Movements between scheme lines	Quarter Two 2023/2024 Revised Budget
£m	£m	£m	£m

Adult Services

Sensory Stimulation & Development Play Equipment
Disabled Facilities Grants
Adult Services Total

0.020	0.000	0.000	0.020
5.847	0.427	0.000	6.274
5.867	0.427	0.000	6.294

Education & Skills

Access and Inclusion
Army Rebasing
Basic Need
Stonehenge School Replacement of Lower Block
Devolved Formula Capital
Schools Maintenance & Modernisation
Early Years & Childcare
Early Years Buildings
Silverwood Special School
SEND Special School Capacity & Alternative Provision
High Needs Provision Capital Allowance
Education & Skills Total

0.137	0.000	(0.030)	0.107
0.000	0.000	0.006	0.006
4.187	0.311	(0.006)	4.492
4.749	0.000	0.000	4.749
0.609	0.000	0.000	0.609
5.945	0.014	0.030	5.989
0.289	0.000	0.000	0.289
0.560	0.000	0.000	0.560
7.714	0.000	0.000	7.714
0.193	4.400	0.000	4.593
2.595	0.000	0.000	2.595
26.978	4.725	0.000	31.703

Families & Children's Service

Childrens Homes
Families & Children's Total

0.900	0.000	0.000	0.900
0.900	0.000	0.000	0.900

Corporate Director - People

Corporate Director - People

33.745	5.152	0.000	38.897
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Appendix A: Capital Programme Budget Movements 2023/24 Quarter Two (page 2)

Scheme Name

Capital Programme Budget Movements 2023/24 Quarter Two

Quarter One 2023/24 Approved Budget	Additional Budgets added to the Programme (Appendix D)	Movements between scheme lines	Quarter Two 2023/24 Revised Budget
£m	£m	£m	£m

Finance

Corporate
Evolve Project
Finance Total

0.198	0.000	0.000	0.198
6.698	0.000	0.000	6.698
6.896	0.000	0.000	6.896

Assets

Affordable Housing including Commuted Sums
Capital Receipt Enhancement
Depot & Office Strategy
Facilities Management Operational Estate
Gypsies and Travellers Projects
Porton Science Park
Health and Wellbeing Centres - Live Schemes
Non-Commercial Property Purchases
North Wiltshire Schools PFI Playing Fields
Property Carbon Reduction Programme
Park & Ride Solar Panel Canopies
Public Sector Decarbonisation Scheme Projects
Salisbury Central Car Park & Maltings
Facilities Management Investment Estate
Social Care Infrastructure & Strategy
Salisbury Resource Centre
South Chippenham
Assets Total

0.440	0.000	0.000	0.440
0.036	0.000	0.000	0.036
0.421	0.000	0.000	0.421
3.190	0.000	0.000	3.190
0.142	0.000	0.000	0.142
1.772	0.000	0.000	1.772
2.606	0.000	0.000	2.606
0.035	0.000	0.000	0.035
0.300	0.000	0.000	0.300
2.065	0.000	0.000	2.065
0.450	0.000	0.000	0.450
0.023	0.000	0.000	0.023
0.000	0.000	(0.400)	(0.400)
0.384	0.000	0.000	0.384
0.634	0.000	0.000	0.634
0.825	0.000	0.000	0.825
0.300	0.000	0.000	0.300
13.623	0.000	(0.400)	13.223

Capital Loans

Stone Circle Housing Company Loan
Stone Circle Development Company Loan
Capital Loans Total

13.017	0.000	0.000	13.017
5.797	0.000	0.000	5.797
18.814	0.000	0.000	18.814

Information Services

ICT Applications
ICT Business as Usual
ICT Other Infrastructure
ICT Get Well
Microsoft Cloud Navigator
Information Services Total

3.878	0.000	0.000	3.878
1.160	0.000	0.000	1.160
0.927	0.000	0.000	0.927
3.190	0.000	0.000	3.190
0.050	0.000	0.000	0.050
9.205	0.000	0.000	9.205

Corporate Director - Resources

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48.538	0.000	(0.400)	48.138
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Appendix A: Capital Programme Budget Movements 2023/24 Quarter Two (page 3)

Scheme Name

Capital Programme Budget Movements 2023/24 Quarter Two

Quarter One 2023/24 Approved Budget	Additional Budgets added to the Programme (Appendix D)	Movements between scheme lines	Quarter Two 2023/2024 Revised Budget
£m	£m	£m	£m

Highways & Transport

Churchyards & Cemeteries
Parking Contactless Machines
Fleet Vehicles
Highway flooding prevention and Land Drainage schemes
Integrated Transport
Local Highways and Footpath Improvement Groups
Structural Maintenance & Bridges
Churchfields Depot Drainage and Traffic Management
Passenger Transport RTP1
Drainage Improvements
Major Road Network M4 Junction 17
A338 Salisbury Junction Improvements MRN
A350 Chippenham Bypass (Ph 4&5) MRN
A3250 Melksham Bypass LLM - Full Scheme
Dunnes Lane Car Park, Castle Coombe
Safer Roads Fund - A3102
Highway Investment Plan
Highways & Transport Total

0.028	0.000	0.000	0.028
0.254	0.000	0.000	0.254
5.975	0.000	0.000	5.975
0.016	0.110	0.046	0.172
2.511	0.000	0.000	2.511
1.621	0.020	0.000	1.641
24.873	0.000	(0.046)	24.827
0.063	0.000	0.000	0.063
0.355	0.000	0.000	0.355
0.656	0.000	0.000	0.656
1.223	0.000	0.000	1.223
0.350	0.000	0.000	0.350
1.423	0.000	0.000	1.423
0.125	0.000	0.000	0.125
0.322	0.000	0.000	0.322
1.750	0.000	0.000	1.750
0.000	0.500	0.000	0.500
41.545	0.630	0.000	42.175

Economy & Regeneration

Chippenham Station HUB
Corsham Mansion House
River Park
Salisbury Future High Streets
Trowbridge Future High Streets
UK Shared Prosperity Fund Projects
West Ashton Urban Extension Project
Carbon Reduction Projects
Wiltshire Ultrafast Broadband
Wiltshire Online
Economy & Regeneration Total

0.109	0.000	0.000	0.109
0.048	0.000	0.000	0.048
0.000	0.500	0.400	0.900
4.367	0.000	0.000	4.367
7.848	0.000	0.000	7.848
0.565	0.662	0.000	1.227
0.000	0.000	0.000	0.000
0.035	0.000	0.000	0.035
1.011	0.000	0.000	1.011
0.128	0.000	0.000	0.128
14.111	1.162	0.400	15.673

Appendix A: Capital Programme Budget Movements 2023/24 Quarter Two (page 4)

Scheme Name

Capital Programme Budget Movements 2023/24 Quarter Two			
Quarter One 2023/24 Approved Budget	Additional Budgets added to the Programme (Appendix D)	Movements between scheme lines	Quarter Two 2023/2024 Revised Budget
£m	£m	£m	£m

Environment

Waste Projects
HUG 2 Grant
Environment Total

1.030	0.000	0.000	1.030
1.544	0.000	0.000	1.544
2.574	0.000	0.000	2.574

Leisure Culture & Communities

Area Boards Grants
Community Projects
Fitness Equipment for Leisure Centres
Libraries - Self Service
Trowbridge Leisure Centre
Leisure Requirements
History Centre Reception and Performing Arts Library
Leisure Culture & Communities Total

0.400	0.000	0.000	0.400
0.000	0.000	0.000	0.000
0.650	0.000	0.000	0.650
0.100	0.000	0.000	0.100
0.826	0.000	0.000	0.826
2.060	0.000	0.000	2.060
0.105	0.000	0.000	0.105
4.141	0.000	0.000	4.141

Corporate Director - Place

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62.371	1.792	0.400	64.563
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Total General Fund

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144.654	6.944	0.000	151.598
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Housing Revenue Account

Council House Build Programme
Council House Build Programme (Phase 2)
Council House Build Programme (Phase 3.1)
Council House Build Programme (Phase 3.2)
Council House Build Programme (Phase 3.3)
Council House Build Programme (Phase 3.4)
Council House Build Programme (Phase 3.5)
Refurbishment of Council Stock
Highways Road Adoptions
Total Housing Revenue Account

0.038	0.000	0.000	0.038
0.552	0.000	0.000	0.552
8.720	0.000	0.000	8.720
7.827	0.000	0.000	7.827
9.533	0.000	0.000	9.533
8.353	0.000	0.000	8.353
0.000	0.000	0.000	0.000
9.199	0.000	0.000	9.199
0.500	0.000	0.000	0.500
44.722	0.000	0.000	44.722

Total Capital Programme

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189.376	6.944	0.000	196.320
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Appendix B: Capital Programme 2023/24 Quarter Two (Page 1)

Capital Programme 2023/24 Quarter Two					
Scheme Name	Quarter Two 2023/2024 Revised Budget	Forecast	Variance	Budgets brought forward from future years to the 2023/24 programme (Appendix D)	Budgets reprogrammed from 2023/2024 into future years (Appendix D)
	£m	£m	£m	£m	£m
Adult Services					
Sensory Stimulation & Development Play Equipment	0.020	0.020	0.000	0.000	0.000
Disabled Facilities Grants	6.274	5.767	(0.507)	0.000	(0.507)
Adult Services Total	6.294	5.787	(0.507)	0.000	(0.507)
Education & Skills					
Access and Inclusion	0.107	0.072	(0.035)	0.000	(0.035)
Army Rebasing	0.006	0.006	0.000	0.000	0.000
Basic Need	4.492	4.089	(0.403)	0.000	(0.403)
Stonehenge School Replacement of Lower Block	4.749	4.749	0.000	0.000	0.000
Devolved Formula Capital	0.609	0.609	0.000	0.000	0.000
Schools Maintenance & Modernisation	5.989	5.989	0.000	0.000	0.000
Early Years & Childcare	0.289	0.289	0.000	0.000	0.000
Early Years Buildings	0.560	0.292	(0.268)	0.000	(0.268)
Silverwood Special School	7.714	13.947	6.233	6.233	0.000
SEND Special School Capacity & Alternative Provision	4.593	4.593	0.000	0.000	0.000
High Needs Provision Capital Allowance	2.595	2.595	0.000	0.000	0.000
Education & Skills Total	31.703	37.230	5.527	6.233	(0.706)
Families & Children's Service					
Childrens Homes	0.900	0.900	0.000	0.000	0.000
Families & Children's Total	0.900	0.900	0.000	0.000	0.000
Corporate Director - People	38.897	43.917	5.020	6.233	(1.213)

Appendix B: Capital Programme 2023/24 Quarter Two (Page 2)

Capital Programme 2023/24 Quarter Two					
Scheme Name	Quarter Two 2023/2024 Revised Budget	Forecast	Variance	Budgets brought forward from future years to the 2023/24 programme (Appendix D)	Budgets reprogrammed from 2023/2024 into future years (Appendix D)
	£m	£m	£m	£m	£m
Finance					
Corporate	0.198	0.198	0.000	0.000	0.000
Evolve Project	6.698	6.698	0.000	0.000	0.000
Finance Total	6.896	6.896	0.000	0.000	0.000
Assets					
Affordable Housing including Commuted Sums	0.440	0.440	0.000	0.000	0.000
Capital Receipt Enhancement	0.036	0.036	0.000	0.000	0.000
Depot & Office Strategy	0.421	0.421	0.000	0.000	0.000
Facilities Management Operational Estate	3.190	3.190	0.000	0.000	0.000
Gypsies and Travellers Projects	0.142	0.092	(0.050)	0.000	(0.050)
Porton Science Park	1.772	1.772	0.000	0.000	0.000
Health and Wellbeing Centres - Live Schemes	2.606	2.606	0.000	0.000	0.000
Non-Commercial Property Purchases	0.035	0.035	0.000	0.000	0.000
North Wiltshire Schools PFI Playing Fields	0.300	0.300	0.000	0.000	0.000
Property Carbon Reduction Programme	2.065	2.065	0.000	0.000	0.000
Park & Ride Solar Panel Canopies	0.450	0.450	0.000	0.000	0.000
Public Sector Decarbonisation Scheme Projects	0.023	0.023	0.000	0.000	0.000
Salisbury Central Car Park & Maltings	(0.400)	0.000	0.400	0.400	0.000
Facilities Management Investment Estate	0.384	0.384	0.000	0.000	0.000
Social Care Infrastructure & Strategy	0.634	0.000	(0.634)	0.000	(0.634)
Salisbury Resource Centre	0.825	0.825	0.000	0.000	0.000
South Chippenham	0.300	0.200	(0.100)	0.000	(0.100)
Assets Total	13.223	12.839	(0.384)	0.400	(0.784)
Capital Loans					
Stone Circle Housing Company Loan	13.017	13.017	0.000	0.000	0.000
Stone Circle Development Company Loan	5.797	5.797	0.000	0.000	0.000
Capital Loans Total	18.814	18.814	0.000	0.000	0.000
Information Services					
ICT Applications	3.878	1.697	(2.181)	0.000	(2.181)
ICT Business as Usual	1.160	1.434	0.274	0.274	0.000
ICT Other Infrastructure	0.927	0.434	(0.493)	0.000	(0.493)
ICT Get Well	3.190	2.139	(1.051)	0.000	(1.051)
Microsoft Cloud Navigator	0.050	0.013	(0.037)	0.000	(0.037)
Information Services Total	9.205	5.717	(3.488)	0.274	(3.762)
Corporate Director - Resources	48.138	44.266	(3.872)	0.674	(4.546)

Appendix B: Capital Programme 2023/24 Quarter Two (Page 3)

Scheme Name

Capital Programme 2023/24 Quarter Two				
Quarter Two 2023/2024 Revised Budget	Forecast	Variance	Budgets brought forward from future years to the 2023/24 programme (Appendix D)	Budgets reprogrammed from 2023/2024 into future years (Appendix D)
£m	£m	£m	£m	£m

Highways & Transport

Churchyards & Cemeteries
Parking Contactless Machines
Fleet Vehicles
Highway flooding prevention and Land Drainage schemes
Integrated Transport
Local Highways and Footpath Improvement Groups
Structural Maintenance & Bridges
Churchfields Depot Drainage and Traffic Management
Passenger Transport RTP1
Drainage Improvements
Major Road Network M4 Junction 17
A338 Salisbury Junction Improvements MRN
A350 Chippenham Bypass (Ph 4&5) MRN
A3250 Melksham Bypass LLM - Full Scheme
Dunnes Lane Car Park, Castle Coombe
Safer Roads Fund - A3102
Highway Investment Plan
Highways & Transport Total

0.028	0.028	0.000	0.000	0.000
0.254	0.254	0.000	0.000	0.000
5.975	5.975	0.000	0.000	0.000
0.172	0.172	0.000	0.000	0.000
2.511	2.511	0.000	0.000	0.000
1.641	1.641	0.000	0.000	0.000
24.827	24.827	0.000	0.000	0.000
0.063	0.063	0.000	0.000	0.000
0.355	0.355	0.000	0.000	0.000
0.656	0.656	0.000	0.000	0.000
1.223	1.223	0.000	0.000	0.000
0.350	0.350	0.000	0.000	0.000
1.423	1.423	0.000	0.000	0.000
0.125	0.125	0.000	0.000	0.000
0.322	0.322	0.000	0.000	0.000
1.750	0.900	(0.850)	0.000	(0.850)
0.500	0.500	0.000	0.000	0.000
42.175	41.325	(0.850)	0.000	(0.850)

Economy & Regeneration

Chippenham Station HUB
Corsham Mansion House
River Park
Salisbury Future High Streets
Trowbridge Future High Streets
UK Shared Prosperity Fund Projects
Carbon Reduction Projects
Wiltshire Ultrafast Broadband
Wiltshire Online
Economy & Regeneration Total

0.109	0.109	0.000	0.000	0.000
0.048	0.048	0.000	0.000	0.000
0.900	0.900	0.000	0.000	0.000
4.367	3.630	(0.737)	0.000	(0.737)
7.848	7.970	0.122	0.582	(0.460)
1.227	1.227	0.000	0.000	0.000
0.035	0.035	0.000	0.000	0.000
1.011	0.000	(1.011)	0.000	(1.011)
0.128	0.097	(0.031)	0.000	(0.031)
15.673	14.016	(1.657)	0.582	(2.239)

Environment

Waste Projects
HUG 2 Grant
Environment Total

1.030	1.030	0.000	0.000	0.000
1.544	1.544	0.000	0.000	0.000
2.574	2.574	0.000	0.000	0.000

Leisure Culture & Communities

Area Boards Grants
Community Projects
Fitness Equipment for Leisure Centres
Libraries - Self Service
Trowbridge Leisure Centre
Leisure Requirements
History Centre Reception and Performing Arts Library
Leisure Culture & Communities Total

0.400	0.400	0.000	0.000	0.000
0.000	0.000	0.000	0.000	0.000
0.650	0.650	0.000	0.000	0.000
0.100	0.100	0.000	0.000	0.000
0.826	0.826	0.000	0.000	0.000
2.060	2.060	0.000	0.000	0.000
0.105	0.105	0.000	0.000	0.000
4.141	4.141	0.000	0.000	0.000

Corporate Director - Place

64.563

62.056	(2.507)	0.582	(3.089)
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Total General Fund

151.899

150.239	(1.359)	7.489	(8.848)
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Appendix B: Capital Programme 2023/24 Quarter Two (Page 4)

Scheme Name

Capital Programme 2023/24 Quarter Two				
Quarter Two 2023/2024 Revised Budget	Forecast	Variance	Budgets brought forward from future years to the 2023/24 programme (Appendix D)	Budgets reprogrammed from 2023/2024 into future years (Appendix D)
£m	£m	£m	£m	£m
Housing Revenue Account				
Council House Build Programme	0.038	0.038	0.000	0.000
Council House Build Programme (Phase 2)	0.552	0.552	0.000	0.000
Council House Build Programme (Phase 3.1)	8.720	8.720	0.000	0.000
Council House Build Programme (Phase 3.2)	7.827	7.827	0.000	0.000
Council House Build Programme (Phase 3.3)	9.533	9.533	0.000	0.000
Council House Build Programme (Phase 3.4)	8.353	8.353	0.000	0.000
Council House Build Programme (Phase 3.5)	0.000	0.000	0.000	0.000
Refurbishment of Council Stock	9.199	9.199	0.000	0.000
Highways Road Adoptions	0.500	0.500	0.000	0.000
Total Housing Revenue Account	44.722	44.722	0.000	0.000
Total Capital Programme	196.320	194.961	(1.359)	(8.848)

Appendix C: Capital Programme Funding 2023/24 Quarter Two (Page 1)

Scheme Name

Capital Programme Funding 2023/24 Quarter Two										
Forecast	Grants	Other Contributions	S106 Contributions	CIL Contributions	HRA	General Fund Receipts	Right To Buy Housing Receipts	Revenue Contribution to Capital	Stone Circle Capital Loan	Borrowing
£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
Adult Services										
Sensory Stimulation & Development Play Equipment	0.020	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.020
Disabled Facilities Grants	5.767	5.767	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Adult Services Total	5.787	5.767	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.020
Education & Skills										
Access and Inclusion	0.072	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.072
Army Rebasing	0.006	0.006	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Basford Need	4.089	3.580	0.000	0.311	0.198	0.000	0.000	0.000	0.000	0.000
Stonewall School Replacement of Lower Block	4.749	2.949	0.000	0.000	0.000	0.000	0.000	0.000	0.000	1.800
Develped Formula Capital	0.609	0.609	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Schools Maintenance & Modernisation	5.989	1.877	0.014	0.000	0.000	0.000	0.000	0.000	0.000	4.098
Early Years & Childcare	0.289	0.000	0.000	0.289	0.000	0.000	0.000	0.000	0.000	0.000
Early Years Buildings	0.292	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.292
Silverwood Special School	13.947	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	13.947
SEND Special School Capacity & Alternative Provision	4.593	0.000	0.000	0.000	0.000	1.400	0.000	1.300	0.000	1.893
High Needs Provision Capital Allowance	2.595	2.595	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Education & Skills Total	37.230	11.616	0.014	0.600	0.198	1.400	0.000	1.300	0.000	22.102
Families & Children's Service										
Childrens Homes	0.900	0.900	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Families & Children's Total	0.900	0.900	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Corporate Director - People	43.917	18.283	0.014	0.600	0.198	1.400	0.000	1.300	0.000	22.122

Appendix C: Capital Programme Funding 2023/24 Quarter Two (Page 2)

Scheme Name

Capital Programme Funding 2023/24 Quarter Two										
Forecast	Grants	Other Contributions	S106 Contributions	CIL Contributions	HRA	General Fund Receipts	Right To Buy Housing Receipts	Revenue Contribution to Capital	Stone Circle Capital Loan	Borrowing
£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
Corporate	0.198	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.198
Evolve Project	6.698	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	6.698
Finance Total	6.896	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	6.896
Affordable Housing including Commuted Sums	0.440	0.000	0.000	0.250	0.000	0.000	0.190	0.000	0.000	0.000
Capital Receipt Enhancement	0.036	0.000	0.000	0.000	0.000	0.036	0.000	0.000	0.000	0.000
Depot & Office Strategy	0.421	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.421
Facilities Management Operational Estate	3.190	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	3.190
Gypsies and Travellers Projects	0.092	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.092
Porton Science Park	1.772	0.234	0.000	0.000	0.000	0.000	0.000	0.000	0.000	1.538
Health and Wellbeing Centres - Live Schemes	2.606	0.048	0.000	0.000	0.000	0.000	0.000	0.000	0.000	2.558
Non-Commercial Property Purchases	0.035	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.035
North Wiltshire Schools PFI Playing Fields	0.300	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.300
Property Carbon Reduction Programme	2.065	0.000	0.000	0.026	0.000	0.000	0.000	0.000	0.000	2.039
Park & Ride Solar Panel Canopies	0.450	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.450
Public Sector Decarbonisation Scheme Projects	0.023	0.023	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Facilities Management Investment Estate	0.384	0.000	0.000	0.000	0.000	0.384	0.000	0.000	0.000	0.000
Social Care Infrastructure & Strategy	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Salisbury Resource Centre	0.825	0.000	0.000	0.000	0.000	0.825	0.000	0.000	0.000	0.000
South Chippenham	0.200	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.200
Assets Total	12.839	0.305	0.000	0.276	0.000	0.000	1.245	0.190	0.000	10.823

Finance

Corporate
Evolve Project
Finance Total

Assets

Affordable Housing including Commuted Sums
Capital Receipt Enhancement
Depot & Office Strategy
Facilities Management Operational Estate
Gypsies and Travellers Projects
Porton Science Park
Health and Wellbeing Centres - Live Schemes
Non-Commercial Property Purchases
North Wiltshire Schools PFI Playing Fields
Property Carbon Reduction Programme
Park & Ride Solar Panel Canopies
Public Sector Decarbonisation Scheme Projects
Facilities Management Investment Estate
Social Care Infrastructure & Strategy
Salisbury Resource Centre
South Chippenham
Assets Total

Appendix C: Capital Programme Funding 2023/24 Quarter Two (Page 3)

Scheme Name

Capital Programme Funding 2023/24 Quarter Two										
Forecast	Grants	Other Contributions	S106 Contributions	CIL Contributions	HRA	General Fund Receipts	Right To Buy Housing Receipts	Revenue Contribution to Capital	Stone Circle Capital Loan	Borrowing
£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
Capital Loans										
Stone Circle Housing Company Loan	13.017	0.000	0.000	0.000	0.000	0.000	0.000	0.000	13.017	0.000
Stone Circle Development Company Loan	5.797	0.000	0.000	0.000	0.000	0.000	0.000	0.000	5.797	0.000
Capital Loans Total	18.814	0.000	0.000	0.000	0.000	0.000	0.000	0.000	18.814	0.000
Information Services										
ICT Applications	1.697	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	1.697
ICT Business as Usual	1.434	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	1.434
ICT Other Infrastructure	0.434	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.434
ICT Get Well	2.139	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	2.139
Microsoft Cloud Navigator	0.013	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.013
Information Services Total	5.717	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	5.717
Corporate Director - Resources	44.266	0.305	0.000	0.276	0.000	0.000	1.245	0.190	18.814	23.436

Appendix C: Capital Programme Funding 2023/24 Quarter Two (Page 5)

Scheme Name

Capital Programme Funding 2023/24 Quarter Two										
Forecast	Grants	Other Contributions	S106 Contributions	CIL Contributions	HRA	General Fund Receipts	Right To Buy Housing Receipts	Revenue Contribution to Capital	Stone Circle Capital Loan	Borrowing
£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
Environment										
Waste Projects	1.030	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	1.030
HUG 2 Grant	1.544	1.544	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Environment Total	2.574	1.544	0.000	0.000	0.000	0.000	0.000	0.000	0.000	1.030
Leisure Culture & Communities										
Area Boards Grants	0.400	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.400
Community Projects	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Fitness Equipment for Leisure Centres	0.650	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.650
Libraries - Self Service	0.100	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.100
Trove Leisure Centre	0.826	0.000	0.000	0.000	0.826	0.000	0.000	0.000	0.000	0.000
Leisure Requirements	2.060	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	2.060
History Centre Reception and Performing Arts Library	0.105	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.105
Leisure Culture & Communities Total	4.141	0.000	0.000	0.000	0.826	0.000	0.000	0.000	0.000	3.315
Corporate Director - Place	62.056	45.805	1.509	0.037	1.326	0.000	0.000	0.000	0.000	13.379
Total General Fund	150.239	64.393	1.523	0.913	1.524	0.000	2.645	0.190	1.300	58.937

Appendix C: Capital Programme Funding 2023/24 Quarter Two (Page 6)

Scheme Name

Capital Programme Funding 2023/24 Quarter Two										
Forecast	Grants	Other Contributions	S106 Contributions	CIL Contributions	HRA	General Fund Receipts	Right To Buy Housing Receipts	Revenue Contribution to Capital	Stone Circle Capital Loan	Borrowing
£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m
Council House Build Programme	0.038	0.000	0.000	0.000	0.000	0.038	0.000	0.000	0.000	0.000
Council House Build Programme (Phase 2)	0.552	0.050	0.000	0.000	0.000	0.502	0.000	0.000	0.000	0.000
Council House Build Programme (Phase 3.1)	8.720	0.014	0.000	0.000	0.000	8.706	0.000	0.000	0.000	0.000
Council House Build Programme (Phase 3.2)	7.827	0.099	0.000	0.000	0.000	7.728	0.000	0.000	0.000	0.000
Council House Build Programme (Phase 3.3)	9.533	0.000	0.000	0.000	0.000	9.533	0.000	0.000	0.000	0.000
Council House Build Programme (Phase 3.4)	8.353	0.000	0.000	0.000	0.000	8.353	0.000	0.000	0.000	0.000
Council House Build Programme (Phase 3.5)	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Refurbishment of Council Stock	9.199	0.000	0.000	0.000	0.000	9.199	0.000	0.000	0.000	0.000
Highways Road Adoptions	0.500	0.000	0.000	0.000	0.000	0.500	0.000	0.000	0.000	0.000
Total Housing Revenue Account	44.722	0.163	0.000	0.000	0.000	44.559	0.000	0.000	0.000	0.000
Total Capital Programme	194.961	64.556	1.523	0.913	1.524	44.559	2.645	0.190	1.300	58.937

Housing Revenue Account

Council House Build Programme
Council House Build Programme (Phase 2)
Council House Build Programme (Phase 3.1)
Council House Build Programme (Phase 3.2)
Council House Build Programme (Phase 3.3)
Council House Build Programme (Phase 3.4)
Council House Build Programme (Phase 3.5)
Refurbishment of Council Stock
Highways Road Adoptions
Total Housing Revenue Account

Total Capital Programme

Total Capital Programme

2023/24

Appendix D: Capital Programme Adjustments Quarter Two 2023/24 (Page 1)

CHIEF FINANCE OFFICER (CFO) - EXERCISE OF DELEGATED POWERS & REQUESTS FOR ADDITIONAL RESOURCES WITHIN THE CAPITAL PROGRAMME			
Cabinet Meeting	14-Nov-23		
Financial Year:	2023/24		
SECTION 1 - DELEGATED CFO POWERS			
<p>"Adjustment/addition of scheme in the capital programme which has no effect on the net funding position of the programme</p> <p>i.e. Additional resources available in the form of Grant, Section 106 contributions etc which fund the addition, "</p>			
Project Name:	UK Shared Prosperity Fund Projects		
Budget Change:	2023/24	2024/25	2025/26
	0.662	1.987	0.000
Funding Source:	DLHUC REPF Grant		
Reason for movement:	New grant allocation for rural projects		
Project Name:	River Park		
Budget Change:	2023/24	2024/25	2025/26
	0.500	0.000	0.000
Funding Source:	CIL funding		
Reason for movement:	Cabinet approved CIL allocation to scheme		
Project Name:	Highway Investment Plan		
Budget Change:	2023/24	2024/25	2025/26
	0.500	7.000	2.500
Funding Source:	Borrowing		
Reason for movement:	Preventative measures for potholes and infrastructure		
Project Name:	SEND Special School Capacity & Alternative Provision		
Budget Change:	2023/24	2024/25	2025/26
	4.400	0.000	0.000
Funding Source:	£1.4m Capital Receipts /£1.3m Revenue / £1.7m Borrowing		
Reason for movement:	Provision for the purchase of Calder House Special School		
Project Name:	Basic Need		
Budget Change:	2023/24	2024/25	2025/26
	0.311	0.000	0.000
Funding Source:	S106 Developer Contribution		
Reason for movement:	Forest & Sandridge expansion project increase budget		
Project Name:	Schools Maintenance & Modernisation		
Budget Change:	2023/24	2024/25	2025/26
	0.014	0.000	0.000
Funding Source:	School contribution to works		
Reason for movement:	Local Council payments towards schemes		

Appendix D: Capital Programme Adjustments Quarter Two 2023/24 (Page 2)

Project Name:	Schools Maintenance & Modernisation		
Budget Change:	2023/24	2024/25	2025/26
	0.000	0.000	0.000
Funding Source:	DfE grant		
Reason for movement:	Uplift to reflect grant award 23/24		
Project Name:	Disabled Facilities Grants		
Budget Change:	2023/24	2024/25	2025/26
	0.056	0.000	0.000
Funding Source:	Individual contributions to works		
Reason for movement:	Homeowner payments		
Project Name:	Disabled Facilities Grants		
Budget Change:	2023/24	2024/25	2025/26
	0.324	0.000	0.000
Funding Source:	DLHUC Grant		
Reason for movement:	23/24 uplift to reflect award		
Project Name:	Disabled Facilities Grants		
Budget Change:	2023/24	2024/25	2025/26
	0.047	0.000	0.000
Funding Source:	Individual contribution to works		
Reason for movement:	Homeowner payment		
Project Name:	Highway flooding prevention and Land Drainage schemes		
Budget Change:	2023/24	2024/25	2025/26
	0.110	0.000	0.000
Funding Source:	Environment Agency		
Reason for movement:	Grant contribution		
Project Name:	Housing Acquisitions		
Budget Change:	2023/24	2024/25	2025/26
	0.000	40.000	0.000
Funding Source:	Borrowing / Revenue Reserves		
Reason for movement:	New Money approved		
Project Name:	Local Highways and Footpath Improvement Groups		
Budget Change:	2023/24	2024/25	2025/26
	0.020	0.000	0.000
Funding Source:	S106 funding		
Reason for movement:	Contribution to Shurnhold scheme		
Total Delegated Changes Approved by Section 151 Officer	6.944	8.987	2.500
<p>In the exercise of my delegated powers (Section 1 and 2), I hereby authorise the amendments to the Capital Programme summarised above.</p>			
CHIEF FINANCE OFFICER:	Lizzie Watkin		
DATE:	Nov-23		

CHIEF FINANCE OFFICER (CFO) - EXERCISE OF DELEGATED POWERS & REQUESTS FOR ADDITIONAL RESOURCES WITHIN THE CAPITAL PROGRAMME

Cabinet Meeting
Financial Year:

2023/24

SECTION 1 - DELEGATED CFO POWERS

"Adjustment/addition of scheme in the capital programme which has no effect on the net funding position of the programme

i.e. Additional resources available in the form of Grant, Section 106 contributions etc which fund the addition, "

Project Name:	Salisbury Central Car Park & Maltings			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	0.400	0.000	-0.400	0.000
Funding Source:	Borrowing			
Reason for movement:	Approved funding for River Park project			
Project Name:	ICT Business as Usual			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	0.274	0.000	-0.274	0.000
Funding Source:	Borrowing			
Reason for movement:	Allocation needed to reflect new spend profile			
Project Name:	Trowbridge Future High Streets			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	0.582	-0.582	0.000	-0.001
Funding Source:	DLHUC grant			
Reason for movement:	0			
Project Name:	Silverwood Special School			
Budget Change:	2023/24	2024/25	2025/26	2026/27
	6.233	-6.233	0.000	0.000
Funding Source:	Borrowing			
Reason for movement:	Reprofile to reflect anticipated spend			

Total Delegated Changes Approved by Section 151 Officer	7.489	-6.815	-0.674	-0.001
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In the exercise of my delegated powers (Section 1 and 2), I hereby authorise the amendments to the Capital Programme summarised above.

CHIEF FINANCE OFFICER: Lizzie Watkin

DATE: Nov-23

Appendix D: Capital Programme Adjustments Quarter Two 2023/24 (Page 4)

CHIEF FINANCE OFFICER (CFO) - EXERCISE OF DELEGATED POWERS & REQUESTS FOR ADDITIONAL RESOURCES WITHIN THE CAPITAL PROGRAMME			
SECTION 2 - DELEGATED CFO POWERS			
<i>"Schemes within the capital programme which require the reprogramming of expenditure between years due to scheme not progressing as originally anticipated or other circumstances"</i>			
Project Name:	Wiltshire Online		
Budget Change:	2023/2024	2024/2025	2025/2026
	-0.031	0.031	0.000
Funding Source:	Borrowing		
Reason:	Budget not needed in year, awaiting close		
Project Name:	Wiltshire Ultrafast Broadband		
Budget Change:	2023/2024	2024/2025	2025/2026
	-1.011	1.011	0.000
Funding Source:	Borrowing		
Reason:	Budget not needed in year, awaiting close		
Project Name:	Safer Roads Fund - A3102		
Budget Change:	2023/2024	2024/2025	2025/2026
	-0.850	0.850	0.000
Funding Source:	DfT grant		
Reason:	Reprofile of recent grant to reflect anticipated spend		
Project Name:	ICT Get Well		
Budget Change:	2023/2024	2024/2025	2025/2026
	-1.051	0.525	0.526
Funding Source:	Borrowing		
Reason:	Reprofiled budget to future years in line with forecast		
Project Name:	ICT Applications		
Budget Change:	2023/2024	2024/2025	2025/2026
	-2.181	0.000	2.181
Funding Source:	Borrowing		
Reason:	Reprofiled budget to future years in line with forecast		
Project Name:	Early Years Buildings		
Budget Change:	2023/2024	2024/2025	2025/2026
	-0.268	0.268	0.000
Funding Source:	Borrowing		
Reason:	Various project delays resulted in reprofiling		
Project Name:	Trowbridge Future High Streets		
Budget Change:	2023/2024	2024/2025	2025/2026
	-0.460	0.460	0.000
Funding Source:	DLHUC grant		
Reason:	Various project / planning delays resulted in reprofiling		
Project Name:	Salisbury Future High Streets		
Budget Change:	2023/2024	2024/2025	2025/2026
	-0.737	0.737	0.000
Funding Source:	DLHUC grant		
Reason:	Various project / planning delays resulted in reprofiling		
Project Name:	South Chippenham		
Budget Change:	2023/2024	2024/2025	2025/2026
	-0.100	0.100	0.000
Funding Source:	Borrowing		
Reason:	Reprofiled budget to future years in line with forecast		

Appendix D: Capital Programme Adjustments Quarter Two 2023/24 (Page 5)

Project Name:	Disabled Facilities Grant		
Budget Change:	2023/2024	2024/2025	2025/2026
	-0.507	0.507	0.000
Funding Source:	Grant/Contributions		
Reason:	Reprofiled budget to future years in line with forecast		
Project Name:	Access & Inclusion		
Budget Change:	2023/2024	2024/2025	2025/2026
	-0.035	0.035	0.000
Funding Source:	Borrowing		
Reason:	Reprofile of Bishops Cannings Primary project		
Project Name:	Social Care Infrastructure		
Budget Change:	2023/2024	2024/2025	2025/2026
	-0.634	0.634	0.000
Funding Source:	Grant		
Reason:	Budget not needed in year, awaiting project		
Project Name:	Basic Need		
Budget Change:	2023/2024	2024/2025	2025/2026
	-0.053	0.053	0.000
Funding Source:	Grant		
Reason:	Reprofile of Malmesbury Secondary project		
Project Name:	ICT Other Infrastructure		
Budget Change:	2023/2024	2024/2025	2025/2026
	-0.493	0.247	0.246
Funding Source:	Borrowing		
Reason:	Reprofiled budget to future years in line with forecast		
Project Name:	Microsoft Cloud Navigator		
Budget Change:	2023/2024	2024/2025	2025/2026
	-0.037	0.037	0.000
Funding Source:	Borrowing		
Reason:	Reprofiled budget to future years in line with forecast		
Project Name:	Gypsies and Travellers Projects		
Budget Change:	2023/2024	2024/2025	2025/2026
	-0.050	0.050	0.000
Funding Source:	Borrowing		
Reason:	Forecast spend delayed by uncertain start date		
Project Name:	Basic Need		
Budget Change:	2023/2024	2024/2025	2025/2026
	-0.350	0.350	0.000
Funding Source:	Grant		
Reason:	2 Projects reprofiled into 24/25		
Total Re-programming between years	-8.848	5.895	2.953
<p>In the exercise of my delegated powers (Section 1 and 2), I hereby authorise the amendments to the Capital Programme summarised above.</p>			
CHIEF FINANCE OFFICER:	Lizzie Watkin		
DATE:	Nov-23		

Wiltshire Council

Cabinet

14 November 2023

**Subject: Report on Treasury Management Strategy 2023/24
Half Year ended 30 September 2023**

**Cabinet Member: Councillor Nick Botterill - Cabinet Member for Finance,
Development Management and Strategic Planning**

Key Decision: Non Key

Executive Summary

The Council adopted the Treasury Management Strategy for 2023/24 at its meeting on 21 February 2023. This strategy is prepared in accordance with the CIPFA Code of Treasury Management in Public Services and includes Prudential and Treasury Indicators, Minimum Revenue Provision Policy and the Annual Investment Strategy.

In addition to an Annual Report, the Treasury Management Strategy requires a mid-year report reviewing the Treasury Management activities for the current year so far. This report covers the period from 1 April 2023 to 30 September 2023.

The Council has not taken out any new long term borrowing (loans) during 2023/24 and nor does it intend to during the remainder of the financial year.

There is a projected overall underspend in respect of interest receivable and interest payable of £2.109m.

The Council has not exceeded any of its prudential indicators for the half year 1 April 2023 to 30 September 2023.

Proposals

Cabinet is asked to note:

- a) that the contents of this report are in line with the Treasury Management Strategy 2023/24.
- b) the performance of the Council's investments and borrowings against the parameters set out in the approved Treasury Management Strategy for 2023/24.

Reasons for Proposals

To give members an opportunity to consider the performance of the Council in the period to 30 September 2023 against the parameters set out in the approved Treasury Management Strategy for 2023/24.

Terence Herbert
Chief Executive

Andy Brown
Deputy Chief Executive & Corporate Director of Resources

Lizzie Watkin
Director, Finance & Procurement (S151 Officer)

Wiltshire Council

Cabinet

14 November 2023

**Subject: Report on Treasury Management Strategy 2023/24
Half Year ended 30 September 2023**

**Cabinet Member: Councillor Nick Botterill - Cabinet Member for Finance,
Development Management and Strategic Planning**

Key Decision: Non Key

Purpose of Report

1. The Council adopted a Treasury Management Strategy for 2023/24 at its meeting on 21 February 2023, incorporating Prudential Indicators, Treasury Management Indicators and an Annual Investment Strategy, in accordance with the Prudential Code for Capital Finance in Local Authorities (the Prudential Code).
2. The CIPFA (Chartered Institute of Public Finance and Accountancy) Code of Practice for Treasury Management recommends that members be updated on treasury management activities regularly. This report, ensures Wiltshire Council is implementing best practice in accordance with the Code, and covers the following,
 - An economic update for the first half of the 2023/24 financial year
 - A review of the Treasury Management Strategy and Annual Investment Strategy
 - The Council's capital expenditure, as set out in the Capital Strategy, and prudential indicators
 - A review of the Council's investment portfolio for 2023/24
 - A review of the Council's borrowing strategy for 2023/24
 - A review of compliance with treasury and prudential limits for 2023/24

Background

3. The Council operates a balanced budget, which, from a treasury perspective broadly means that cash raised during the year will meet cash expenditure. Part of the treasury management operations ensure this cash flow is adequately planned, with surplus monies being invested in low-risk counterparties, providing adequate liquidity, before considering optimising investment return.
4. The second main function of the treasury management team is the funding of the Council's capital plans. The capital plans provide a guide to the borrowing need of the Council, essentially the longer term cash planning to ensure the Council can meet its capital spending operations. This management of longer term cash may involve arranging long or short term loans or using longer term cashflow surpluses.

Economic Background and Interest Rate Forecast

5. The first half of 2023/24 saw bank rate rise by 100 basis points, taking it to 5.25%, and possibly, the peak in the interest rates set by the Bank of England's Monetary Policy Committee (MPC).
6. The latest forecast from Link Group, the Council's treasury advisor, sets out a view that both short, medium and long dated interest rates will be elevated for some time, as the Bank of England seeks to manage inflation.
7. Link Group have provided the following forecast for bank rate. The second and third rows of the table below are expected average earnings for cash investments by local authorities for three to six months. Rates offered by individual banks may differ significantly from these averages, reflecting their different needs for borrowing short term cash at any one point in time.

	2023/24		2024/25				2025/2026			
	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Bank Rate	5.25	5.25	5.25	5.00	4.50	4.00	3.50	3.00	2.75	2.75
3 Month Average	5.30	5.30	5.30	5.00	4.50	4.00	3.50	3.00	2.80	2.80
6 Month Average	5.60	5.50	5.40	5.10	4.60	4.10	3.60	3.10	2.90	2.90

8. Gilt yields and PWLB certainty rates were generally on a rising trend throughout the first half of 2023/24. At the beginning of April, the 5 year rate was the cheapest part of the yield curve at 4.14%, whilst the 25 year rate was relatively expensive at 4.58%.
9. In July 2023, short dated rates were at their most expensive. The 1 year rate spiked to 6.36% and the 5 year rate to 5.93%.
10. Link Group forecast rates to fall back over the next two to three years as inflation dampens and rates reduce. The 50 years PWLB target certainty rate for new long term borrowing is currently 5.45% and is forecast to stand at 3.90% by the end of September 2025.
11. Below is an interest forecast table for PWLB certainty rates, provided by Link Group.

	2023/24		2024/25				2025/26			
	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
25yr PWLB Rate	5.40	5.20	5.10	4.90	4.70	4.40	4.30	4.10	4.00	3.90
50yr PWLB Rate	5.20	5.00	4.90	4.70	4.50	4.20	4.10	3.90	3.80	3.70

12. In the first half of 2023/24,
 - UK GDP fell 0.5% (month on month) in July
 - CPI inflation fell from 8.7% in April to 6.7% in August, its lowest rate since February 2022
 - Core CPI inflation declined to 6.2% in August from 7.1% in April /May, a then 31 year high.

Treasury Management Strategy Statement and Annual Investment Strategy Update 2023/24

- 13. The Treasury Management Strategy Statement (TMSS) 2023/24, which includes the Annual Investment Strategy, was approved by Full Council on 21 February 2023.
- 14. There are no policy changes to the TMSS; the details in this report update the position in the light of the updated economic position and budgetary changes already approved.

The Council’s Capital Position (Prudential Indicators)

- 15. This part of the report is structured to update
 - The Council’s capital expenditure plans
 - How these plans are being financed
 - The impact of the changes in the capital expenditure plans on the prudential indicators and the underlying need to borrow
 - Compliance with the limits in place for borrowing activity

Prudential Indicator – Capital Expenditure

- 16. The following table shows the revised estimates for capital expenditure and the changes since the capital programme was agreed by Full Council on 21 February 2023.

Capital Expenditure	2023/24 Original Budget £m	2023/24 Forecast £m
General Fund	147.249	131.425
Housing Revenue Account (HRA)	30.580	44.722
Commercial Activities/Non-financial investments *	21.298	18.814
Total	199.127	194.961

* Commercial activities/non-financial investments relate to areas such as capital expenditure on investment properties, loans to third parties, such as Stone Circle

Changes to the Financing of the Capital Programme

- 17. The following table draws together the main strategy elements of the capital plans (above) highlighting the original supported and unsupported elements of the capital programme, and the expected financing arrangements of this capital expenditure.
- 18. The borrowing element of the table increases the underlying indebtedness of the Council by way of the Capital Financing Requirement (CFR), although this will be reduced in part by revenue charges for the repayment of debt (the Minimum Revenue Provision). This borrowing need may also be supplemented by maturing debt and other treasury requirements.

Capital Expenditure	2023/24 Original Budget £m	2023/24 Forecast £m
Total Capital Expenditure	199.127	194.961
Financed by:		
Capital Receipts	1.725	2.836
Capital Grants	70.737	64.556
HRA	12.580	26.559
Revenue Contributions	0.00	1,300
Other (inc CIL/S106 Contributions)	7.716	3.961
Total Financing	92.758	99.212
Borrowing Requirement	106.369	95.749

Prudential Indicators for the Capital Financing Requirement (CFR), External Debt and the Operational Boundary

Prudential Indicator – Capital Financing Requirement

19. The following table shows the CFR, which is the underlying need to borrow for a capital purpose.

Prudential Indicator – CFR	2023/24 Original Estimate £m	2023/24 Revised Estimate £m
CFR – General Fund	597.952	578.188
CFR – HRA	136.864	120.864
Total CFR	734.816	699.053

20. The revised CFR is lower than the original estimate due to the reduction in the external borrowing required to support the capital programme.

Prudential Indicator – Operational Boundary

21. The following table shows the operational boundary; this is the limit beyond which the external debt is not normally expected to exceed. The operational boundary is based on a prudent estimate of the most likely maximum level of external borrowing for both capital expenditure and cashflow purposes, which is consistent with other budget proposals. This was set in the TMSS 2023/24, which was approved by Full Council on 21 February 2023 and does not change throughout the year.

Prudential Indicator - Operational Boundary for External Debt	2023/24 Original Estimate £m
Borrowing	759.722
Other Long Term Liabilities*	0.200
Operational Boundary	759.922

* includes long term leases

Limits to Borrowing Activity

22. The first key control over the treasury activity is a prudential indicator to ensure that over the medium term, net borrowing (borrowing less investments) will only be for a capital purpose.
23. Gross external borrowing should not, except in the short term exceed the total of CFR in the preceding year plus the estimates of any additional CFR for 2023/24 and the next two financial years. This allows some flexibility for limited early borrowing for future years.

	2023/24 Original Estimate £m	2023/24 Current Position £m	2023/24 Revised Estimate £m
Borrowing	501.664	396.110	387.295
Other Long Term Liabilities	0.200	0.200	0.200
Total Debt	501.864	396.310	387.495
CFR	734.816	699.053	699.053

Prudential Indicator – Authorised Limit

24. A further prudential indicator controls the overall level of borrowing. This is the Authorised Limit, which represents the limit beyond which borrowing is prohibited, and needs to be set and revised by Members. It reflects the level of borrowing which, while not desired could be afforded in the short term, is not sustainable in the long term. It is the expected maximum borrowing need with some headroom for unexpected movements. This is the statutory limit determined under section 3 (1) of the Local Government Act 2003. The Authorised Limit was set in the TMSS 2023/24, which was approved by Full Council on 21 February 2023 and does not change throughout the year.

Authorised Limit for External Debt	2023/24 Original Estimate £m
Borrowing	775.294
Other Long Term Liabilities	0.200
Total Authorised Limit	775.494

Borrowing

25. The Council's Revised Capital Financing Requirement (CFR) for 2023/24 is forecast as £699.053m. The CFR denotes the Council's underlying need to borrow for capital purposes. If the CFR is positive the Council may borrow from the PWLB or the market (external borrowing) or from internal balances on a temporary basis (internal borrowing). The balance of external and internal borrowing is usually driven by market conditions.
26. The table in paragraph 23 shows the Council currently has borrowings of £396.310m and has currently utilised £302.743m of cash flow funds in lieu of borrowing. This

figure includes £54.817m PFI liability, which when accounted for, results in a net internal borrowing position of £247.926m.

27. As the capital programme is kept under regular review, the borrowing strategy will therefore also be regularly reviewed and revised if necessary, in order to achieve optimum value and minimise risk exposure in the long-term.
28. It is anticipated that no further borrowing will be undertaken this financial year due to the high interest rates and careful management of cash balances.
29. The current forecast for interest expenditure for 2023/24 against budget is a small overspend of £0.034m.
30. A summary of the Council's borrowing position as at 30 September 2023 is detailed at Appendix 1.

Borrowing - Stone Circle

31. Included in the planned capital and borrowing programme are loans made to Stone Circle. The amounts are as follows.

Capital Expenditure	Loans Outstanding as at 31 March 2023 £m	2023/24 Revised Expenditure to year end £m	2023/24 Forecast Cumulative Expenditure £m
Loans to Stone Circle	23.257	18.815	42.072

32. The Stone Circle loans have been funded entirely by borrowing, which will be funded by income from interest on the loans as well as financial returns from the company through future dividends.
33. Borrowing undertaken to fund capital expenditure, including the loans to Stone Circle, is owned and financed by the Council, regardless of whether any income is received from third party investments. This creates additional credit risk for the Council.

Debt Rescheduling

34. Debt rescheduling opportunities have increased over the course of the past six months and will be considered if giving rise to long-term savings. However, no debt rescheduling has been undertaken to date in this financial year.

Compliance with Treasury and Prudential Limits

35. It is a statutory duty for the Council to determine and keep under review the affordable borrowing limits. During the half year ended 30 September 2023, the Council has operated within the treasury and prudential indicators set out in the Council's TMSS 2023/24.
36. No future difficulties are envisaged for the current or future years in complying with these indicators.

Annual Investment Strategy

37. The Council will aim to achieve the optimum return on its investments commensurate with proper security and liquidity levels, consistent with the Council's risk appetite. In the current economic climate, it is considered appropriate to keep investments short term to cover cash flow needs, but also to seek out value available in periods of up to 12 months with high credit rated institutions, using the Link Group creditworthiness approach.

Creditworthiness

38. Following the Government's fiscal event in September 2022, two ratings agencies (Standard & Poors and Fitch) placed the UK sovereign debt rating on negative outlook, reflecting a downside bias to the current ratings in light of expectations of weaker finances and economic outlook. Nothing further has evolved in the first half of 2023/24

Investment Counterparty Criteria

39. The Council applies the creditworthiness service provided by Link Group. This service uses a sophisticated modelling approach, combining credit ratings, credit watches and credit outlooks in a weighted scoring system. This produces a series of colour coded bands which indicate the relative creditworthiness of counterparties. These colour codes are used by the Council to determine the suggested duration for investments.
40. The current investment counterparty criteria selection approved in the TMSS is meeting the requirement of the treasury management function.

Investment Portfolio 2023/24

41. As at 30/09/2023, the Council held £144.865m of cash investments and £20m of property fund investments with the CCLA. This compares to total investments of £197.220m as at 31/03/2023.
42. The average level of funds available for investment over the first six months of the year was £183.727m. The level of funds available was mainly dependant on the timing of payments, receipt of grants and progress on the capital programme.
43. A summary of the Council's investments as at 30 September 2023 are detailed at Appendix 2

Investment Performance 2023/24

44. The investment portfolio yield for the first six months of the year was 4.87% against a benchmark of 4.44% (90 day backward looking SONIA (Sterling Overnight Indexed Average) rate). Therefore, the Council outperformed the benchmark by 0.43%.
45. In sterling markets, the SONIA is the recommended replacement for the previous investment benchmark, LIBID (London Interbank Bid Rate). SONIA is administered by the Bank of England, who take responsibility for its calculation and publication. It is based on actual transactions and reflects the average of the interest rates that banks

pay to borrow overnight sterling from other financial institutions and other institutional investors.

46. The current forecast for interest receivable for 2023/24 is an overachievement of £2.143m against budget. This is due to an increased level of cashflow balances held and significantly increased interest rates from those originally forecast. This position also includes forecast loan interest from Stone Circle.
47. In respect of the total interest receivable and interest payable budget, there is a combined projected net underspend of £2.109m. This forecast has been included within the figures reported in the Quarter 2 Revenue Budget Monitoring report to Cabinet.

Property Fund Investments

48. The Council holds £20m of units in the CCLA property fund. The fund is designed for local authorities seeking exposure to UK commercial property for longer term investments. The aim of this investment is to provide a higher level of investment income, together with long term capital appreciation.
49. Due to a fall in property prices, the fund is currently valued at £17.358m. This difference does not represent a cost to the Council, as it is not charged to the Council's revenue account but held in a separate unusable reserve (until such time that the investment is sold (realised) or the statutory over-ride no longer applies). This is due to an accounting directive (IFRS9) which over-rides general accounting practice, which otherwise would see the entry cost charged to revenue in the year in which it was incurred.
50. Following a consultation undertaken by the Department of Levelling Up, Housing and Communities on IFRS 9, the Government has extended the mandatory statutory override to 31st March 2025.
51. Once the investment income on the property fund has been adjusted for the associated fees, the net dividend income for the first quarter is £0.202m, which represents a net return of 4.06%.

Breach of Counterparty Limit – HSBC

52. A money market fund is held with Aberdeen Investments, which enables the Council to diversify its investments, whilst maintaining a high level of liquidity.
53. In June 2023 an investment was arranged with Aberdeen Investments for £24.5m, leaving a balance of approximately £0.260m remaining in the Council's bank account. However, due to a communication and training issue, the payment to Aberdeen Investments was not prepared and not sent.
54. The monetary limit on the Council's bank account with HSBC is £10m, but as the above money market fund payment was not made, the funds in the account overnight totalled £24.760m, breaching the limit by £14.760m. The position was rectified the following day, when the previous day's investment was cancelled and replaced with another

money market fund investment, and the bank account balance was reduced to a level within the counterparty limits.

55. In addition to the breach, the Council did not meet its contractual obligations under the investment made with Aberdeen Investments. However, given the long standing and good working relationship the Council holds with Aberdeen Investments, no additional charges were levied on the Council.
56. The risk of the above situation recurring has been mitigated through additional training and review, for both dealers and authorisers. The daily documentation has been improved to include guidance notes and checklists, which are more complete and unambiguous.

Overview & Scrutiny Engagement

57. Financial Planning Task Group will consider this report on 10 November 2023. Any comments from the Task Group will be reported verbally at the meeting of Cabinet.

Safeguarding Implications

58. None have been identified as arising directly from this report.

Public Health Implications

59. None have been identified as arising directly from this report.

Procurement Implications

60. None have been identified as arising directly from this report.

Equalities Impact of the Proposal

61. None have been identified as arising directly from this report.

Environmental and Climate Change Considerations

62. None have been identified as arising directly from this report.

Risks that may arise if the proposed decision and related work is not taken

63. None have been identified as arising directly from this report.

Risks that may arise if the proposed decision is taken and actions that will be taken to manage these risks

64. All investments have been at fixed rates during the period. The Council's current average interest rate on long term debt is 3.43%, which compares favourably with similar rates of other UK local authorities.

65. The primary management risks to which the Council is exposed are adverse movements in interest rates and the credit risk of counterparties.
66. Investment counterparty risk is controlled by assessing and monitoring the credit risk of borrowers as authorised by the Annual Investment Strategy.

Financial Implications

67. These have been examined and are implicit throughout the report.
68. As explained within the report the council has, and continues to hold, a significantly under-borrowed position, which results in reduced borrowing costs. This position will not be able to be maintained indefinitely and with the current higher interest rates a careful balance is being managed to mitigate the need for borrowing. If there is a need for borrowing advice will be sought on short-term and long-term options to ensure interest rate exposure is limited.
69. The council has responded to government consultations on the IFRS9 statutory override and maintains a 'watching brief' on this override to ensure any change which would result in a financial impact is managed effectively and included in all financial plans.

Legal Implications

70. None have been identified as arising directly from this report.

Workforce Implications

71. None have been identified as arising directly from this report.

Proposals

72. Cabinet is asked to note:
- a) that the contents of this report are in line with the Treasury Management Strategy 2023/24.
 - b) the performance of the Council's investments and borrowings against the parameters set out in the approved Treasury Management Strategy for 2023/24.

Andy Brown
Deputy Chief Executive & Corporate Director of Resources

Lizzie Watkin
Director, Finance & Procurement (S151 Officer)

Report Author: Debbie Price, Principal Accountant, Email:
debbie.price@wiltshire.gov.uk, Tel: 01225 718640

10 October 2023

Appendices

Appendix 1 Borrowing Portfolio

Appendix 2 Investment Portfolio

Background Papers

None

Borrowing Portfolio as at 30 September 2023

Lender	Start Date	Maturity Date	Amount £m	Rate %	Annual Interest £m
Public Works Loan Board (PWLB)					
PWLB	28/03/2012	28/03/2024	8.000	2.70	0.216
PWLB	15/02/2010	01/06/2024	2.000	4.49	0.090
PWLB	28/03/2012	28/03/2025	8.000	2.82	0.226
PWLB	14/08/2001	01/12/2025	0.123	4.875	0.006
PWLB	28/03/2012	28/03/2026	10.000	2.92	0.292
PWLB	15/02/2010	01/06/2026	2.000	4.54	0.091
PWLB	28/03/2012	28/03/2027	8.000	3.01	0.241
PWLB	21/08/2002	01/06/2027	4.000	4.75	0.190
PWLB	08/02/2022	01/02/2028	20.000	1.95	0.390
PWLB	28/03/2012	28/03/2028	6.000	3.08	0.185
PWLB	29/07/1999	01/06/2028	1.000	4.75	0.048
PWLB	15/02/2010	01/06/2028	2.000	4.56	0.091
PWLB	08/02/2022	01/02/2029	20.000	1.98	0.396
PWLB	28/03/2012	28/03/2029	7.000	3.15	0.221
PWLB	29/07/1999	01/06/2029	1.000	4.75	0.048
PWLB	28/03/2012	28/03/2030	8.000	3.21	0.257
PWLB	29/07/1999	01/06/2030	1.000	4.75	0.048
PWLB	20/05/2005	01/06/2030	2.000	4.45	0.089
PWLB	05/12/2005	18/03/2031	5.000	4.25	0.213
PWLB	28/03/2012	28/03/2031	2.000	3.26	0.065
PWLB	29/07/1999	01/06/2031	1.000	4.75	0.048
PWLB	20/05/2005	01/06/2031	2.000	4.45	0.089
PWLB	21/11/2005	18/09/2031	2.000	4.25	0.085
PWLB	28/03/2012	28/03/2032	5.000	3.30	0.165
PWLB	20/05/2005	01/06/2032	2.000	4.45	0.089
PWLB	04/11/1999	01/12/2032	1.500	4.625	0.069
PWLB	28/03/2012	28/03/2033	6.000	3.34	0.200
PWLB	20/05/2005	01/06/2033	2.000	4.45	0.089
PWLB	15/11/1999	19/09/2033	1.000	4.25	0.043
PWLB	28/03/2012	28/03/2034	7.000	3.37	0.236
PWLB	20/05/2005	01/06/2034	2.000	4.45	0.089
PWLB	15/11/1999	18/09/2034	1.000	4.25	0.043
PWLB	21/11/2005	18/09/2034	5.000	4.25	0.213
PWLB	28/03/2012	28/03/2035	2.000	3.40	0.068
PWLB	14/06/2005	14/06/2035	5.000	4.35	0.218
PWLB	15/11/1999	18/09/2035	1.000	4.25	0.042
PWLB	21/11/2005	18/09/2035	5.000	4.25	0.213
PWLB	15/11/1999	18/09/2036	0.500	4.25	0.021
PWLB	15/11/1999	18/09/2036	0.500	4.25	0.021
PWLB	28/03/2012	28/03/2037	9.000	3.44	0.310

PWLB	11/01/2006	01/12/2037	4.000	4.00	0.160
PWLB	11/01/2006	01/12/2038	4.000	4.00	0.160
PWLB	15/02/2010	01/06/2041	2.000	4.57	0.091
PWLB	11/08/2006	01/12/2041	3.000	4.35	0.131
PWLB	15/02/2010	01/06/2042	2.000	4.57	0.091
PWLB	11/08/2006	01/12/2042	2.000	4.35	0.087
PWLB	11/08/2006	01/12/2043	2.000	4.35	0.087
PWLB	06/09/2006	01/12/2044	3.000	4.25	0.128
PWLB	06/09/2006	01/12/2045	3.000	4.25	0.128
PWLB	29/06/2006	18/09/2046	4.000	4.45	0.178
PWLB	30/08/2006	01/12/2046	2.000	4.25	0.085
PWLB	29/06/2006	18/09/2047	4.000	4.45	0.178
PWLB	30/08/2006	01/12/2047	2.000	4.25	0.085
PWLB	09/10/1998	18/09/2048	1.000	4.50	0.045
PWLB	29/06/2006	18/09/2048	3.500	4.45	0.156
PWLB	30/08/2006	01/12/2048	2.000	4.25	0.085
PWLB	09/10/1998	18/09/2049	1.000	4.50	0.045
PWLB	29/06/2006	18/09/2049	3.000	4.45	0.134
PWLB	30/08/2006	01/12/2049	2.000	4.25	0.085
PWLB	30/08/2006	01/06/2050	5.000	4.25	0.213
PWLB	17/09/1998	18/09/2050	1.000	5.125	0.051
PWLB	17/09/1998	18/09/2051	1.000	5.125	0.051
PWLB	07/03/2007	01/06/2052	2.000	4.25	0.085
PWLB	23/07/1998	03/06/2052	1.000	5.50	0.055
PWLB	07/03/2007	01/06/2053	2.000	4.25	0.085
PWLB	23/07/1998	02/06/2053	1.000	5.50	0.055
PWLB	19/06/1998	01/06/2054	1.000	5.375	0.054
PWLB	19/06/1998	01/06/2055	1.000	5.375	0.054
PWLB	21/06/2006	01/06/2055	2.000	4.30	0.086
PWLB	22/06/2006	18/09/2055	4.000	4.35	0.174
PWLB	19/06/1998	01/06/2056	1.500	5.375	0.081
PWLB	21/06/2006	01/06/2056	3.000	4.30	0.129
PWLB	22/06/2006	01/06/2056	6.000	4.35	0.261
PWLB	02/10/1997	25/09/2057	1.500	6.625	0.099
PWLB	13/03/2019	13/03/2063	10.000	2.36	0.236
PWLB	13/03/2019	13/03/2064	10.000	2.36	0.236
PWLB	13/03/2019	13/03/2065	10.000	2.36	0.236
PWLB	08/02/2022	31/03/2071	20.000	2.00	0.400
PWLB	08/02/2022	01/01/2072	20.000	2.00	0.400
Total PWLB Loans			330.123		10.927

Lender	Start Date	Maturity Date	Amount £m	Rate %	Annual Interest £m
Market Loans – Fixed Rate					
Barclays Bank	03/12/2004	03/12/2054	10.000	4.45	0.445
Barclays Bank	31/08/2005	31/08/2055	5.000	3.99	0.199
Barclays Bank	31/07/2007	01/08/2067	6.000	4.21	0.253
			21.000		0.897
Market Loans - LOBOs					
FMS Wermanagement	07/12/2004	08/12/2053	10.000	4.45	0.445
PBB Deutsche Pfandbriefbank	10/12/2004	10/12/2052	10.000	4.45	0.445
Dexia Credit Local	10/12/2004	11/12/2051	10.000	4.45	0.445
Dexia Credit Local	20/02/2006	18/02/2066	6.000	4.45	0.267
Bayern LB	05/03/2007	07/03/2067	4.000	4.20	0.168
			40.000		1.770
Total Market Loans			61.000		2.667
Salix Loans					
Loan 1	01/11/2019	01/04/2025	0.413	0.00	0.000
Loan 2	01/03/2020	01/04/2026	2.462	0.00	0.000
Loan 3	01/07/2021	01/07/2027	2.112	0.00	0.000
Total Salix Loans			4.987		0.000
Total - All Loans			396.110		13.594

Appendix 2

Investment Portfolio as at 30 September 2023 (compared to the counterparty list)

Borrower	Amount (£m)	Interest Rate (%)	Start Date	Maturity	Link Credit Rating (see next page for explanatory key)
HSBC Bank (Overnight Investment Account)	0.690	5.04			
Somerset Council	10.000	4.65	17/03/2023	17/10/2023	
National Bank of Kuwait (International)	10.000	4.88	18/04/2023	18/10/2023	Red – 6 months
ANZ Banking Group	10.000	5.05	15/05/2023	15/02/2024	Orange – 12 months
National Bank of Canada	10.000	5.17	09/06/2023	08/12/2023	Red – 6 months
Landesbank Baden-Wuerttemberg	10.000	5.90	03/07/2023	03/01/2024	Red – 6 months
Lloyds plc	10.000	5.98	05/07/2023	05/01/2024	
First Abu Dhabi Bank	10.000	6.73	10/07/2023	05/07/2024	Orange - 12 months
Sumitomo Mitsui Banking Corporation Europe Ltd	10.000	5.84	14/07/2023	12/01/2024	
Standard Chartered Bank	10.000	5.74	17/07/2023	15/12/2023	Red – 6 months
Qatar National Bank	10.000	6.045	22/07/2023	22/01/2024	Red – 6 months
Goldman Sachs International Bank	10.000	5.965	21/08/2023	21/02/2024	Red – 6 months
Close Brothers	10.000	5.60	25/09/2023	25/03/2024	Red – 6 months
Federated Money Market Fund	24.165	5.35	*	*	AAA
BNP Money Market Fund	0.010	5.28	*	*	AAA
Total	144.865				

* Money Market Funds/HSBC Overnight Investment Account – cash can be invested and withdrawn on a daily basis (subject to maximum investment limits) so there is no start date or maturity date for the purposes of this report.

Long Term Investment Portfolio as at 30 June 2023 (Q2 information to be received)

Counterparty	Amount £m	Dividend Rec'd ** £m	Current Valuation £m	Notes
CCLA – Property Fund	20.000	0.229	17.358	Current valuation unrealised – no impact on revenue
Total	20.000	0.229	17.358	

** Dividends received quarterly (up to 30 June 2023)

Link Group provide a creditworthiness service, which employs a sophisticated modelling approach utilising credit ratings from the three main credit rating agencies - Fitch, Moody's and Standard and Poor's. The credit ratings of counterparties are supplemented with the following overlays:

- a) credit watches and credit outlooks from credit rating agencies;
- b) CDS spreads to give early warning of likely changes in credit ratings;
- c) sovereign ratings to select counterparties from only the most creditworthy countries.

This modelling approach combines credit ratings, credit watches and credit outlooks in a weighted scoring system which is then combined with an overlay of CDS spreads for which the end product is a series of colour coded bands which indicate the relative creditworthiness of counterparties. These colour codes are used by the Council to determine the suggested duration for investments. The Council will therefore use counterparties within the following durational bands:

- a) Yellow – 5 years for AAA rated Government debt or its equivalent, including an investment instrument – collateralised deposits, where the investment is secured only against local authority debt, namely LOBOs, making them effectively government exposure;
- b) Dark pink – 5 years for Enhanced money market funds (EMMFs) with a credit score of 1.25
- c) Light pink – 5 years for Enhanced money market funds (EMMFs) with a credit score of 1.5
- d) Purple – 2 years;
- e) Blue – 1 year (only applies to nationalised or semi nationalised UK Banks and their subsidiaries);
- f) Orange – 1 year;
- g) Red – 6 months;
- h) Green – 100 days; and
- i) No Colour – not to be used.

The advisor's creditworthiness service uses a wider array of information than just primary ratings and by using a risk weighted scoring system, does not give undue preponderance to just one agency's rating

Wiltshire Council

Cabinet

14 November 2023

Subject: Corporate Performance and Risk Monitoring Report: Q2 2023/24

Cabinet Member: Councillor Richard Clewer, Leader of the Council

Key Decision: No

Executive Summary

This report provides a quarter two update on performance against the stated missions in the Council's Business Plan 2022-32. The Strategic Risk Summary is also included.

Proposals

Cabinet are asked to note and agree:

- 1) The updates and outturns against the measures and activities mapped against the Council's priorities.
- 2) The Strategic Risk Summary.

Reason for Proposal

To provide Cabinet with a quarterly update on the current corporate performance framework, which is compiled of the measures used to monitor progress against the 10 missions laid out in Wiltshire Council's Business Plan 2022-32.

The Strategic Risk Summary captures and monitors significant risks facing the Council, in relation to in-service risks facing individual areas and in managing its business across the authority.

This is supported by, and in compliance with, the Council's Corporate Performance and Risk Policy.

Terence Herbert, Chief Executive

Wiltshire Council

Cabinet

14 November 2023

Subject: Corporate Performance and Risk Monitoring Report: Q2 2023/24

Cabinet Member: Councillor Richard Clewer, Leader of the Council

Key Decision: No

Purpose of Report

1. This report provides an update on the progress against the stated missions in the Council's Business Plan.
2. To note: it provides measures of performance using data available at the end of Q2 and risks as they are at the time of the report's production; risks are not presented on a quarterly reporting cycle.
3. The Q2 2023/24 Corporate Scorecard is attached to the report as **Appendix 1**.
4. The Strategic Risk Summary is attached as **Appendix 2**.

Relevance to the Council's Business Plan

5. This report updates Cabinet on the performance against each of the stated missions contained in the Business Plan 2022-2032, as well as strategic risks that would impact the Council's ability to achieve these missions.

Background

6. Prior to the Business Plan's ratification at Full Council, Directors and Cabinet Members agreed a corporate performance framework that identified the measures that would initially be used to track progress against the 10 missions identified.
7. This framework was reviewed in January 2023, resulting in new measures being added and additional measures being reviewed, developed and improved.
8. As before, these measures fall into three categories:
 - i) Main indicators – the key metric for that particular mission.
 - ii) Supporting indicator(s) – a metric that helps add weight or explanation to the main indicator.
 - iii) Basket indicators – where it was impossible to identify one or two main indicators, measures were grouped together to be able to report on elements of each mission.

9. The resulting Scorecard includes each main measure alongside the most relevant supporting and basket indicators.
10. Performance measures and targets on the Scorecard are owned and reported by the service to which they relate, and they continue to be reviewed and challenged at Performance Outcome Boards and Groups to inform recommendations and drive improvements. This ensures they are most representative of performance against a mission and allows for advanced scrutiny.

Performance

11. The expanded set of performance measures developed during Q4 2022-23 have been retained, with no additional measures added since the Scorecard was last reported to Cabinet in September 2023.
12. Performance targets for the new financial year were reviewed as part of this year's more integrated service planning process, as set out in the Corporate Peer Challenge Action Plan.
13. For consistency, prevention of volatility and ease of reading, wherever possible measures are now reported as rolling averages over the previous 12 months or rolling 12-month cumulative totals. We note that this may result in figures reported via the Scorecard differing from those reported internally in POBs, or externally via statutory returns. For some measures, the current position is more informative than a historic average taken over time. Where this is the case, it is indicated on the Scorecard.
14. The polarity is shown for each measure, indicating whether a better performance is an increase or a decrease in the figures presented. This allows the direction of travel arrows to be more easily interpreted for each measure.

Corporate Performance Scorecard

We get the best start in life

15. No new data is available this quarter for measures relating to educational attainment gaps or educational outcomes at the end of Key Stage 4.
16. For the percentage of EHCPs completed within 20 weeks on time with no exceptions, the focus on the completion assessments that had been waiting for the longest period of time has continued. Whilst this resulted in a reduction of the 20-week performance, it has enabled the 'backlog' of outstanding assessments to be reduced. SEND statutory performance continues to be monitored through SEND Performance Board and the local area SEND Board.
17. The percentage of schools, including primary, secondary and specialist schools, that are rated Good or Outstanding by Ofsted has remained static. An improvement in this measure is expected in future dashboards as more schools rated Requires Improvement gain a Good inspection outcome.

18. We are currently at 97.69% of all registered Early Years provision in Wiltshire being graded at least Good by Ofsted. If we remove the school-based provision data we are showing that 98.34% of our nurseries, pre-schools and childminders are at least Good. Of those settings judged to be less than good, 77% are childminders. Overall, 99.1% of our nurseries and pre-schools are at least good and 97.76% of our Childminders are at least good.

We stay active

19. The slight drop in children's physical activity in 2021/22 is currently a single data point drop. It is too early to tell if this is a trend or a one-off change in what was an increasing measure and an area where Wiltshire historically has been either close to or above the South West and England averages. It is difficult to compare between academic years as there are differences in response profile between surveys, and we know there are many wider determinant and environmental aspects which influence levels of physical activity, and survey data is reliant on self-reports. Therefore, this measure is best viewed as an overarching indicator of physical activity levels across the county.
20. Leisure is still in recovery post pandemic. However, figures for the number of visits to leisure centres are improving and do not appear to have been hugely impacted by the cost-of-living crisis. Our total fitness and swim membership has exceeded 19,000 for the first time since the pandemic. When comparing Q2 to last year, there has been an increase of 8% on visits. We have updated how this measure is presented since the Q1 Scorecard, now reporting the rolling 12-month cumulative total instead of the 12-month average, enabling comparison to the target number of visits per year.
21. Visits to libraries are up 33.6% for April to September 2023 compared to the same 6 months last year, and are at 74.7% of pre-pandemic levels, mirroring the national picture. Visits have risen 2.2% in the first 6 months compared to pre-pandemic levels but are 4.7% down in Q2 compared to Q2 last year. This is due to the closures of Wilton & Marlborough Libraries for maintenance this summer and the additional visits resulting from the opening of Melksham Library in August 2022. Work on improving visitor numbers continues and additional ideas will be considered as part of the Library Transformation programme.
22. The tree planting season for 2023/24 will start in October, when trees become dormant and so the bare rooted stock most widely used in woodland planting can be planted with minimal risk of failure. There is therefore no planting data yet, but this will be provided for the Q3 report.
23. The outcome at 91 days after entering the reablement service shows the longer-term effects of reablement and its ability to maintain and support people to remain in their own homes. Wiltshire Reablement performs well in this area, which demonstrates the effectiveness and success in supporting longer term outcomes. The outcomes achieved are representative of the model of service, which offers the opportunity to rehabilitate under a therapy led programme - Wiltshire reablement is an inclusive service and does not apply a selective criteria.

We are safe

24. Q2 has seen a very slight increase in repeat referrals to Children's Services. However, performance remains within the target range and demonstrates that our thresholds are consistently applied, and effective work is undertaken to achieve successful closure/step down out of statutory services. The rolling percentage Repeat Referral figure is not being impacted by small figures/denominators. We have recently seen a slight decline in our volume of referrals whilst our repeat referrals have slightly increased – meaning our percentage repeat referral rate has increased slightly. This slight increase/decrease is our normal level of variation and is to be expected. Our performance over the long term shows we sit comfortably at the lower end of our expected range of 14%-20% and our statutory return for this indicator shows we benchmark well to other local authorities and comparator groups (statistical neighbours 20.7%, South West 22.6% and National 21.5%).
25. The percentage of children in care fostered within Local Authority provision remains static at 42% for Q2. A placement sufficiency strategy and action plan is in place to reflect the need to increase this further in line with national sufficiency challenges.
26. The rolling average percentage of S42 outcomes met remains within the target range, although the quarterly figures have shown a slight drop below target range. A very small percentage of outcomes were not met due to: 1) multiple referrals/concerns for the same person being merged into a single S42 enquiry; 2) The death of a person during the course of the investigation (normally through old age and frailty); 3) An S42 investigation starting but then being resolved very quickly and easily before the chance to set outcomes had occurred.
27. Both of the care homes that were rated Inadequate in the previous quarter have been reinspected by CQC and have been moved to Requires Improvement. For this quarter there are no active homes in Wiltshire with a CQC rating of Inadequate.
28. The number of working-aged adults in residential care looks at the number of new admissions of younger adults to residential and nursing care homes. Q2 has seen an increase in the number of new admissions, from 52 in Q1 to 62 in Q2 over the rolling year. With the introduction of the Moving on Service which supports young people as they turn 18, we did expect to see a slight increase in our data. Reducing this figure is a key priority for our operational and commissioning teams and we are scrutinising this activity through our performance outcomes groups and board. Although this is focussing on working age adults in residential care, these are not all specialist residential placements.
29. Q2 has seen a return to pothole numbers in keeping with previous years. The percentage repaired within 24hrs showed an initial increase but has dropped in the last month, potentially due to resource availability factoring in annual leave.
30. Surface dressing is a seasonal operation when air temperatures are higher. The programme starts in July, so the substantive length of surfacing takes place within Q2 and Q3. Q2 figures include additional surface dressing made possible by a one-off government grant for 2023/24, bringing the average of roads

scheduled for treatment that have been resurfaced close to the target for the financial year.

31. Road safety is still a key focus for Wiltshire Police, to address the Fatal Five and the rise in road traffic collisions resulting in higher numbers of fatalities and serious injuries compared to this time last year. This focus is including Community Road Safety Officers attending a range of community events and increased geographical deployments across Wiltshire and Swindon of Community Speed Enforcement Officers on 20/30/40mph limits to increase visibility.
32. Q2 data for the percentage of reported antisocial behaviour cases resolved in 60 days will not be available until December, due to the 60-day lag before the outcome of reported incidents is known to determine whether targets have been reached. However, the newly expanded team continues to collect and record data.

We live well together

33. Performance for the percentage of looked-after children placed more than 20 miles from home is very slightly above the expected range, and has been for the last year. Given the significant placement sufficiency challenges, this is very positive. The new strategy is to ensure our UASC also remain living in Wiltshire (this is better for outcomes and cost), the Q3 measure will therefore include UASC and the performance will be 34% more than 20 miles and 63% are in Wiltshire. In the current climate this remains strong performance.
34. Performance for the percentage of 19-21-year-old care experienced young people in suitable accommodation remains strong.
35. For NHS Health Checks, there has been a slight decrease in invites being sent out over this quarter and we will look to see which GP Practices appear to have lower rates to better understand this. The number of health checks undertaken is slightly lower than the previous quarter, but still an encouraging number of health checks completed. Q2 uptake has increased by nearly 9%, which is very encouraging, and close to the target of above 45%. This rate has not been seen since 2021. We will continue to work closely with Primary Care and with more work planned as part of a communications campaign locally to raise awareness to members of the public.
36. The averaged quit rate remains above target, showing good translation of those engaging with services going on to a successful quit. The actual numbers for those setting a quit date and successfully quitting smoking was lower in 2022/23 than in 2021/22. The peak in people attempting to quit smoking after COVID impacts the average on the scorecard; we expect the true trend to be seen in the next quarter when that peak in activity falls outside the reporting period for the scorecard. There is a 6-month lag in how this data is reported, as it is dependent on provision of data by primary care providers and ICB data reports. Data for Q2 won't therefore be available until late November, ahead of the national reporting submission deadline to NHS Digital in December.

37. Wiltshire is a county with a low smoking prevalence, currently 10.2% compared to 11.9% in the South West and 12.7% in England. Prevalence continues to decrease in Wiltshire year on year. Smoking cessation services continue to achieve good performance in supporting people to quit smoking, measured by them validating themselves as smoke free 4 weeks after their quit date.
38. Maintaining the quit rate in areas of low smoking prevalence such as Wiltshire is challenging. Further reductions in prevalence are likely to be small due to two main factors: fewer new smokers taking up the habit and those currently smoking are more likely to be longer term smokers and higher users with more entrenched nicotine dependence. On average it takes thirty attempts before a smoker successfully quits. People living with social and economic hardship tend to be more addicted, and find it harder to quit, although they try just as often. With these increasingly complex clients being seen by our services our efforts remain focussed on continuing to maintain the activity in referrals to smoking cessation services, and use of innovation (such as the use of e-cigarettes) where there is an evidence base to support these more complex clients in their attempts to stop smoking.
39. However, activity in primary care and through the Wiltshire Council Health Coach service is maintaining good success rates in enabling individuals to become smokefree. Numbers of people setting a quit date has increased in Q1 of 2023/24 (261) compared to Q1 2022/23 (323) as have those achieving a successful quit over the past 3 quarters with an increasing direction of travel (91 in Q2 2022/23, 93 in Q3 2022/23, 127 in Q4 in 2022/23, and 150 in Q1 2023/24). We therefore expect to see this level of performance to be maintained, if not improve, over the next few quarters as those setting a quit date go onto achieve their goals of becoming smokefree.
40. Work is underway in readiness for the anticipated government commitment on achieving a smokefree generation. The Public Health team are working with partners across Wiltshire on a planned needs assessment on smoking to inform future investment and activity, and are working to establish a Tobacco Alliance for Wiltshire in 2024 as outlined in the BSW Implementation Plan.

We ensure decisions are evidence-based

41. No new data is available for voter turnout in neighbourhood plan referendums as none have been held since Q4 2022/23.
42. The open rate for resident e-newsletters continues to show a strong performance compared to the national average open rate for government e-newsletters (28.8%) and the average open rate for all e-newsletters (21.3%). Following a slight drop in Q1, open rates have increased in Q2 and remain above target.

We have the right housing

43. The number of new affordable homes delivered during Q2 are down on both Q1 and the historic levels due to overall downturn in the market. This is impacting delivery from housebuilders.

44. Although the demand for social housing continues to rise, we have carried out a data cleanse of the housing register, which has meant that a few old applications have been removed as they were not closed down correctly. We are therefore reporting a lower figure for the total number of households on the housing register this quarter following this work, but demand continues to increase.
45. We are starting to see a steady decrease in the total number of households in temporary accommodation. This is due to a number of actions put into place to prioritise the reduction in households in temporary accommodation, including the recruitment of tenancy sustainment officers who have been targeting work with households in temporary accommodation. Currently we have no households in Bed & Breakfast, which has been a huge achievement maintained in Q2.
46. Performance in the determination of major planning applications is steadily improving each quarter and is consistently above the statutory 60% target. Reports are being shared with officers to show where Extensions of Time have not been asked for, thereby prompting this to happen in order to return to the high performance in this area of 2017-2021.
47. Performance in the determination of non-major planning applications is steadily improving each quarter and is consistently above the statutory 70% target. Reports are being shared with officers to show where Extensions of Time have not been asked for, thereby prompting this to happen in order to return to the high performance in this area of 2017-2021. The leap in performance (quarterly rather than averaged) from 71% in Q4 2022/23 to 84% in Q1 2023/34 and now to 92% in Q2 2023/24 shows that good progress is being made consistently over the last three quarters.

We have the right skills to prosper

48. The unemployment rate and youth claimant rates remain static since the previous quarter, and both remain below the national average.
49. There has been a slight decrease in the percentage of 16-17-year-olds who are NEET since the last quarter, but the percentage remains slightly above target range. The percentage this quarter correlates with a significant reduction in our unknowns, with only 0.8% of our cohort remaining as such. This is a DfE measure that refers to academic year groups 12 & 13. Tracking starts each September, so figures fluctuate slightly.
50. The percentage of care-experienced 16-17-year-olds who are in education, employment or training has increased slightly since the previous quarter and remains within the target range. There is a care experienced steering group held monthly, which is proactively supporting the care experienced young people who are NEET. It's important to note that some young people may be unable to be in EET due to their physical/mental health. There is no comparator data available for this indicator.
51. No new data has been published for gross weekly pay, regional GVA, and level 4 skills since the last Scorecard in 2023/24 Q1.

52. There has been an increase in the gross disposable household income per head of population in the most recent 2021 dataset published this month. This measure remains above the target rate for England and is moving back towards pre-pandemic levels from 2019.

We have vibrant and well-connected communities

53. The number of passenger trips on both the commercial and supported bus network for the last four quarters have increased over the same period of the previous year in line with national trends.

54. No new data has been made available for the number of rail journeys in the county since Q4 2022/23, with the next data release due in November 2023.

55. The publicly funded programme for provision of gigabit broadband coverage is due to begin later this year, but private sector build continues to increase incrementally, rising to 65% coverage in the county by September 2023.

56. The percentage of 4G mobile phone reception indoors from all four providers is anticipated to increase alongside the Shared Rural Services network that is currently in development.

57. The occupancy of car parks based on the number of pay-and-display transactions continues to increase. The increased income for pay and display has been offset by lower demand for season tickets. However, the annual income trend is constant with the forecasted total income being above the budgeted figure.

We take responsibility for the environment

58. In contrast to the previous two years, 2023/24 has seen the continued slight rise in the total household waste generated. It is anticipated that this trend will persist in Q3. This increase is primarily attributed to a significant rise in garden waste collected so far this year, while the amounts of residual waste and mixed recycling picked up at kerbside have decreased compared to the same period in previous years.

59. The recycling rate in Q2 is still on an upward trend compared to the previous year. This is because there has been a substantial increase in the collection of garden waste for composting, which has risen by 26.1% compared to the same full quarter in 2022/23. Usually, the recycling rate experiences a drop after an initial surge at the beginning of the financial year, largely due to the seasonal nature of garden waste.

60. Q2 2023/24 has seen a decrease in the amount of residual waste collected from kerbside, leading to a 3.5% drop in the Waste Recovery rate compared to the same period in the previous year (2022/23). It's important to analyse the Waste Recovery Rate in conjunction with the Recycling Rate, as both factors contribute to the overall diversion of waste from landfills. Any changes in the quantity of waste sent for recovery will influence the percentage of recycling rate, and vice versa.

61. In comparison to Q2 in 2022/23, there has been a slight decrease in Q2 performance of 0.4%. The waste sent to landfills mainly consists of residual waste from Household Recycling Centres (HRCs) and large household items unsuitable for diversion facilities. This waste category also involves household recyclables that were collected but rejected during the sorting process. This situation led to the initiation of the "Recycling: Let's Sort It!" campaign, which focuses on reducing recycling contamination.
62. The number of fly tipping reports in Q2 is down 6.1% on Q1 2023/24 but up 9.3% on Q2 2022/23. However, only 4% of reports have contained evidence during the year to date. Of these, 52% of reports with evidence have resulted in formal actions being taken. This is low due to only 9% of reports with evidence resulting in an action during July 2023 due to staff holiday and on-going investigations. The last two months have seen in excess of 80% of reports with evidence resulting in an action. Despite the increase in enforcement resources and enforcement actions, during times of lower economic activity fly tipping reports are likely to increase as waste producers seek to reduce their waste disposal costs.

We are on the path to carbon neutral (net zero)

63. This report is the first time that Wiltshire's emissions includes additional greenhouse gases (methane and nitrous oxide) and not just carbon dioxide. Use of this wider dataset will align with the Anthesis Pathways report, the recommendations of which were for all greenhouse gas emissions. The measure description has been amended and all data (including historic) shows emissions of these three greenhouse gases for consistency. As a result, the total figure is larger than in previous reports. This new data for emissions until end of 2021 shows the rebound effect as the county recovered from Covid related lockdowns. 2019 is a more meaningful comparator than 2021. Between 2020 and 2021, greenhouse gas emissions increased in 358 out of the 374 local authorities in the UK (96%). This is consistent with the increase in overall UK emissions in 2021, which increased by 5% largely due to COVID-19 restrictions easing and colder temperatures increasing the use of heating in buildings.
64. The number of officers and Councillors who have received carbon literacy training has continued to increase and now includes 75 managers and 55 general staff. Good progress has been made to date and we have achieved the bronze award. However considerable resource will be required to achieve silver by the end of 2025. This target has been amended (from 2024) to be more realistic, based on experience since the programme started. Delivery could be delayed by capacity and availability of staff to run the training.
65. No new data is available for Wiltshire Council's carbon emissions, renewable energy capacity, energy performance certificates at levels A-C, or public electric vehicle charging points.

Risk

66. The Strategic Risk Summary is attached as **Appendix 2** and provides information on the challenges, and potential challenges, the Council faces in delivering its services and ambitions.

67. Included is the Strategic Risk Register, which contains risks that, if they were to become issues, could hamper the Council's ambition to achieve its stated aims, whether that be empowering the people of Wiltshire, building thriving economies or leading the response to climate change. An explanation of the makeup of the Strategic Risk Register can be found in **Appendix 2**.
68. Risks are identified, defined, reviewed, and managed in service areas.
69. A new format for the corporate risk register used by officers was launched in September 2023, part of a series of improvements in response to a recent internal audit on risk management processes.
70. Findings from the internal audit are due to be reported to November's Audit and Governance Committee meeting.
71. Following this change, a number of services conducted comprehensive reviews of corporate and strategic risks as well as current risk scores. As a result, a number of risks were either closed or de-escalated to service-level risk registers.
72. A risk relating to hospital discharges resulting in high cost and highly restrictive packages of care had previously been reported to Cabinet as part of the Strategic Risk Register. Strong mitigations are now in place, including an intensive enablement service with non-restrictive packages and monitoring and planning of patients to arrange discharges if admitted. This risk has now been de-escalated to the service risk register as it is no longer considered necessary to monitor this risk at the strategic level.
73. A risk relating to the failure of safeguarding in children, previously reported to Cabinet as part of the Strategic Risk Register, has also been closed. It was felt that the risk as it was described was too generic and was no longer a current or anticipated risk.
74. As part of the changes to risk management, risk IDs are being permanently assigned to all risks. This will enable longer-term monitoring and a strengthened audit trail for risks, particularly as they are escalated or de-escalated between risk registers or issue logs. Risk IDs have therefore been added to the Strategic Risk Register included as **Appendix 2**.
75. Additional changes to how strategic risks are reported in **Appendix 2** include use of the same digitally accessible RAG colour scheme used in the Corporate Performance Scorecard, with risks highlighted depending on whether they are high risks (scores of 12 or more = red), medium risks (scores of 6-9 = grey) or low risk (scores of 4 or lower = blue). Further, risks are now ranked according to the current risk score with existing mitigating actions in place, rather than the untreated, original risk score, as this is more representative of the current level of strategic risk.
76. There are 210 risks identified and scored in the corporate risk management process at the time of print, not including the national risks that are managed by the Local Resilience Forum. The Strategic Risk Register is made up of those

risks that have either a potential impact on the wider council, or are the responsibility of the wider council to mitigate.

77. Two previous risks – macroeconomic pressures, such as inflation, and staff recruitment and retention – still remain in place as issues, meaning that the potential problems identified have materialised: Inflationary pressures continue, with the current rate holding at 6.7% in September, still remaining above the Bank of England's 2% target, and labour market challenges are also yet to abate.
78. The Council's teams continue to work to mitigate the impact of these issues and will do so until they are no longer having a direct impact on delivery of services.
79. The emerging risk added during Q3 remains, reflecting the potential for additional service pressures in upcoming quarters. These come because of other agencies – with whom the Council has a dependency or interaction – experiencing their own difficulties, such as an increase in demand to their own services or unforeseen workforce challenges.
80. As ever, these continue to be actively monitored and managed to reduce impact, with the Council supporting its partners to deliver the best service they can for Wiltshire's residents.

Future Developments

81. The Corporate Performance Scorecard is anticipated to further evolve as measure descriptions are further refined and data for recently added measures becomes available.
82. Measure descriptions and targets will remain under review, and ongoing changes will be agreed by Cabinet and the Corporate Leadership Team.
83. In particular, a review of the measures under We have the Right Skills to Prosper will be undertaken.
84. Options for presenting educational data split by maintained vs. academy schools will also be explored.
85. A full review of Service Plans remains in progress, incorporating a review of corporate performance targets and also a mapping of planned activities as mitigating actions for corporate risks. This more holistic approach aligns with the Corporate Peer Review action plan.
86. The Strategic Risk Summary will also continue to evolve as improvements are made to the Council's risk management processes as actions from the internal audit are implemented.
87. In September, following a consultation in early 2023, the Government published updated guidance on the Children's Social Care National Framework¹. Local

¹ Department for Education (2023). *Children's Social Care National Framework. A government response to the consultation on principles for practice, expected outcomes and indicators.* Available at

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file

authorities have a one-year implementation period to implement the National Framework. The Framework will include the phased rollout of a new dashboard of performance indicators on outcomes of the Framework from 2024. The Dashboard is intended for use as a learning and benchmarking tool for local authorities and the DfE. However, data published in the Dashboard may be considered as part of future Ofsted ILACS inspections and annual engagements, but will not be used to prompt inspections. The list of indicators and the frequency of publication for each will be updated in December 2023 and is expected to evolve over time. Local authorities may also be able to provide written statements alongside the Dashboard to provide further context to the data.

88. Engagement continues with the Office for Local Government (Oflog) and, this quarter, Wiltshire Council's Chief Executive and Head of Executive Office have met with its Independent Chair, Lord Morse, and Chief Executive Officer, Josh Goodman, and updated them on the Council's successful and stringent approaches to performance measurement and management.
89. Oflog has since informed local authorities² that it is responding to feedback and has made changes to how data is presented for the existing measures in the new Oflog Data Explorer, including a update to how nearest neighbours are selected to align with CIPFA. Oflog has proposed five new areas of performance data to be developed in the next phase of work, including measures around business and economic growth, corporate and finance, planning, roads, and waste management/fly tipping. Oflog is seeking feedback on the exact details of proposed measures in these areas via a series of open-invite workshops during November, and will also run a series of webinars over the next few months to allow local authorities with similar characteristics to share experiences and learn how to use data to improve performances.

Overview & Scrutiny Engagement

90. The Overview and Scrutiny Management Committee (OSMC) are due to consider this report and associated appendices in their meeting on 15th November.
91. At their meeting on 26 September 2023, the Committee asked a number of questions relating to measures on the 2023/24 Q1 Corporate Performance Scorecard.
92. The Committee asked why the percentage of reported antisocial behaviour cases resolved within 60 days was below the current target. This is a new measure and the recording mechanisms are still bedding in. The 60-day indicator results in a lag between the end of the quarter and the accurate performance figure being available. Following the Committee's comments officers worked through figures case by case to review the data. There were a few cases wrongly coded and these have now been updated to differentiate between antisocial behaviour cases and community safety complaints, which related to longer term actions

[/1185764/Children_s_social_care_national_framework_and_dashboard_consultation_response.pdf](#) [accessed 4 October 2023].

² Office for Local Government (2023). *Next steps for Oflog and new draft metrics*. Available at: https://assets.publishing.service.gov.uk/media/653a74cf80884d0013f71be1/Office_for_Local_Government_-_next_steps_and_new_draft_metrics.pdf [accessed 2 November 2023].

such as Public Spaces Protection Orders. The updated figures give a resolution rate in 60 days of 93% and Appendix 1 has been updated to reflect this.

93. The Committee asked what type of accommodation is being used for temporary accommodation and how much this is costing. The temporary accommodation used by the Council is either managed by a housing provider, is our own stock, or is provided through a private sector lease arrangement with a private landlord. Rents and service charges cover the cost of the use of this temporary accommodation. The Council's costs come in when we need to use Bed and Breakfast accommodation. The average cost of a week's placement in a Bed and Breakfast is around £500 a week for a single application. The Council is not currently using Bed and Breakfasts for temporary accommodation.
94. The three main causes of homelessness are still: being asked to leave by family and friends; termination of assured shorthold tenancies; and relationship breakdowns with increasing numbers of domestic abuse. The increasing use of temporary accommodation is due to higher volumes of homeless applications being received. Preventions have become harder as the Council is seeing huge demands on the private sector and increasing rental prices that are well above the Local Housing Allowance, which is making private rented unaffordable for those on benefits. We are also seeing fewer moves into social housing during the prevention stage as demands in the higher bands have significantly increased.
95. The Committee also asked whether the recent increase in the number of working aged adults in residential care was the start of a longer-term trend and, if so, what are the causes and implications. It's important to note that this metric is looking at the number of admissions as opposed to the number of adults. The way that this metric is calculated is looking at the last 12 months (rolling year) and any new admissions in that period. A new admission is valid if where the client was before was not a residential care home or nursing home. This does include where a client was in a residential or nursing care home, had a period in hospital and then was discharged to a residential or nursing care home following discharge. In terms of numbers, for the rolling years to June 2023 (Q1 2023/24) we are looking at 58 admissions, which is very slightly higher than March 2023 (Q4 2022/23) at 52 and December 2022 (Q3 2022/23) at 46. With the introduction of the Moving on Service we did expect to see a slight increase in our data. Reducing this figure is a key priority for our operational and commissioning teams and we are scrutinising this activity through our performance outcomes groups and board. Although this is focussing on working age adults in residential care, these are not all specialist residential placements.

Safeguarding Implications

96. A number of indicators are regularly analysed which directly relate to the safeguarding of children and adults.
97. Action is taken where improvements in performance are required or new risks present.

Public Health Implications

98. Not applicable as no decision is required, although many of the performance indicators are a key feature of our public health work.

Procurement Implications

99. Not applicable as no decision is required.

Environmental and Climate Change Considerations

100. Not applicable as no decision is required, although many of the performance indicators are a key feature of our environmental plans.

Workforce Implications

101. There are no direct implications arising from this report. However, it must be recognised that this remains a live issue for the Council when recruiting and retaining staff.

102. Whilst both a national and sectoral issue, active management is underway.

Equalities Impact of the Proposal

103. Not applicable as no decision is required.

Risk Assessment

104. Not applicable as no decision is required.

105. Performance and risk indicators will continue to draw on the framework set out in the Business Plan and will continue to be refined through engagement with the relevant services.

Financial Implications

106. Not applicable as no decision is required.

Legal Implications

107. Not applicable as no decision is required.

Options Considered

108. Not applicable as no decision is required.

Conclusions

109. This report brings together the expanded list of performance indicators that make up the corporate performance framework, as well supplementary commentary to provide further context around the Council's activities in these areas and the risks faced by the Council.

Perry Holmes

Director, Legal and Governance

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Background reading

Corporate Performance and Risk Policy, February 2019

Appendices

Appendix 1: Corporate Scorecard Q2 2023/24

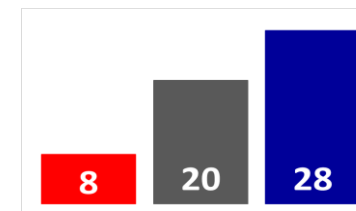
Appendix 2: Strategic Risk Summary

Wiltshire Council Performance Scorecard - 2023/24 Quarter Two

Of the 58 indicators on this scorecard 48 (82%) were ranked as either positive or neutral in terms of improved performance.

Arrows show the direction of travel. Blue indicates a measure is at or better than target or within a target range, or is likely to be on target by the stated deadline. Grey indicates a measure is slightly outside the target but heading in the correct direction. Red is significantly worse than target.

All measures show a rolling annual average, unless stated, with most recent figures presented alongside those from the two most recent reports.



Gold shaded measures are main indicators	Unshaded indicators support a main indicator	Grey shaded indicators are selected from a basket of possible measures - the name of that basket appears above the measures
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Measure description	Target	Previous two quarters or years	Latest position	Latest report	Frequency	Direction of Travel and polarity	Trend	Comment
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We Get the Best Start in Life

Educational Gap: Phonics (The percentage point gap at Year 1 between pupils receiving the pupil premium and their non-disadvantaged peers - achieving phonics) Source: Nexus	Below national benchmark (16.6%) by August 2025	23%	21%	23% (Provisional)	Aug-23	annual - academic year	Lower is better		The unvalidated data that we have received indicates that the phonics gap has increased to 23% and is above the National Gap. This remains a priority area for improvement aligned with the disadvantaged strategy.
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Educational Gap: KS4 (The percentage point gap between pupils receiving pupil premium and their non-disadvantaged peers - achieving 5+ in English and Maths at KS4) Source: Gov.uk Explore Education Statistics	Below national benchmark (27.0%) by August 2025	28.5%	31.7%	32.3%	Dec-22	annual - academic year	Lower is better		The target is to reduce the gap to be in line with national at 27% by August 2025. Performance for 2020/21 and 2021/22 is not comparable as assessments were completed differently during Covid.
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Overall educational outcomes: KS4 (Educational attainment for ALL pupils - Percentage achieving grade 5+ in BOTH English & Maths ('Basics') at KS4) Source: Gov.uk Explore Education Statistics	Between 48% and 50%	50.8%	52.5%	48.6%	Mar-23	annual - academic year	Higher is better		69.8% of pupils achieved grade 4 or above in English and maths, compared to 69% nationally. The average Attainment 8 score for all pupils was 49.3 in Wiltshire, compared to 48.9 nationally. Performance for 2020/21 and 2021/22 is not comparable as assessments were completed differently during Covid.
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Educational outcomes specific to SEND: KS4 (Educational attainment for SEND pupils with an EHCP - Percentage achieving grade 5+ in BOTH English & Maths ('Basics') at KS4) Source: Gov.uk Explore Education Statistics	between 8.5% and 10.5%	4.5%	6.6%	9.9%	Mar-23	annual - academic year	Higher is better		The national level for 2022 was 7%. Performance for 2020/21 and 2021/22 is not comparable as assessments were completed differently during Covid.
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Percentage of EHCPs issued within 20 weeks on time with no exceptions Source: Wiltshire Council	Above 40%	19.8%	25.8%	25.2%	Sep-23	average over last 12 months	Higher is better		The focus on the completion assessments that had been waiting for the longest period of time has continued. Whilst this resulted in a reduction of the 20-week performance, it has enabled the 'backlog' of outstanding assessments to be reduced. SEND statutory performance continues to be monitored through SEND Performance Board and the local area SEND Board.
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Measure description	Target	Previous two quarters or years	Latest position	Latest report	Frequency	Direction of Travel and polarity	Trend	Comment
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Percentage of schools rated good or outstanding by Ofsted

(Includes primary, secondary and specialist schools)

Source: Ofsted via Perspective Lite database

Above national average (85%)

81.5%

81.5%

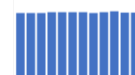
81.5%

Sep-23

current position



Higher is better



The percentage of schools that are Good or Outstanding has remained static. An improvement in this measure is expected in future dashboards as more schools rated Requires Improvement gain a Good inspection outcome.

Percentage of early years settings rated good or outstanding by Ofsted

Source: Ofsted via LATE and FID databases

Above 98%

97.10%

97.21%

97.69%

Sep-23

current position



Higher is better



We are currently at 97.69% of all registered Early Years provision in Wiltshire being graded at least Good by Ofsted. If we remove the school-based provision data we are showing that 98.34% of our nurseries, pre-schools and childminders are at least Good. Of those settings judged to be less than good, 77% are childminders. Overall, 99.1% of our nurseries and pre-schools are at least good and 97.76% of our Childminders are at least good.

We Stay Active

Percentage of Children who are Physically Active

Source: Active Lives Children and Young People Survey, Sports England

Above 60% over course of Business Plan

50.5%

53.7%

47.8%

Sep-22

annual figures



Higher is better



The trend shows the last five financial years. The slight drop in children's physical activity in 2021/22 is currently a single data point drop. It is too early to tell if this is a trend or a one-off change in what was an increasing measure and an area where Wiltshire historically has been either close to or above the South West and England averages.

Percentage of Adults who are Physically Active

Source: Sports England Active Lives Survey

Above 75% over course of Business Plan

72.1%

72.9%

71.9%

Nov-22

annual figures



Higher is better



The trend shows the last five financial years. This data is based on subjective survey responses. There had been small improvements in each of the last three years put the activity levels in adults in Wiltshire above the national (65.9%) and regional (70.5%) average. Wiltshire figures are not quite on target but trend is indicating it is on track to be achieved.

Number of visits to Council-run leisure centres

Total monthly visits based on membership card swipes and walk-in payments. Excludes other visitors.

Source: Wiltshire Council

1,698,601 per year

1,617,715

1,673,277

1,706,193

Sep-23

cumulative total over last 12 months



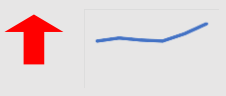





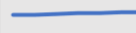
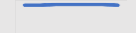
Higher is better



Leisure is still in recovery post pandemic. However, figures are improving and do not appear to have been hugely impacted by the cost-of-living crisis. Our total fitness and swim membership has exceeded 19,000 for the first time since the pandemic. When comparing Qtr2 to last year, there has been an increase of 8% on visits.

Measure description	Target	Previous two quarters or years	Latest position	Latest report	Frequency	Direction of Travel and polarity	Trend	Comment
Number of library visits (Cumulative total over 12 months) Source: Wiltshire Council	1,200,000 per year	1,009,187 1,086,140	1,165,777	Sep-23	cumulative total over last 12 months	↑ Higher is better		Visits are up 33.6% Apr – Sept 2023 compared to the same 6 months last year and are at 74.7% of pre-pandemic levels, mirroring the national picture. Visits have risen 2.2% in the first 6 months compared to pre-pandemic levels but are 4.7% down in Q2 compared to Q2 last year. This is due to the closures of Wilton & Marlborough Libraries for maintenance this summer and the additional visits resulting from the opening of Melksham Library in August 2022. Work on improving visitor numbers continues and additional ideas will be considered as part of the Library Transformation programme.
Number of hectares of new tree/woodland planting that is publicly accessible (Either permissible access rights or a PRoW running through the new woodland area). Source: Wiltshire Council	50 hectares for 2023/24				No data yet available	↑ Higher is better		The tree planting season for 2023/24 will start in October, when trees become dormant and so the bare rooted stock most widely used in woodland planting can be planted with minimal risk of failure. There is therefore no planting data yet, but this will be provided for the Q3 report.
Percentage of people in their own homes 91 days after entering the reablement service Source: Wiltshire Council	Between 80% and 90%	78.5% 78.8%	81.90%	Sep-23	average over last 12 months	↑ Higher is better		The outcome at 91 days shows the longer term effects of reablement and its ability to maintain and support people to remain in their own homes. Wiltshire Reablement performs well in this area, which demonstrates the effectiveness and success in supporting longer term outcomes. The outcomes achieved are representative of the model of service, which offers the opportunity to rehabilitate under a therapy led programme - Wiltshire reablement is an inclusive service and does not apply a selective criteria.
We are Safe								
Repeat referrals to Children's Services (% referrals within 12 months of previous referral) Source: Wiltshire Council	Between 14% and 20%	15.9% 15.3%	16.4%	Sep-23	average over last 12 months	↑ Lower is better		Q2 has seen a very slight increase. However, performance remains within the target range and demonstrates that our thresholds are consistently applied, and effective work is undertaken to achieve successful closure/step down out of statutory services. When comparing performance to all comparator groups we perform better (statistical neighbours 20.7%, South West 22.6% and National 21.5%).
Percentage of children in care fostered within Local Authority provision (Excludes Connected Carers) Source: Wiltshire Council	Between 42% and 48%	41% 42%	42%	Sep-23	average over last 12 months	↔ Higher is better		Performance for Q2 remains static at 42%. A placement sufficiency strategy and action plan is in place to reflect the need to increase this further in line with national sufficiency challenges.


Measure description	Target	Previous two quarters or years	Latest position	Latest report	Frequency	Direction of Travel and polarity	Trend	Comment
Adult Safeguarding								
Percentage of S42 Outcomes Met (% of statutory enquiries into possible abuse or neglect [section 42] in which set outcomes were met) Source: Wiltshire Council	Between 95% and 100%	96.9%	96.2%	96.5%	Sep-23	average over last 12 months	 Higher is better	Performance for the rolling average remains within the target range, although the quarterly figures have shown a slight drop below the target range. A very small percentage of outcomes were not met due to: 1) multiple referrals/concerns for the same person being merged into a single S42 enquiry; 2) The death of a person during the course of the investigation (normally through old age and frailty); 3) An S42 investigation starting but then being resolved very quickly and easily before the chance to set outcomes had occurred.
Number of adult social care providers currently rated inadequate in CQC Inspections Source: Care Quality Commission	0 (no inadequate providers)	2	2	0	Sep-23	current position	 Lower is better	Both of the care homes that were rated Inadequate in the previous quarter have been reinspected by CQC and have been moved to Requires Improvement. For this quarter there are no active homes in Wiltshire with a CQC rating of Inadequate
Number of working-aged adults in residential care (Long-term support needs of younger adults aged 18-64 met by admission to residential and nursing care homes, per 100,000 population - ASCOF) Source: Wiltshire Council	Between 12 and 15	15.1	17.5	20.8	Sep-23	average over last 12 months	 Lower is better	This metric looks at the number of new admissions of younger adults to residential and nursing care homes. Q2 has seen an increase in the number of new admissions, from 52 in Q1 to 62 in Q2 over the rolling year. With the introduction of the Moving on Service which supports young people as they turn 18, we did expect to see a slight increase in our data. Reducing this figure is a key priority for our operational and commissioning teams and we are scrutinising this activity through our performance outcomes groups and board. Although this is focussing on working age adults in residential care, these are not all specialist residential placements.
Road Safety								
Percentage of reported P1 potholes repaired within 24 hours (Does not include "Find & Fix". Numbers below percentages are the average number reported over the previous 12 months) Source: Wiltshire Council	95% or over	82.6% 950	73.0% 1,498	73.9% 1,595	Sep-23	average over last 12 months	 Higher is better	Q2 has seen a return to pothole numbers in keeping with previous years. The percentage repaired within 24hrs showed an initial increase but has dropped in the last month, potentially due to resource availability factoring in annual leave.

Measure description	Target	Previous two quarters or years	Latest position	Latest report	Frequency	Direction of Travel and polarity	Trend	Comment
Percentage of roads scheduled for treatment that have been resurfaced (Based on roads identified in the 12-month plan. Numbers below percentages are the total miles resurfaced over the previous 12 months) Source: Wiltshire Council	100% of roads identified in the 12-month plan (113.9 miles)	16.98% 12.46	17.57% 20.01	84.93% 96.74	Sep-23	cumulative total over last 12 months	 Higher is better	Surface dressing is a seasonal operation when air temperatures are higher. The programme starts in July, so the substantive length of surfacing takes place within Q2 and Q3. Q2 figures include additional surface dressing made possible by a one-off government grant for 2023/24, bringing the average of roads scheduled for treatment that have been resurfaced close to the target for the financial year.
Percentage of cars found speeding by Community Speedwatch Teams Source: Wiltshire Police		4.14%	4.17%	3.97%	Sep-23	average over last 12 months	 Lower is better	Road safety is still a key focus for Wiltshire Police, to address the Fatal Five and the rise in road traffic collisions resulting in higher numbers of fatalities and serious injuries compared to this time last year. This focus is including Community Road Safety Officers attending a range of community events and increased geographical deployments across Wiltshire and Swindon of Community Speed Enforcement Officers on 20/30/40mph limits to increase visibility.
Public Protection								
Percentage of reported antisocial behaviour cases resolved within 60 days Source: Wiltshire Council	90% or over			93%	Jun-23	current position with a 2-month lag	Higher is better	The newly expanded team has started to collect and record data. However, there is a 60-day lag before the outcome of reported incidents is known to determine whether targets have been reached. Q2 data will therefore not be available until December.
We Live Well Together								
Stability for Looked after Children								
Percentage of Looked After Children Placed more than 20 Miles from Home (Excludes unaccompanied asylum seeker children) Source: Wiltshire Council	Between 34% and 37%	38%	39%	39%	Sep-23	average over last 12 months	 Lower is better	Whilst performance is very slightly above the expected range, and has been for the last year, given the significant placement sufficiency challenges; this is very positive. The new strategy is to ensure our UASC also remain living in Wiltshire, the Q3 measure will therefore include UASC and the performance will be 34% more than 20 miles and 63% are in Wiltshire.
Care Experienced Young People in Suitable Accommodation (% of 19-21 year old care experienced people in suitable accommodation) Source: Wiltshire Council	Between 85% and 95%	96%	96%	95%	Sep-23	average over last 12 months	 Higher is better	Performance remains strong in this area.

Measure description	Target	Previous two quarters or years	Latest position	Latest report	Frequency	Direction of Travel and polarity	Trend	Comment
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Public Health


<p>Uptake of NHS health checks (Percentage of invited NHS health checks undertaken. Numbers below percentages are the number of checks offered over the previous 12-months) Source: Wiltshire Council</p>	45% or over (Return to pre-Covid level)	32.2% 34,161	31.9% 39,347	33.3% 41,351	Sep-23	average over last 12 months		There has been a slight decrease in invites being sent out over this quarter and we will look to see which GP Practices appear to have lower rates to better understand this. The number of health checks undertaken is slightly lower than the previous quarter, but still an encouraging number of health checks completed. Q2 uptake has increased by nearly 9%, which is very encouraging, and close to the target of above 45%. This rate has not been seen since 2021. We will continue to work closely with Primary Care and with more work planned as part of a communications campaign locally to raise awareness to members of the public.
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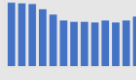
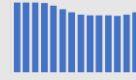
<p>Rates of smoking cessation (Percentage of those seeking smoking cessation support who are smoke free 4 weeks after their quit date. Numbers below the percentages are those who've successfully quit smoking over the previous 12-months). Source: Wiltshire Council</p>	35% or over	43.52% 460	43.53% 434	43.53% 461	Jun-23	average over last 12 months with a 9-month lag		The averaged quit rate remains above target, showing good translation of those engaging with services going on to a successful quit. The actual numbers for those setting a quit date and successfully quitting smoking was lower in 2022/23 than in 2021/22. The peak in people attempting to quit smoking after COVID impacts the average on the scorecard; we expect the true trend to be seen in the next quarter when that peak in activity falls outside the reporting period for the scorecard.
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We ensure decisions are evidence-based

Participation

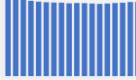
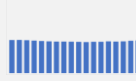
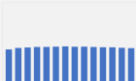

<p>Voter Turnout in Neighbourhood Plan Referendums Source: Wiltshire Council</p>	Above 25%	36.6%	16.0%	29.7%	Mar-23	Latest vote		No new referendums have been held since Q4. The trend shows all referendums held over the past two years. The low voter turnout for Marlborough Area NP referendum on 27th March 2023 may be attributed to the original referendum set for 11th August 2022 being suspended at the last minute because of an injunction and a claim for judicial review which was subsequently unsuccessful.
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<p>Open rate for resident e-newsletters (Monthly average) Source: Mailchimp</p>	Above 40%	55.0%	52.9%	55.4%	Sep-23	monthly figures		The trend shows ongoing strong performance compared to the national average open rate for government e-newsletters (28.8%) and the average open rate for all e-newsletters (21.3%). Following a slight drop in Q1, open rates have increased in Q2 and remain above target.
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Measure description	Target	Previous two quarters or years	Latest position	Latest report	Frequency	Direction of Travel and polarity	Trend	Comment
We have the Right Housing								
Delivery of Affordable Housing Source: Wiltshire Council	650 homes per financial year	643	609	583	Sep-23	cumulative total over last 12 months	 <p>Higher is better</p>	Numbers for Q2 are down on both Q1 and the historic levels due to overall downturn in the market. This is impacting delivery from housebuilders.
The number on the Housing Register (Total number of households on the register at the end of the period, not including those on the open market register) Source: Wiltshire Council	Below 5,000	4,092	3,893	3,948	Sep-23	current position	 <p>Lower is better</p>	Although the demand for social housing continues to rise we have carried out a data cleanse of the housing register, which has meant that a few old applications have been removed as they were not closed down correctly. We are therefore reporting a lower figure this quarter following this work, but demand continues to increase.
Total Households in Temporary Accommodation Source: Wiltshire Council	Below 100 placements	179	184	168	Sep-23	current position	 <p>Lower is better</p>	We are starting to see a steady decrease in the total number of households in temporary accommodation. This is due to a number of actions put into place to prioritise the reduction in households in temporary accommodation, including the recruitment of tenancy sustainment officers who have been targeting work with households in temporary accommodation. Currently we have no households in Bed & Breakfast, which has been a huge achievement maintained in Q2.
Planning process - determination of major applications (Percentage completed within the statutory period or agreed extension. Numbers below percentages are the number of new applications received over the previous 12 months) Source: Wiltshire Council	Above 60%	66% 111	69% 118	75% 122	Sep-23	average over last 12 months	 <p>Higher is better</p>	Performance is steadily improving each quarter and is consistently above the statutory 60% target. Reports are being shared with officers to show where Extensions of Time have not been asked for, thereby prompting this to happen in order to return to the high performance in this area of 2017-2021.
Planning process - determination of non-major applications (Percentage completed within the statutory period or agreed extension. Numbers below percentages are the number of new applications received over the previous 12 months) Source: Wiltshire Council	Above 70%	75% 3697	77% 3539	80% 3388	Sep-23	average over last 12 months	 <p>Higher is better</p>	Performance is steadily improving each quarter and is consistently above the statutory 70% target. Reports are being shared with officers to show where Extensions of Time have not been asked for, thereby prompting this to happen in order to return to the high performance in this area of 2017-2021. The leap in performance (quarterly rather than averaged) from 71% in Q4 22/23 to 84% in Q1 23/34 and now to 92% in Q2 23/24 shows that good progress is being made consistently over the last three quarters.

Measure description	Target	Previous two quarters or years	Latest position	Latest report	Frequency	Direction of Travel and polarity	Trend	Comment
We have the Right Skills to Prosper								
Unemployment (percentage of the work age population [16+] claiming out of work benefits) Source: NOMIS	Below national average (3.7%)	2.0%	2.0%	2.0%	Aug-23	current position	<p>Lower is better</p>	Data released to August 2023. Wiltshire's Claimant percentage at 2% is consistently lower than the national average at 3.7% and the South West at 2.5%. This represents no change from the previous quarter. The numeric value has increased slightly from 6050 to 6235.
Youth Claimant Rate (percentage of 18-24 year olds claiming out of work benefits) Source: NOMIS	Below national average (4.9%)	3.0%	2.9%	3.0%	Aug-23	current position	<p>Lower is better</p>	Data is only available to August 2023. Wiltshire's rate is 3.0%, compared to 3.2% across the South West and 4.9% nationally. There is a slight increase on the previous months across all regions at 0.1%
% 16-17 year-olds who are NEET Source: Wiltshire Council	Between 2% and 2.6%	2.9%	2.7%	2.6%	Aug-23	quarterly figures	<p>Lower is better</p>	There has been a slight decrease since the last quarter, but the % remains slightly above target range. The % this quarter correlates with a significant reduction in our unknowns, with only 0.8% of our cohort remaining as such. (This is a DfE measure, it refers to academic year groups 12 & 13. Tracking starts each September so figures fluctuate slightly.)
% care-experienced 16-17 year-olds who are EET Source: Wiltshire Council	Between 65% and 75%	63%	65%	66%	Sep-23	average over last 12 months	<p>Higher is better</p>	Performance this quarter remains within target range. There is a care experienced steering group held monthly, which is proactively supporting the care experienced young people who are NEET. It's important to note that some young people may be unable to be in EET due to their physical/mental health.
Gross weekly pay (Gross weekly pay by workplace) Source: ONS annual survey of hours and earnings	Above the national rate (£642)	£536.60	£569.30	£610.80	2022	annual figures	<p>Higher is better</p>	There has been a 7.2% increase in the last year compared to inflationary measure of 10%. In addition, workplace earnings remain below residential earnings (£642 per week) meaning residents still commute for higher paid opportunities.
Regional GVA (Value generated by economic activity in £ per million) Source: ONS	Above South-West average (£14,362m)	£12,358m	£11,383m	£12,192m	2021	annual figures with a 2-year lag	<p>Higher is better</p>	GVA is slightly higher than South West average in 2021 due to high levels of public sector employment within Wiltshire providing protection from the pandemic. Wiltshire's GVA growth is not keeping track with the South West average (£14,362m), or the average for just rural counties in the region (£13,113m).
Level 4 skills (Percentage of 16+ individuals qualified to Level 4) Source: ONS Annual Population Survey	Increase gap above the national level (43.6%)	38.6%	40.3%	45.6%	2021	annual figures with a 2-year lag	<p>Higher is better</p>	Wiltshire has 45.6% of the population educated to level 4 and above compared to 42% in the South West and 43.6% across Great Britain.


Measure description	Target	Previous two quarters or years	Latest position	Latest report	Frequency	Direction of Travel and polarity	Trend	Comment
Gross Disposable Household Income (Gross Disposable Household Income per head of population at current basic prices) Source: ONS	Above the rate for England (£22,213)	£22,844	£22,267	£22,645	2021	annual figures with a 2-year lag	Higher is better	Annual data for 2021 was published in October 2023. Income in 2021 increased on the year before, moving back to 2019 (pre-pandemic) levels.
We have Vibrant, Well-Connected Communities								
Transport and links								
Bus journeys (Number of passenger trips on both the commercial and supported bus network) Source:	7,905,000 (trips per annum by Q4 22/23)	7,354,680	7,659,274	7,849,360	Aug-23	cumulative total over last 12 months	Higher is better	Numbers for the last four quarters have increased over the same period of the previous year in line with national trends.
Rail journeys (Number of entries and exists from Wiltshire's rail stations) Source: Office of Rail and Road		6,960,640	1,613,818	4,600,314	Mar-22	annual figures	Higher is better	The trend shows the last three years. No new data has been made available since Q4 2022/23, with the next release due in November 2023.
Percentage of gigabit broadband coverage Source: Local Broadband Information by thinkbroadband	85% coverage by 2025	62.9%	63.4%	65.0%	Sep-23	current position	Higher is better	The publicly funded programme is due to begin later this year but private sector build is increasing incrementally.
Percentage 4G mobile phone coverage (Percentage of premises with indoors 4G reception from all four providers) Source: Ofcom Connected Nations report		73.86%	74.61%	75.32%	Sep-22	current position	Higher is better	Coverage anticipated to increase alongside the Shared Rural Services network that is currently in development.
Town centre vibrancy								
Car park occupancy (Number of pay-and-display transactions) Source: Wiltshire Council		286,715	297,635	305,689	Sep-23	average over last 12 months	Higher is better	There has been a communication strategy promoting the use of MiPermit the parking app and allowing more flexibility in the way parking stays are paid. This allows parking times to be extended and more transactions. An average of over 20,000 new accounts a month in Mipermit are being recorded. This combined with the increased tourist and visitor use is increasing parking stay transactions. The usage is being monitored to ensure its longevity.
Income from pay and display car parks (Including season tickets) Source: Wiltshire Council		£623,483	£638,021	£632,080	Sep-23	average over last 12 months	Higher is better	The increased income for pay and display has been offset by lower demand for season tickets. However, the annual income trend is constant with the forecasted total income being above the budgeted figure.


Measure description	Target	Previous two quarters or years	Latest position	Latest report	Frequency	Direction of Travel and polarity	Trend	Comment
We Take Responsibility for the Environment								
Waste economy								
Household Waste (Kilograms of waste produced per household) Source:	Below 880kg (at the end of Q4)	916	922	938	Sep-23	cumulative total over last 12 months	 <p>↑ Lower is better</p>	2023/24 has seen the continued slight rise in total household waste generated, in contrast to the previous two years. It is anticipated that this trend will persist in Q3. This increase is primarily attributed to a significant rise in garden waste collected so far this year, while the amounts of residual waste and mixed recycling picked up at kerbside have decreased compared to the same period in previous years.
Recycling Rate (Percentage of household waste recycled or composted) Source: Hills	Above 45%	40.0%	40.2%	41.6%	Sep-23	average over last 12 months	 <p>↑ Higher is better</p>	The recycling rate in Q2 is still on an upward trend compared to the previous year. This is because there has been a substantial increase in the collection of garden waste for composting, which has risen by 26.1% compared to the same full quarter in 2022/23. Usually the recycling rate experiences a drop after an initial surge at the beginning of the financial year, largely due to the seasonal nature of garden waste.
Waste Recovery Rate (Percentage of household waste sent for treatment/energy recovery) Source: Hills	Above 42%	44.4%	43.8%	42.6%	Sep-23	average over last 12 months	 <p>↓ Higher is better</p>	Q2 2023/24 has seen a decrease in the amount of residual waste collected from kerbside, leading to a 3.5% drop in the Waste Recovery rate compared to the same period in the previous year (2022/23). It's important to analyse the Waste Recovery Rate in conjunction with the Recycling Rate, as both factors contribute to the overall diversion of waste from landfills. Any changes in the quantity of waste sent for recovery will influence the percentage of recycling rate, and vice versa.
Residual Waste Rate (Percentage of household waste sent to landfill) Source: Hills	Below 13%	15.6%	15.6%	15.8%	Sep-23	average over last 12 months	 <p>↑ Lower is better</p>	In comparison to Q2 in 2022/23, there has been a slight decrease in Q2 performance of 0.4%. The waste sent to landfills mainly consists of residual waste from Household Recycling Centres (HRCs) and large household items unsuitable for diversion facilities. This waste category also involves household recyclables that were collected but rejected during the sorting process. This situation led to the initiation of the "Recycling: Let's Sort It!" campaign, which focuses on reducing recycling contamination.

Measure description	Target	Previous two quarters or years	Latest position	Latest report	Frequency	Direction of Travel and polarity	Trend	Comment
Fly tipping reports (Change in the number of reported fly tipping incidents over 12 months compared to the same period the previous year) Source: Wiltshire Council	Greater decrease than the national average (-4% per year)	-11.4%	2.6%	7.1%	Sep-23	Difference compared to previous 12 months	 Lower is better	Q2 numbers are down 6.1% on Q1 2023/24 but up 9.3% on Q2 2022/23. However, only 4% of reports have contained evidence during the year to date. Of these, 52% of reports with evidence have resulted in formal actions being taken. This is low due to only 9% of reports with evidence resulting in an action during July 2023 due to staff holiday and on-going investigations. The last two months have seen in excess of 80% of reports with evidence resulting in an action. Despite the increase in enforcement resources and enforcement actions, during times of lower economic activity fly tipping reports are likely to increase as waste producers seek to reduce their waste disposal costs.

We are on the path to Carbon Neutral (Net Zero)

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Wiltshire's Greenhouse Gas Emissions (Measured in kilotonnes CO ₂ e. Carbon dioxide CO ₂ , and the other main greenhouse gases - methane CH ₄ and nitrous oxide NO ₃ - measured in terms of their warming potential relative to CO ₂ . Wiltshire emissions are territorial emissions only, i.e. these are emissions that arise within the county.) Source: UK local authority and regional greenhouse gas emissions national statistics, 2005 to 2021 - gov.uk	Below 2550 kilotonnes	3,367	2,961	3,226	Dec-21	annual figures with a 3-year lag	 Lower is better	This new data for all greenhouse gas emissions (including carbon dioxide, methane and nitrous oxide) until the end of 2021 shows the rebound effect as the county recovered from Covid related lockdowns. 2019 is a more meaningful comparator than 2021. Between 2020 and 2021, greenhouse gas emissions increased in 358 out of the 374 local authorities in the UK (96%). This is consistent with the increase in overall UK emissions in 2021, which increased by 5% largely due to COVID-19 restrictions easing and colder temperatures increasing the use of heating in buildings.
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Wiltshire Council's Carbon Emissions (Measured in CO ₂ e – the common unit for greenhouse gases. For any quantity and type of greenhouse gas, CO ₂ e signifies the amount of CO ₂ which would have the equivalent global warming impact.) Source: Wiltshire Council	Below 3750 tonnes	4,401	5,275	3,578	Mar-21	annual figures with a 2-year lag	 Lower is better	Wiltshire Council emissions have returned to a downward trend following the post-pandemic increase, and we are now back in line with the stretch pathway from the Anthesis report. The target for Wiltshire Council's CO ₂ emissions has been reduced from 3750 tonnes per year in 2022/23 to 3000 tonnes per year in 2023/24. This target will be used for comparison when data is next published in September 2024.
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Renewable energy capacity (Megawatts) Source: Regional Renewable Statistics - gov.uk	978MW by 2027	575	577	583	2021	annual figures	 Higher is better	There is 662MW capacity of renewable energy projects with planning approval, and more in the pipeline. However such projects take many years to achieve approval and construction.
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Measure description	Target	Previous two quarters or years	Latest position	Latest report	Frequency	Direction of Travel and polarity	Trend	Comment
Carbon literacy training within the Council (Number of officers and Councillors who have received the training) Source: Wiltshire Council	15% of staff (750 people) by end of 2025	58 75	130	Sep-23	current position	↑ Higher is better		The most recent data includes 75 managers and 55 general staff. Good progress has been made to date and we have achieved the bronze award. However considerable resource will be required to achieve silver by the end of 2025. This target has been amended (from 2024) to be more realistic, based on experience since the programme started. Delivery could be delayed by capacity and availability of staff to run the training.
Energy Performance Certificates at Levels A - C (% or registered EPC recorded at one of the top three levels - a three year rolling average) Source: Energy Performance Building Certificates live tables - gov.uk	Above South West benchmark (52% for 2020-23)	48.0% 49.0%	52.0%	Aug-23	annual figures	↑ Higher is better		We use a three year rolling average to show a longer term trend, as EPC ratings can fluctuate over the shorter term. This indicator is a proxy for energy efficiency of homes, and is increasing slowly over time. The target for Energy Performance Certificates at levels A-C increases over time in line with the South West benchmark at any snapshot in time. This year the South West is at 52%.
Public Electric Vehicle Charging Points (All publicly available charging points including those owned by the council per 100,000 population) Source: Electric vehicle charging device statistics - gov.uk	48 per 100,000 population (in line with SW average)	33 36	41	Apr-23	annual figures	↑ Higher is better		The number of EV chargepoints is increasing, however the previous good progress is falling behind the South West benchmark, which was at 48 per 100,000 population in April 2023 (Wiltshire is 41 per 100,000). During 2023, the council's EV charging infrastructure plan will lead to 70 new chargepoints.

Wiltshire Council Strategic Risk and Issues Summary - 2023/24

This summary gives details of issues the council is dealing with, the strategic risk register and emerging risks that may need to be quantified in the future. A guide to reading the risk register is included below.

Issues

Obstacles and Challenges that are now present and being managed as issues by Wiltshire Council

<p>Macro economic pressures on our budgets: Sustained inflation</p>	<p>Nationally, there is a 'cost of living crisis' impacting businesses and residents and, due to sustained high inflation, the Council has experienced a significant increase above that forecast in the budget. 2023/24 budgets were increased by inflation increase estimates and this is being monitored as part of budget monitoring. Cabinet approved a re-purposing of reserves at quarter three that allowed for £7m to be transferred to the General Fund reserve, increasing the balance from £21.056m to £28.056m. This brings the level of the reserve alongside the latent demand £7.794m and collection fund volatility reserve £9.470m up to the value that was set out in risk assessed level of reserves required to support the Council's budget for 2023/24 that was set out in the budget report in February 2023. It will provide additional capacity and resilience to support the financial position in the forthcoming year, support the financial risks within the budget and allow lead in time for transformation and to reshape services to deliver on-going financial resilience and sustainability. The quarter one revenue forecast has a small underspend, so the economic pressures being faced by the Council are therefore being managed, notably mitigations on the £2m estimated additional cost of the, as yet unfinalised, pay award.</p>
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<p>Staff Capacity: Recruitment and retention</p>	<p>Some, but not all, service areas have identified that this has now become an issue, with there being a range of factors at play in different labour markets. These include:</p> <ul style="list-style-type: none"> - A smaller national workforce (less European immigration, earlier retirement/semi-retirement following the pandemic, increased numbers of those on out of work benefits) and closer to full employment. - Specific skills shortages. - Competition from the private sector and from other public sector organisations. - The impact of the increase in the cost of living making higher wages more important. - The cost increase of driving for those who have to travel in their role. <p>The result is that some services are now impacted by insufficient staffing.</p>
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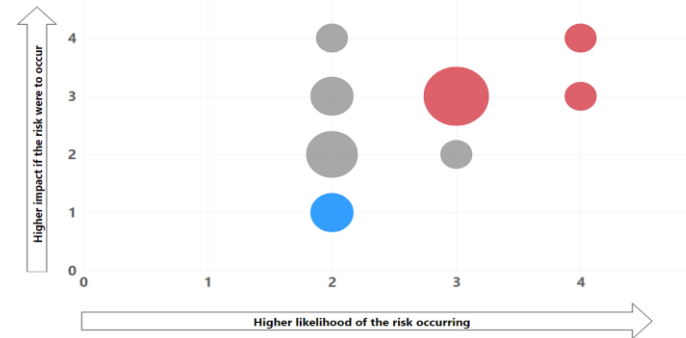
How to read the Strategic Risk Register

There are significant challenges for Wiltshire Council as it looks to empower people, build stronger communities, grow the county's economy and lead the way in tackling climate change. The Strategic Risk Register reflects these challenges. Information that has significance across the council as a whole is displayed in two categories on the Strategic Risk Register:

1. Critical service risks: significant risks that sit in a single service but which, should they become an issue, will have a significant impact on the council as a whole.
2. Composite strategic risks: where similar risks exist in a number of different services which would not have a significant impact on the organisation on their own but put together represent a significant impact. These risks are compiled into a single strategic composite risk and included within the strategic risk register.

Each risk is fully defined by the responsible service (who assess the cause, event and effect that make up the identified risk) and is reviewed quarterly. Each risk is scored for likelihood and impact to give an overall score. A risk is initially scored as the original, untreated (inherent) risk without any mitigations in place, and then again as the current, treated (residual) risk with existing mitigation actions on place. The confidence in the current implementation of these mitigating actions is assessed as high, moderate or low. The current risk as it is now is used to assess where the risk is relative to the appetite set, and is used for the graph.

Current risks on the strategic risk register
The size of the bubble represents the number of risks with that risk score



Strategic Risk Register - ranked by the current (residual) risk score - the risk as it is now with current mitigating actions in place																
Risk ID	Risk short name	Cause	Event	Effect	Primary Risk Category	Secondary Risk Category	Owner	Risk Response	Original Likelihood * Impact	Original Risk Score	Mitigation Actions	Actions Confidence	Current Likelihood * Impact	Current Risk Score	Direction of travel	Current score vs. appetite
1 ES02	Unable to meet demand for special educational needs or disability (SEND) school provision	Cost of provision exceeds the High Needs Block (HNB) of the Dedicated Schools Grant (DSG)	More of the DSG spent on providing education for SEND	Shortfall in the funding for schools	Financial	Legal	Helean Hughes, Richard Hanks	Treat	4 * 4	16	DBV work has recently commenced. Data has been submitted and analysis will be undertaken through the DfE led process.	Low	4 * 4	16	▶	Outside
2 PC01	Limited capacity in the social care market	Changes in the local market (including recovery from the pandemic) means there is insufficient supply of Independent Fostering Agencies, Children's Homes, provision (Residential and Supported Living) for complex needs (including people with complex behavioural needs)	Too often provision has to be secured out of county, often in competition with other local authorities at a cost higher than the local market, on a spot purchase.	The right type of care and/or accommodation is not always available, budgetary pressure increases if people are in spot provision.	Service Delivery	Financial	Alison Elliott	Treat	4 * 4	16	Block purchased day care. New tender going live in September. Still issues about sufficiency and handbacks	Moderate	3 * 3	9	▶	Within
3 PL02	Failure to manage housing development	Lack of a 5 year land supply	Loss of control over the location of new development	Non-plan led housing development may be granted consent through the appeal process; Allowing development where we don't want it; Increase in costs - defending appeals; Pressure on staff.	Legal	Reputation	Nic Thomas	Treat	4 * 3	12	Updated our 5 year land supply in April. Development Management teams are seeking to approve applications where there are no major policy obstacles, Spatial Planning continue to support neighbourhood plans to bring forward housing sites, in addition to encouraging developers to bring forward allocated sites. We do have an improved position, but still short of the 5 years. Progress on the local plan is still being given a priority.	Moderate	3 * 3	9	▶	Within
4 PC02	Increasing cost of social care	Changes in regulation (including the cost of increased infection prevention, control measures, insurance costs), workforce pressures and inflationary pressures in the care market	Recommisoining of frameworks. Each individual care package cost increases for complex individuals.	Greater budgetary pressure to meet statutory requirements impacting on preventative and other spend	Financial	Service Delivery	Alison Elliott	Tolerate	3 * 3	9		Moderate	3 * 3	9	▶	Within

Strategic Risk Register - ranked by the current (residual) risk score - the risk as it is now with current mitigating actions in place																
Risk ID	Risk short name	Cause	Event	Effect	Primary Risk Category	Secondary Risk Category	Owner	Risk Response	Original Likelihood * Impact	Original Risk Score	Mitigation Actions	Actions Confidence	Current Likelihood * Impact	Current Risk Score	Direction of travel	Current score vs. appetite
5 IT03	Cyber Resilience	Malicious attacks from either internal or external individuals or organisations with the intent of stealing data or impacting the council's ability to deliver services.	Wiltshire Council's security is compromised opening up access to councils systems and personal and corporate data for malicious activity.	Loss of personal or corporate information OR loss or interruption of some or all council services delivered to citizens of Wiltshire.	Service delivery	Reputation	Mark Tucker	Treat	3 * 3	9	As per Q1 work continues around recovery plans. A new plan is in place with a phased delivery over the next two years supported by a new Cybersecurity Strategy that's currently in draft and will be issued once reviewed and agreed by all the relevant stakeholders..	High	3 * 3	9	▶	Within
6 EN03	Increasing vulnerability to climate impacts	Inability to adapt key infrastructure and services to increasingly severe weather impacts from climate change.	Increased impacts from more frequent and intense weather events such as flooding, droughts, heatwaves and storms.	Direct impact on health, safety, environment, businesses and infrastructure. Increased range of invasive species infestations. Need to amend waste collection working hours to avoid heat waves, increased cost of replacing damaged wheeled bins (high winds)	Health & Safety	Service Delivery	Sarah Valdus	Treat	3 * 4	12	The council's climate adaptation plan is currently being reviewed and will identify what measures can be put in place to prepare council services and the county for these climate impacts. Due to the costs associated with implementing some of these measures and the long term nature of these impacts, it is likely this risk will remain high even once a plan is in place.	Moderate	2 * 4	8	▶	Within
7 LG22	Impact of negative media/social media coverage on council	Potential negative reaction to council decision making and delivery of services.	Negative public reaction expressed via social media and through the media	Negative impact on council's reputation.	Reputation	Reputation	Ceri Tocock	Tolerate	2 * 3	6	Good controls in place include horizon scanning, working closely with directorate SMTs and trained members of staff ready to respond to incidents.	High	2 * 3	6	▶	Within
8 LG08	[Composite] Information Governance	Failure to manage information effectively in keeping with Data Protection Act Principles leading to reportable incidents and potential data breaches	1. Personal Information not obtained and / or processed fairly 2. Excessive information obtained and held beyond service purpose 3. Information held for longer than purpose requires 4. Information not accurately captured / maintained or kept current 5. Information not protected by adequate technical measures 6. Sensitive information inappropriately disclosed either verbally, on paper or electronically.	Unlawful use and / or disclosure of personal data results in Risk and distress to individuals concerned, potential fines from Information Commissioners Office (ICO), reputational damage and loss of confidence in the authority.	Legal	Financial	Maria Doherty	Treat	3 * 2	6		High	3 * 2	6	▶	Within

Strategic Risk Register - ranked by the current (residual) risk score - the risk as it is now with current mitigating actions in place																
Risk ID	Risk short name	Cause	Event	Effect	Primary Risk Category	Secondary Risk Category	Owner	Risk Response	Original Likelihood * Impact	Original Risk Score	Mitigation Actions	Actions Confidence	Current Likelihood * Impact	Current Risk Score	Direction of travel	Current score vs. appetite
9 FI12	[Composite] Income Collection	Decrease in levels of income due to lower payment rates, take up of services or increase default rates	Failure to collect income as expected and budgeted for	Increased financial pressure on other service areas in order to deliver a balanced budget across the Council as a whole which results in cuts to those other services spend.	Financial	Reputation	Lizzie Watkin	Treat	2 * 3	6	Additional budget monitoring with all heads of service.	Moderate	2 * 3	6	▲	Within
10 PH01	[Composite] Corporate Health, Safety & Wellbeing	Inadequate or ineffective control strategy is established	Lack of application by managers and individuals of corporate policy and procedures	Likelihood of personal harm increases.	Health & Safety	Health & Safety	Paul Collyer	Tolerate	2 * 2	4	Ongoing programme of compliance monitoring and additional capacity created by cessation of traded off to non-maintained schools	Moderate	2 * 2	4	▶	Within
11 FI06	[Composite] Budget management	New unfunded project, unforeseen demand or failure to make planned savings	Inability to deliver key statutory services within the service-level budget envelope	Increased financial pressure on other service areas in order to deliver a balanced budget across the authority as a whole which results in cuts to those other services spend.	Financial	Reputation	Lizzie Watkin	Treat	3 * 2	6	Being captured through budget monitoring process and RAG rated savings tracker will ensure savings are met	Moderate	2 * 2	4	▶	Within
12 ENO2	[Composite] Not on track for the Council to be carbon neutral by 2030	Lack of prioritisation for carbon reduction by other council departments	Financial considerations mean decisions are made not to undertake carbon reduction activity	Wiltshire Council fails to be carbon neutral by 2030	Service Delivery	Reputation	Sarah Valdus	Tolerate	2 * 2	4	The council continues to put in place carbon reduction and renewable energy projects	High	2 * 2	4	▶	Within

Emerging Risks	
Events that have the potential to interrupt the work of the Council but of which not enough is yet known to quantify the risk to the delivery of our services.	
Continuing financial impact of global events	International capital and energy markets remain impacted by conflict and speculative investment are likely to sustain additional inflationary pressure in the UK. Although inflation is slowly coming down, this is not fast enough to be in line with our budget assumptions. Volatility in global markets and events still presents a risk to UK inflation. Disruption to global supply chains causing shortages, more inflation and potentially more demand for support of council services. A more uncertain world could mean a more insular economy and lower UK market sentiment meaning less investment in Wiltshire.
Additional service pressures	As the Council operates in a multi-agency environment with complex and intricate dependencies, it could be adversely impacted by the actions of others (including short term workforce pressures, greater service demand or budgetary constraints).

Wiltshire Council

Overview and Scrutiny Management Committee

15 November 2023

Task Group Update

1. Evolve Programme Task Group

Supporting officer: Simon Bennett

Membership

Cllr Jon Hubbard (Chairman)
Cllr Dr Monica Devendran
Cllr Ruth Hopkinson
Cllr Horace Prickett
Cllr Mark Verbinnen

Background

The Evolve programme will mean the procurement and implementation of a new Cloud-based Enterprise Resource Planning (ERP) system for the council. The programme will impact on the work of all staff at the council in respect of HR, finance, procurement, and payroll processes. It will look to modernise technology and standardise business processes, improving efficiencies for core activities that are undertaken across the council, supporting their adoption through a comprehensive in-house business change and training effort, and will deliver improved data, insights, and reporting capabilities.

Terms of Reference (TOR)

- a) To provide efficient, effective scrutiny engagement on the council's Evolve programme under the direction of OS Management Committee.
- b) To receive periodic updates on the Evolve programme and scrutinise delivery of its key three objectives for the council, covering:
 - Organisational insight
 - Developing a flexible high-performance culture
 - Transforming business processes and digital technology
- c) To meet quarterly as standard unless there is a temporary need to meet more frequently or at a specific project milestone.
- d) To report findings and recommendations as appropriate to OS Management Committee following each task group meeting.

Recent activity

- The task group met on 13 October 2023. At that meeting the task group received an update on the programme and were notified that the initial system 'go live' date would be delayed to 13 November 2023. The HR/payroll 'go live' is in April 2024. The task group heard in detail the reason for the delay and how reaching the new 'go live' date would be managed. The task group was reassured that payments will not be affected by this change and that appropriate mitigations had been put in place to minimise disruption. The 'go live' date in April 2024 is not affected by this slight delay.
- The task group also had an update on the South West Audit Partnership (SWAP) report regarding the Evolve programme. This was a broadly positive report which stated that the overall risk of not completing the programme was low and that this was because the council had employed excellent program management techniques, particularly its communication planning and program management documentation. It did raise two issues concerning whether the programme would 'go live' on time and also programme resources. The task group heard how these issues were actively being addressed.
- The wider change management process was also discussed and how training was being delivered. Though slightly behind schedule, further resources are being directed at this part of the programme.
- The task group received a demonstration of the system looking at the customised homepage and the processes for expenses, procurement, and annual leave approval.
- The next meeting of the task group is on 15 December 2023 when the task group will focus upon the process of 'go live' in November 2023.

2. Financial Planning Task Group

Supporting Officer: Simon Bennett

Membership

Cllr Gavin Grant (Vice-chairman)
Cllr Gordon King
Cllr Charles McGrath
Cllr Pip Ridout (Chairman)
Cllr Ian Thorn
Cllr Ruth Hopkinson

Background

The Financial Planning Task Group (FPTG) is a standing task group reporting to the Overview and Scrutiny Management Committee.

Terms of reference

- a) To review the council's draft Financial Plan, Medium-Term Financial Strategy (4-year financial model) and Treasury Management Strategy, reporting its findings to OS Management Committee.
- b) To undertake regular monitoring of the council's capital and revenue budgets (including the delivery of savings), ensuring that mid-year trends and developments are considered when the council's Financial Plan is updated.
- c) To undertake ongoing review of the council's financial position, including the monitoring of reserves, investments, debt, and financial risks.
- d) Where they materially affect the council's overall financial position, to consider the council's:
 - i. approach to strategic procurement
 - ii. major contracts
 - iii. financial investment in, and liability to, its wholly owned subsidiaries.
- e) To help develop the council's approach to the annual budget setting cycle, including the specific contribution of Overview and Scrutiny.
- f) To bring regular reports to OS Management Committee, highlighting key financial developments and risks for further discussion.

Recent activity

- The task group has not met since the last OSMC on 26 September 2023.
- The Task Group will however meet on 10 November to discuss the following Cabinet reports:
 - Financial Year 2023/24 Q2 Revenue Budget Monitoring
 - Financial Year 2023/24 Q2 Capital Budget Monitoring
 - Mid-year Treasury Management Update report
- The Financial Planning task group continues to seek new members and Cllr Philip Whitehead has agreed to join the task group.
- The task group's forward work plan 2023/24 is attached as Appendix 2. Note that the timing of meetings is currently being reassessed and dates may change in the near future. The roles and responsibilities for financial scrutiny are set out at Appendix 1.

Proposals

- 1. To note the update on the Task Group activity provided.**
- 2. To agree that Cllr Philip Whitehead becomes a member of the Financial Planning task group.**

3. To note the Financial Planning Task Group's forward work plan.

Report authors:

Simon Bennett, Senior Scrutiny Officer, simon.bennett@wiltshire.gov.uk

Henry Powell, Democracy and Complaints Manager, committee@wiltshire.gov.uk

Appendices

Appendix 1 Finance scrutiny structure

Appendix 2 Financial Planning Task Group – Forward Work Programme

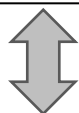
Draft

Finance scrutiny structure

OS Management Committee

Public scrutiny following more detailed review by the Financial Planning Task Group (where practicable):

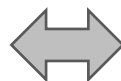
- a) Draft annual Financial Plan and Medium-Term Financial Strategy (MTFS), including Resources directorate budget.
- b) Revenue and capital budget monitoring quarterly updates
- c) Treasury Management Strategy and updates



Financial Planning Task Group

More detailed pre-Cabinet scrutiny, and reports to OS Management Committee, on:

- a) Draft Financial Plan and Medium-Term Financial Strategy (MTFS)
- b) Treasury Management Strategy and updates
- c) Revenue and capital budget updates – including reserves, investments, debt, and financial risks, flagging issues of concern to Select Committees
- d) Where they materially affect the council's overall financial position, the council's:
 - i. approach to strategic procurement
 - ii. major contracts
 - iii. financial investment in, and liability to, its wholly owned subsidiaries.



Select Committees

- a) Informal annual review of the Draft Financial Plan to support formal scrutiny at OS Management Committee
- b) Exploring service implications of financial issues flagged by OS Management Committee and Financial Planning Task Group
- c) Flagging identified financial risks to OS Management Committee and Financial Planning Task Group
- d) Reviewing service/outcomes implications of major contract decisions

APPENDIX 2

Financial Planning Task Group (FPTG) Forward Work Plan 2023/24

Date	Item	Details	Officers	Cabinet Member
10 November 2023	Financial Year 2023/24 Q2 Revenue Budget Monitoring Financial Year 2023/24 Q2 Capital Budget Monitoring Mid-year Treasury Management Update report	Cabinet 14 Nov 2023 OSMC 15 Nov 2024	Lizzie Watkin Director of Finance (S151 Officer)	Cllr Nick Botterill Cabinet Member for Finance, Development Management and Strategic Planning
8 December 2023	Council Tax Reduction Scheme (tbc) Council Tax Second Properties (tbc)	Cabinet 12 Dec 2023	Lizzie Watkin Director of Finance (S151 Officer)	Cllr Nick Botterill Cabinet Member for Finance, Development Management and Strategic Planning
5 January 2024	<i>tbc – meeting may be cancelled dependent upon whether there are agenda items.</i>	Cabinet 9 Jan 2024		
19 January 2024	Budget 2024/5 and Medium Term Financial Strategy 2024/25 – 2026/27 (tbc)	Cabinet 30 Jan 2024 OSMC 25 Jan 2024	Lizzie Watkin Director of Finance (S151 Officer)	Cllr Nick Botterill Cabinet Member for Finance, Development Management and Strategic Planning
2 February 2024	Financial Year 2023/24 – Q3 Revenue Budget Monitoring (tbc) Financial Year 2023/24 – Q3 Capital Budget Monitoring (tbc) Treasury Management Strategy Statement 2024/25 (tbc)	Cabinet 6 Feb 2024 OSMC 12 Feb 2023	Lizzie Watkin Director of Finance (S151 Officer)	Cllr Nick Botterill Cabinet Member for Finance, Development Management and Strategic Planning

Date	Item	Details	Officers	Cabinet Member
15 March 2024	<i>tbc – meeting may be cancelled dependent upon whether there are agenda items.</i>	Cabinet 19 March 2024		

Draft

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Overview and Scrutiny Management Select Forward Work Programme

Last updated 7 NOVEMBER 2023

Overview and Scrutiny Management Committee – Current / Active Task Groups		
Task Group	Start Date	Final Report Expected
Financial Planning Task Group	October 2013	Standing
Evolve Programme Task Group	December 2021	-
Scrutiny engagement with Stone Circle	September 2023	tbc

Overview and Scrutiny Management Select – Forward Work Programme					
Meeting Date	Item	Details / Purpose of Report	Corporate Director and / or Director	Responsible Cabinet Member	Report Author / Lead Officer
25 January 2024	Draft Financial Plan 2024-25	To Cabinet on 6 February 2024	Andy Brown Lizzie Watkin	Cllr Nick Botterill, Cabinet Member for Finance, Development Management and Strategic Planning	
25 January 2024	Treasury Management Strategy Statement 2023/24	To Cabinet on 6 February 2024	Andy Brown Lizzie Watkin	Cllr Nick Botterill, Cabinet Member for Finance, Development Management and Strategic Planning	
25 January 2024	Quarter 3 – Performance and Risk	To Cabinet on 6 February 2024	Perry Holmes	Cllr Richard Clewer, Leader of the Council	Martin Nicholls
12 February 2024	Amendments to the draft Financial Plan 2024-25 submitted by non-executive members		Andy Brown Lizzie Watkin	Cllr Nick Botterill, Cabinet Member for Finance, Development Management and Strategic Planning	

Overview and Scrutiny Management Select – Forward Work Programme					
Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
13 March 2024	Financial Planning Task Group Update	To receive an update on the work of this task group, which leads overview and scrutiny engagement on finance.	Perry Holmes		Simon Bennett
13 March 2024	Management Committee Task Group update	To update on task group activity.	Perry Holmes		Henry Powell
13 March 2024	Forward Work Programme	To approve the OS forward work programme.	Perry Holmes		Henry Powell

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Children's Select Committee (CSC) – Forward work programme Agenda items for the committee

Agenda items for CSC

Standing items (at all meetings)

Title - Details / purpose	Type	Report author / lead officer
Update from Wiltshire Youth Voice - summary of recent activities	Written	Joe Sutton
School Ofsted Judgements - effectiveness of schools as seen by Ofsted Inspection.	Written	Andrew Best
DfE Changes - Update from Department for Education	Written	David Harris
Working together to improve school attendance - latest requirements of the non-statutory guidance the DfE published in May 2022 to apply from September 2022.	Written	Kathryn Davis
Schools Forum's update - very brief update on key items from the last meeting of Schools Forum	Written	Lisa Pullin
Corporate Parenting Panel update - brief update highlighting key items from the last meeting of the Corporate Parenting Panel	Written	Lisa Pullin
Directors' update Cabinet Member and Portfolio Holders' update Chair's update Verbal updates highlighting any key issues (current or emerging), successes or milestones in their respective areas since the last meeting of the committee, which may not require a full agenda item and are not covered elsewhere on this agenda.	Verbal	All directors Cabinet Members and Portfolio holders Chair

Future items for consideration by the Children's Select Committee

Thursday 7 December 2023, 1.00pm <i>Extraordinary Meeting</i>			
	Title Details / purpose and Timeframe (if applicable)	Origins / history	Report author / lead officer
	Draft Safety Valve Management Plan Review and scrutinise the draft plan (of SEND budget) before it is submitted to Department for Education.	All member briefing on Safety Valve Programme, 12 October 2023	Ben Stevens
	Young Carers – Review the service specifications before commissioning of future provision.	CSC 31 October 2023	Mel Nicolaou Alison Elliott

Wednesday 24 January 2024, 10.30am <i>Pre-meeting briefing topic: Family Hub – appointed provider(s)</i>			
	Title Details / purpose and Timeframe (if applicable)	Origins / history	Report author / lead officer
Substantive	Family Hub Details of the services to be provided (update on the hubs, recruitment of Navigators and Family Hub practitioners, etc.), including more information on the Westbury and Warminster pilot project (including measuring of success / efficiency as evaluated by IPC, Oxford Brookes University)	CSC 6 June 2023	Gary Binstead Jen Salter
Substantive	Outcome of the extensive review of the CAMHS contract	CSC 6 June 2023	Jen Salter + commissioning
Substantive	Report from Joint Rapid Scrutiny Emotional Wellbeing and Mental Health Strategy		

Wednesday 24 January 2024, 10.30am			
<i>Pre-meeting briefing topic: Family Hub – appointed provider(s)</i>			
	Title Details / purpose and Timeframe (if applicable)	Origins / history	Report author / lead officer
Substantive	Executive Response to report of Youth Provision and Area Board Youth Funding task group	CSC 21 Sept 2023	Cllrs Laura Mayes/Ashley O'Neill
Substantive	SEND Provision (Part 2) – Focus on provision within mainstream schools to include Resource Bases.	Deferred from Oct 2023 meeting	Melissa Hardwell Cate Mullen
Substantive	Special Guardianship Orders Report	Following on from Annual Adoption Report, Sept 2023	Jen Salter
Informative	Business plan and action plan update (every 6 months)	CSC 20 September 2022 CSC 6 June 2023	Directors
Informative	School Health and Wellbeing survey To receive an update within the next 12 months to inform the committee on actions taken, or plans made, by the council based on the outcome of the survey. NB – identifying schools that have not participated so councillors can lobby them.	CSC 6 July 2022 – deferred to include feedback from strategic colleagues	Sally Johnson
Informative	Dads Matter Too – An update following consideration by Families and Children's Systems Assurance Group, Safeguarding Vulnerable People's Partnership and the Under 1's Steering Group of the partnerships response to the learning and how this will be taken forward. Also to include and update on the evaluation of the work with the Fatherhood Institute (expected Nov 2023).	CSC 21 Sept 2023	
Informative	Early Years Strategy	CSC 6 June 2023	Helean Hughes

Tuesday 12 March 2024, 10.30am			
<i>Pre-meeting briefing topic: Corporate Parenting Panel – strategic priorities</i>			
	Title Details / purpose and Timeframe (if applicable)	Origins / history	Report author / lead officer
Substantive			
Substantive			
Informative			
Informative			
Thursday 6 June 2024			
Tuesday 16 July 2024			
	Title Details / purpose and Timeframe (if applicable)	Origins / history	Report author / lead officer
	Stable Homes Built on Love – update on actions in response to national review of childrens’ social care. To include learning from pilot projects and other local authorities.	CSC 31 October 2023	Tim Sandle / Jen Salter
Thursday 5 September 2024			
	Title Details / purpose and Timeframe (if applicable)	Origins / history	Report author / lead officer
	Childcare Sufficiency – Progress update	CSC 31 October 2023	Lucy-Anne Bryant

Longer term items			
	Title Details / purpose and Timeframe (if applicable)	Origins / history	Report author / lead officer
Substantive	Plans for the future commissioning of children and young people's Mental Health services	Proposed by ICB	ICB (Jane Rowland / Fiona Slevin-Brown) / Lucy Townsend / Jen Salter
Substantive	Report on the outcome of the Family Help Programme, including the Westbury and Warminster pilot project. By September 2024	CSC – 25 October 2022, FACT item	Simon Thomas, FACT lead

Items considered in the last 12 months

Meeting date (link)	Title Outcome / actions	Origins / history	Report author / lead officer
25 October 2022	FACT update		
17 January 2023	Roadmap to Excellence		Jen Salter
	National Review into Safeguarding Children with Disabilities and Complex Health Needs in Residential Settings		Jen Salter
	Shaping the Future Programme with Schools – verbal update		Helean Hughes
	Outcome of the Rapid Scrutiny on High Needs Block Funding		
14 March 2023	Independent Care Review of Children's Social Care and National Review into the murders of Arthur Labinjo-Hughes and Star Hobson	Requested by officers	Jen Salter Fiona Hayward
	"Shaping the future" programme with schools - update on the model chosen	CSC 8 June 2022 Schools Ofsted judgements	Andrew Best Helean Hughes
	Standing Advisory Council on Religious Education (SACRE)	Requested by officers	Andrew Best Helean Hughes

	Performance Outcomes Report Academic Year 2021-2022 - Pupil Performance in Public Tests and Examinations	Deferred from January meeting	Andrew Best Helean Hughes
6 June 2023	Family Hub Contract	Cabinet Item	Gary Binstead Jen Salter
	Business plan and action plan update	Regular item (6 monthly)	Directors
	Child Poverty	Current FWP	Lucy Townsend
12 July 2023	FACT – interim report data set and Family Help programme	CSC 25 October 2022	Simon Thomas
	Safeguarding processes – outcome of the review by the Institute of Public Care.	CSC 20 September 2022 (Jen Salter – Director’s update) CSC 8 June 2022 Chair’s announcement (Lucy Townsend)	Jen Salter/Professor Katy Burch (Oxford Brookes)
	Update on building developments at Silverwood	Cabinet item – June 2023	Melissa Hardwell
	Corporate Parenting Panel annual report	Regular item (annual). Reviewed by Standing Task Group 26 June	Netty Lee
	Community Health Services	HSC (4 July)	Fiona Slevin-Brown (ICB)
	Child, Youth and Family Voice Team annual report	Regular item (annual)	Joe Sutton
21 September 2023	Emotional Wellbeing and Mental Health Strategy	ICB proposal	
	Outcome of the SEND LGA Peer Review	Officers requested	Helean Hughes/Richard Hanks
	Children missing out on education	Standing task group reviewed 6 Sept.	Kathryn Davis
	Elective Home Education	Standing task group reviewed 6 Sept.	Kathryn Davis
	Youth Provision and Area Board Youth Funding Task Group Report.	17 March 2020 endorsed by O&SMC	Cllr Jo Trigg
	Outcome of the Dads Matter Too multi agency project.		Professor Katy Burch
	Annual Adoption Report	Regular item (annual)	

31 October 2023	Briefing – Out of County education/Childcare Sufficiency	Requested by Committee	Helean Hughes/Richard Hanks
	Young Carers_ Update on strategy for future provision	Requested by committee	Mel Nicolaou/Netty Lee
	SEND – Assessment and Provision		Cate Mullen/Melissa Hardwell
	Childcare/Early Years Sufficiency		Lucy-Anne Bryant
	LGA SEND peer review – Action Plan		Richard Hanks
	Stable Homes Built on Love – Update		Jen Salter/Tim Sandle

Rapid Scrutiny

21 September 2023	Review development of the ICB's Emotional Wellbeing and Mental Health strategy. Joint rapid scrutiny to involve Children's Select and Health Select Committee members. To take place Nov/Dec 2023 and present findings in January 2024.	Endorsed by CSC (21.09.23) and HSC (05.09.23).	Jane Rowland, Mental Health Transformation Lead, BSW ICB
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Environment Select Committee Forward Work Programme

Last updated 25 October 2023

Environment Select Committee – Current / Active Task Groups		
Task Group	Start date	Final report expected
Climate Emergency Task Group	September 2019	Standing
Housing Allocations Policy Task Group	June 2023	November 2023

Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
11 Jan 2023 (tbc)	Update on Broadband Provision in Wiltshire	As resolved at the ESC meeting on 4 January 2023, the select committee will receive an update report.	Parvis Khansari (Corporate Director Place)	Cllr Ashley O'Neill	Victoria Moloney (Head of Economy & Regeneration)
11 Jan 2024 (tbc)	LHFIG Review	To receive an update report on the implementation of the Local Highway & Footway Improvement Groups (LHFIG)	Samantha Howell (Director of Highways and Transport)	Cllr Caroline Thomas	Dave Thomas (Head of Highways Asset Management & Commissioning)
11 Jan 2024 (tbc)	Rights of Way	To receive a report, as requested by ESC 25 July 2023, regarding rights of way. To include issues of maintenance and access, updates to the definitive maps and engagement with volunteer groups.	Samantha Howell (Director of Highways and Transport)	Cllr Caroline Thomas	Chris Clark (Head of Local Highways)
11 Jan 2024	Executive response to the recommendations of the Housing Allocations Policy Task Group	To receive the Executive response to the recommendations of the task group.	Emma Legg (Director – Adult Social Care)	Cllr Phil Alford	Nicole Smith (Head of Housing)
11 Jan 2024	Community Infrastructure Levy (CiL)	As discussed at meeting with the Cabinet Member (18 Oct 2023) the select committee to receive a report on the Levy funding.	Parvis Khansari (Corporate Director Place)	Cllr Nick Botterill	Nic Thomas (Director of Planning)

Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
11 Jan 2023	Task group update	To receive update from task groups regarding activity and its forward work plan			Cllr Graham Wright Simon Bennett (Senior Scrutiny Officer)
6 March 2024	Highways Annual Review of Service 2022	As resolved at ESC 12 January 2022, to receive a further annual report in 2023.	Samantha Howell (Director of Highways and Transport)	Cllr Caroline Thomas	Dave Thomas (Head of Highways Assets & Commissioning)
6 March 2024 (tbc)	MyWilts app potholes reporting functionality	As resolved at the ESC-meeting on 19 September 2023 the committee will receive an update on the development of the MyWilts potholes reporting functionality.	tbc	tbc	tbc
6 March 2024 (tbc)	Local Nature Recovery Strategy	As discussed at meeting with the Cabinet Member (20 Oct 2023) the select committee to receive a report on the Plan.	Sarah Valdus (Director – Environment)	Cllr Nick Holder	Lynn Trigwell (Head of Natural & Historic Environment)

Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
6 March 2024	Libraries Development	As resolved at the ESC-meeting on 14 March 2023 on the leisure and libraries portfolio to provide an update including the results of the peer challenge and development of the Library Strategy.	David Redfern (Director Leisure Culture and Communities)	Cllr Ian Blair Pilling	
6 March 2024	Leisure Services	As resolved at the ESC-meeting on 14 March 2023 the committee will receive a further update that includes trend data, the outcome of the public holiday pilot (incl. the terms of reference for the pilot) and further information on the transformation review.	David Redfern (Director Leisure Culture and Communities)	Cllr Ian Blair Pilling	
6 March 2024	Gypsy & Traveller Plan	As discussed at meeting with the Cabinet Member (18 Oct 2023) the select committee to receive a report on the Plan.	Parvis Khansari (Corporate Director Place)	Cllr Nick Botterill	Nic Thomas (Director of Planning)
6 March 2024	Task group update	To receive update from task groups regarding activity and its forward work plan			Cllr Graham Wright Simon Bennett (Senior Scrutiny Officer)

Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
4 June 2024 (tbc)	Update on the Towns Programme App Development	As resolved at the ESC meeting on 4 January 2023, the select committee will receive an update report.	Parvis Khansari (Corporate Director Place)	Cllr Richard Clewer	Victoria Moloney (Head of Economy & Regeneration)
4 June 2024	Homeless Strategy 2019-2024	As resolved at the ESC meeting on 8 November 2022, the select committee will receive an update report in 12 months' time.	Emma Legg (Director – Adult Social Care)	Cllr Phil Alford	Nicole Smith (Head of Housing)
4 June 2024 (tbc)	Update on gully clearing	As resolved at the ESC-meeting on 19 September 2023 the committee will receive an update on the gully clearance programme.	Samantha Howell (Director of Highways and Transport)	Cllr Caroline Thomas	Dave Thomas (Head of Highways Assets & Commissioning)
4 June 2024 (tbc)	Milestone contract	As resolved at the ESC meeting on 19 September 2023 the committee to receive an update on the first year of the Milestone contract to include key performance indicators including carbon reduction, savings, and outcomes targets.	Samantha Howell (Director of Highways and Transport)	Cllr Caroline Thomas	Dave Thomas (Head of Highways Assets & Commissioning)

Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
4 June 2024	Local Plan	As discussed at meeting with the Cabinet Member (18 Oct 2023) the select committee to receive a report on the plan after the consultation processing.	Parvis Khansari (Corporate Director Place)	Cllr Nick Botterill	Nic Thomas (Director of Planning)
4 June 2024	Task group update	To receive update from task groups regarding activity and its forward work plan			Cllr Graham Wright Simon Bennett (Senior Scrutiny Officer)
18 July 2024 (tbc)	Waste Management Strategy: Annual Review	As resolved at ESC 25 July 2023 to receive a further annual review in 2024.	Sarah Valdus (Director – Environment)	Cllr Nick Holder	Martin Litherland (Head of Service Waste Management)
18 July 2024	Task group update	To receive update from task groups regarding activity and its forward work plan			Cllr Graham Wright Simon Bennett (Senior Scrutiny Officer)
3 September 2024	Potholes	As resolved at the ESC-meeting on 19 September 2023 the committee will receive an update on tackling potholes.	Samantha Howell (Director of Highways and Transport)	Cllr Caroline Thomas	Dave Thomas (Head of Highways Assets & Commissioning)

Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
3 September 2024	Streetscene contract	As resolved at the ESC-meeting on 19 September 2023 the committee will receive an update on the Streetscene contract.	Samantha Howell (Director of Highways and Transport)	Cllr Caroline Thomas	Adrian Hampton (Head of Highway Operations)
3 September 2024	Passenger Transport Service Update	As resolved at the ESC-meeting on 19 September 2023 the committee will receive an update on the Passenger Transport Service.	Samantha Howell (Director of Highways and Transport)	Cllr Caroline Thomas	Jason Salter (Head of Service Passenger Transport)
3 September 2024 (tbc)	Tree & Woodland Planting Strategy	As discussed at meeting with the Cabinet Member (20 Oct 2023) the select committee to receive a report on the Plan.	Sarah Valdus (Director – Environment)	Cllr Nick Holder	Lynn Trigwell (Head of Natural & Historic Environment)
3 September 2024	Task group update	To receive update from task groups regarding activity and its forward work plan			Cllr Graham Wright Simon Bennett (Senior Scrutiny Officer)
19 November 2024	Task group update	To receive update from task groups regarding activity and its forward work plan			Cllr Graham Wright Simon Bennett (Senior Scrutiny Officer)

Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
21 January 2025	Task group update	To receive update from task groups regarding activity and its forward work plan			Cllr Graham Wright Simon Bennett (Senior Scrutiny Officer)
4 March 2025	Task group update	To receive update from task groups regarding activity and its forward work plan			Cllr Graham Wright Simon Bennett (Senior Scrutiny Officer)
tbc	Economic Strategy	As discussed at the ESC-Executive meeting on 23 November 2022 on the economic development portfolio.	Parvis Khansari (Corporate Director Place)	Cllr Richard Clewer	Victoria Moloney (Head of Economy & Regeneration)
tbc	Planning transformation programme	As resolved at the ESC-meeting on 19 September 2023 the committee will receive updates on the planning transformation programme.	Parvis Khansari (Corporate Director Place)	Cllr Nick Botterill	Nic Thomas (Director of Planning)
tbc	Private sector renewal strategy	As resolved at the ESC meeting on 8 November 2022, the select committee will receive an update report when appropriate.	Emma Legg (Director – Adult Social Care)	Cllr Phil Alford	Nicole Smith (Head of Housing)

Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
tbc	Minerals & Waste Plan	As discussed at meeting with the Cabinet Member (18 Oct 2023) the select committee to receive a report on the plan.	Parvis Khansari (Corporate Director Place)	Cllr Nick Botterill	Nic Thomas (Director of Planning)
tbc	UK Shared Prosperity Fund	As discussed at the ESC-Executive meeting on 23 November 2022 on the economic development portfolio.	Parvis Khansari (Corporate Director Place)	Cllr Richard Clewer	Victoria Moloney (Head of Economy & Regeneration)
tbc	Parking Strategy	As discussed at the ESC-Executive meeting on 6 December 2022 on the highways and transport portfolio.	Parvis Khansari (Corporate Director Place)	Cllr Caroline Thomas	
tbc	Wiltshire Council's Housing Board Annual Report 2022/23	As resolved at the ESC meeting on 4 January 2023, the select committee will receive the annual report.	Simon Hendeby (Director Assets & Commercial Development)	Cllr Phil Alford	
tbc	Active Travel	As resolved at the select committee meeting on 14 June 2022, the committee will receive a further update. (Deferred from July 2023)	Samantha Howell (Director of Highways and Transport)	Cllr Caroline Thomas	Spencer Drinkwater (Principal Transport & Development Manager)
tbc	Leisure Strategy	As discussed at the ESC-Executive meeting on 12 October 2023 on the leisure and libraries portfolio.	David Redfern (Director Leisure Culture and Communities)	Cllr Ian Blair Pilling	

Meeting Date	Item	Details / purpose of report	Associate Director	Responsible Cabinet Member	Report Author / Lead Officer
tbc	Review of the Waste Delivery Plan	As discussed at the ESC-Executive meeting on 20 October 2023 on the leisure and libraries portfolio.	Sarah Valdus (Director – Environment)	Cllr Nick Holder	Martin Litherland (Head of Service Waste Management)

Information briefing					
Meeting Date	Item	Details / purpose	Associate Director	Responsible Cabinet Member	
tbc	Environment Act 2021	To receive a (series of) briefing regarding the implications of the Environment Act.			
tbc	LEP transition	To receive a briefing on the implications of the council taking on some of the responsibilities of the Local Enterprise Partnership (LEP)	Victoria Moloney (Head of Economy & Regeneration)	Cllr Richard Clewer	

Health Select Committee

Forward Work Plan

Updated 3 November 2023

Health Select Committee – Current Task Groups/Rapid Scrutiny			
Task Group/Rapid Scrutiny	Details of Rapid Scrutiny	Start Date	Final Report Expected
Emotional Wellbeing and Mental Health Strategy	A joint rapid scrutiny with Children Select Committee members to review the development of the strategy (subject to agreement of CSC)	Nov/Dec 2023	January 2024
Voluntary Sector provision of health and social care in Wiltshire	Inquiry session with representatives from the voluntary sector to understand their perspective	TBC	TBC

Health Select Committee – Forward Work Plan			Report Author/Lead Officer		
Meeting Date	Item	Details/Purpose of Report	Corp. Director and/or Director	Responsible Cabinet Member and/or Director	Report Author/Lead Officer
17 Jan 2024	Maternity Services Transformation	Review to understand the impact of the transformation of maternity services. Report on transformation plans received Jan 2023.	Fiona Slevin-Brown	Cllr Jane Davies	
17 Jan 2024	Optometry Services	A report on the provision of Optometry Services in Wiltshire	Fiona Slevin-Brown	Cllr Jane Davies	Victoria Stanley

Meeting Date	Item	Details/Purpose of Report	Corp. Director and/or Director	Responsible Cabinet Member and/or Director	Report Author/Lead Officer
17 Jan 2024 TBC	Neighbourhood Collaboratives	An update on the role and impact of Neighbourhood Collaborative initiatives.	Fiona Slevin-Brown	Cllr Jane Davies	Jo Cullen/Claire O'Farrell
17 Jan 2024 TBC	Integrated Care across Wiltshire	Following item on Integrated Care Centres (5 Sept 2023) focusing on Devizes Health Care, a review of provision across the county. Monitoring access to integrated care was an action coming out of the Urgent Care Inquiry Session (19 July 2023).			
17 Jan/27 Feb 2024	Joint Health and Wellbeing Strategy	Progress Report 12 months after publication. Draft Strategy received by Committee Feb 2023. (outcome of inquiry session 19.07.23 was to receive updates on the Joint Health and Wellbeing Strategy action plan)	Kate Blackburn		David Bowater
17 Jan 2024	Emotional Wellbeing and Mental Health Strategy Rapid Scrutiny	Report from the Joint Rapid Scrutiny group into the development of the EM&MH Strategy.			
27 Feb 2024	Admission Avoidance (Urgent Community Response, NHS@Home, Virtual Wards)	An outcome from the Inquiry session was for the committee to follow the impact of preventative measures at home and in the community to avoid admission to urgent care.	Emma Legg/Claire O'Farrell (ICB)	Cllr Jane Davies	
27 Feb 2024	Substance Use grants	Update agreed at HSC in 2022 (check when). An overview of the grant spend so far and an update on the future grant arrangements	Kate Blackburn	Cllr Ian Blair-Pilling	Kelly Fry

Meeting date	Item	Details/Purpose of Report	Corp. Director/ Director	Cabinet Member	Report Author/Lead Officer
27 Feb 2024	Elective Recovery	A presentation on the Recovery Plan for elective care treatments.	Fiona Slevin-Brown	Cllr Jane Davies	Rachael Backler ICB Exec lead for Elective Recovery
27 Feb 2024	Community JSNA	Presentation of the Community JSNA	Kate Blackburn		Michael Rose
27 Feb 2024 (TBC)	NHS Dentistry	Performance update to include areas of deprivation, following report of Rapid Scrutiny, June 2024	Fiona Slevin-Brown	Cllr Ian Blair-Pilling	

Items for Meetings 2024/25

Meeting date	Item	Details/Purpose of Report	Corp. Director/ Director	Cabinet Member	Report Author/Lead Officer
12 June 2024	Health Improvement Coaches	To provide an update on the work of the health improvement coaches	Kate Blackburn	Cllr Ian Blair-Pilling	Gemma Brinn
12 June 2024	Integrated Care Strategy	Rapid Scrutiny of Implementation Plan, Integrated Care Strategy.	Fiona Slevin-Brown	Cllr Jane Davies	
12 June 2024	Wiltshire Health & Care Service	Update following report received by Committee June 2023	Fiona Slevin-Brown	Cllr Jane Davies	CEO/Chair WHC

Meeting date	Item	Details/Purpose of Report	Corp. Director/ Director	Cabinet Member	Report Author/Lead Officer
12 June 2024 (TBC)	Primary and Community Care Delivery Plan	Following item on primary and community care delivery plan, 2 Nov 2023, Committee requested details on how plan will be delivered. This will be outlined in the 'Roadmap to Delivery'.			
17 July 2024	Avon & Wiltshire Mental Health Partnership	Update following report received by Committee June 2023	Fiona Slevin-Brown	Cllr Jane Davies	CEO/Deputy CEO AWP
17 July 2024	Dementia Care Strategy	Update to understand impact of strategy following presentation to committee, June 2023.	Emma Legg	Cllr Jane Davies	Robert Holman
17 July 2024 (TBC)	Wiltshire Health Inequalities Group	Impact report. Committee received introduction to WHIG 2 November 2023 and requested the opportunity to view the annual / impact report when available. (may not need to go to HSC)	Kate Blackburn		Gemma Brinn
17 July 2024	Community-based care programme	To follow progress on the integrated community-based care programme following an overview of plans to committee, July 2023. To include update on progress and impact of new care commissioning model (action following inquiry session).	Fiona Slevin-Brown	Cllr Jane Davies	

Meeting date	Item	Details/Purpose of Report	Corp. Director/ Director	Cabinet Member	Report Author/Lead Officer
17 July 2024	Carers Strategy	Update to review impact of the strategy following a presentation to committee, July 2023	Lucy Townsend/ Emma Legg	Cllr Jane Davies	
17 July 2024	Better Care Fund	Receive an update on the progress being made in delivering the plan, July 2023	Lucy Townsend/ Emma Legg	Cllr Jane Davies	
10 Sept 2024	Integrated Care Provision	Receive an update on the provision of integrated care across Wiltshire. To include impact of initiatives at Devizes Health Centre (e.g. physician associate role). Following presentation at HSC 5 Sept 2023.			
10 Sept 2024	Technology Enabled Care	Report on how the priorities of the TEC strategy are being delivered to meet the needs of Wiltshire residents.	Emma Legg/Lucy Townsend	Cllr Jane Davies	
20 Nov 2024	Community Pharmacies	Update on provision, following presentation to committee, 2 November 2023.			

Other work

- Smoke Free Generation – Committee to respond to government consultation. Received presentation on ‘smoke free generation’ proposals 2 November.
- Delays in Diagnosis – Chair/Vice Chair to consider follow up to concerns raised about delays in dementia diagnoses.

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